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› Realspace Briggsley Fabric Low-Back Task Chair Instruction Manual

Realspace GF-10403-3

Realspace Briggsley Fabric Low-Back Task Chair Instruction Manual

Model: GF-10403-3

INTRODUCTION

This manual provides essential instructions for the assembly, operation, maintenance, and troubleshooting of your Realspace Briggsley Fabric Low-Back Task Chair. Designed for comfort and versatility, this chair is suitable for various home and office environments. Please read these instructions carefully before use to ensure proper function and longevity of your product.



Image: The Realspace Briggsley Fabric Low-Back Task Chair in cream, positioned at a desk in a well-lit room, showcasing its compact design.

SETUP AND ASSEMBLY

The Realspace Briggsley Task Chair requires assembly. Ensure all components are present before beginning. It is recommended to assemble the chair on a soft, clean surface to prevent damage.

Required Components:

- Chair Back
- Chair Seat
- Base with Casters
- Gas Lift Cylinder
- Hardware (screws, washers, etc.)

Assembly Steps:

1. **Attach Casters to Base:** Insert each caster into the holes at the end of each leg of the chair base until securely seated.
2. **Insert Gas Lift:** Place the gas lift cylinder into the center hole of the assembled base.

3. **Attach Seat to Mechanism:** Secure the seat plate mechanism to the underside of the chair seat using the provided screws. Ensure the front of the mechanism aligns with the front of the seat.
4. **Connect Back to Seat:** Attach the chair back to the seat assembly using the designated brackets and screws. Tighten all fasteners securely.
5. **Place Seat Assembly onto Gas Lift:** Carefully place the assembled seat and back onto the gas lift cylinder, ensuring it is centered and fully engaged.
6. **Test Functionality:** Once assembled, sit on the chair and test the height adjustment and mobility of the casters.

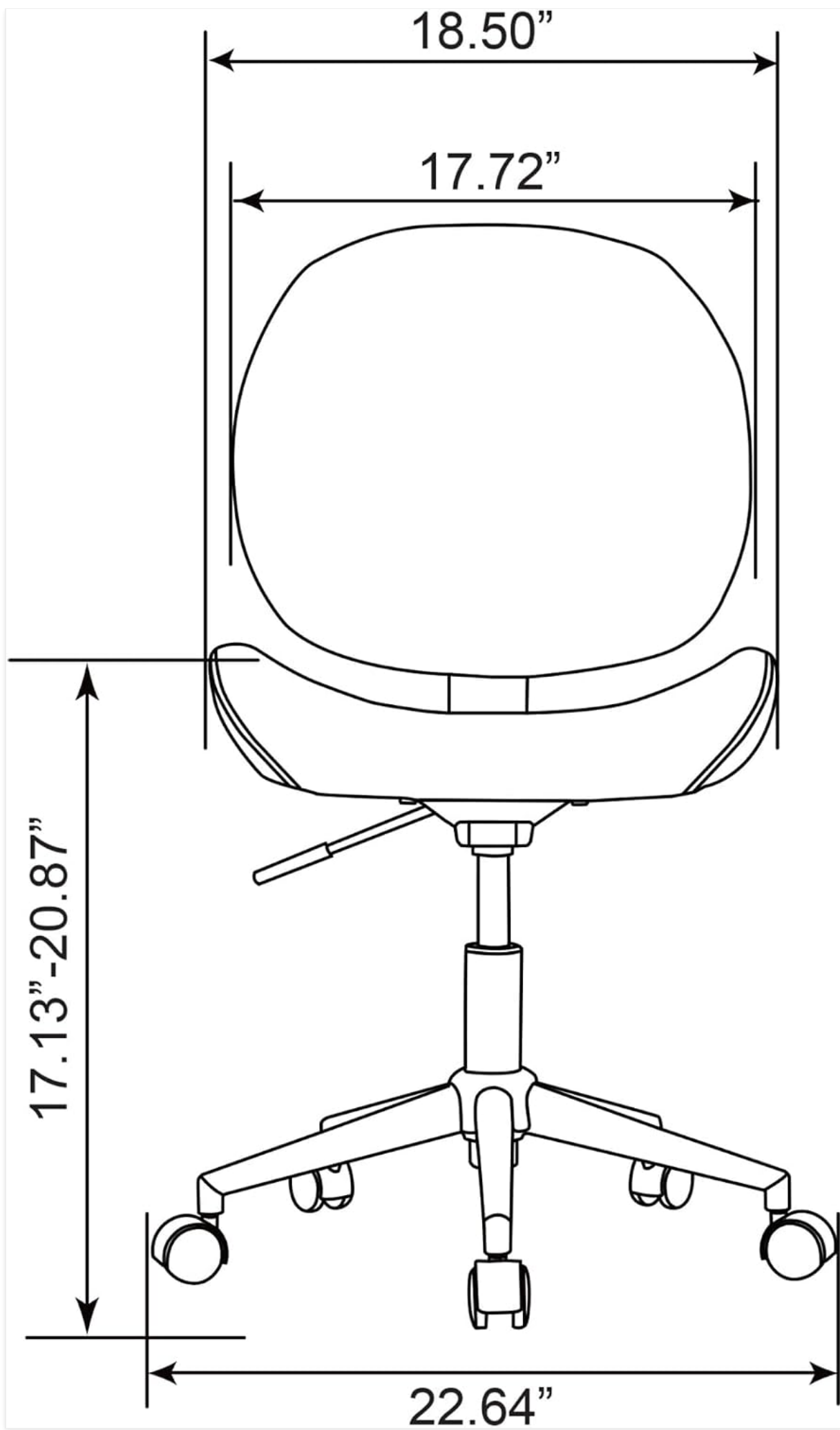


Image: A technical drawing illustrating the key dimensions of the Realspace Briggsley Task Chair, including seat height, width, and depth.

OPERATING INSTRUCTIONS

The Realspace Briggsley Task Chair is designed for ease of use and comfort.

Seat Height Adjustment:

- To raise the seat, lift the lever located under the right side of the seat while taking your weight off the chair. Release the lever at the desired height.
- To lower the seat, lift the lever while seated on the chair. Release the lever at the desired height.
- The dynamic 1-touch pneumatic system allows for smooth and precise height adjustments.

Mobility:

- The chair is equipped with casters for easy movement across various floor surfaces.
- Ensure the path is clear of obstructions before moving the chair.

Comfort Features:

- The fabric seat and back provide cushioned comfort for extended periods of use.
- The armless design allows the chair to fit under most desks and worktables, optimizing space.

MAINTENANCE

Regular maintenance will help preserve the appearance and functionality of your chair.

Cleaning:

- **Fabric Surfaces:** For general cleaning, vacuum the fabric regularly to remove dust and loose debris. For spills, blot immediately with a clean, dry cloth. For tougher stains, use a mild fabric cleaner according to the product's instructions, testing on an inconspicuous area first.
- **Metal and Plastic Components:** Wipe with a soft, damp cloth and a mild soap solution. Avoid abrasive cleaners or solvents, which can damage the finish.

Inspection:

- Periodically check all screws and fasteners to ensure they are tight. Retighten if necessary.
- Inspect casters for any accumulated hair or debris that might hinder smooth movement. Clean as needed.

TROUBLESHOOTING

If you encounter issues with your chair, refer to the following common problems and solutions.

- **Chair does not roll smoothly:**
 - Check casters for debris (hair, lint) and remove if present.
 - Ensure casters are fully inserted into the base.
- **Seat height adjustment is not working:**

- Verify the gas lift lever is fully engaged and not stuck.
- Ensure the gas lift cylinder is properly seated in the base and seat mechanism.
- **Chair feels wobbly:**
 - Check all assembly screws and bolts. Tighten any loose fasteners.
 - Ensure the gas lift cylinder is firmly seated in both the base and the seat mechanism.

SPECIFICATIONS

Brand	Realspace
Model Number	GF-10403-3
Color	Cream
Material	Engineered Wood, Fabric, Metal
Seat Material	Fabric
Fill Material	Foam
Item Weight	24.7 Pounds
Maximum Weight Recommendation	275 Pounds
Item Dimensions (L x W x H)	22.05 x 11.42 x 20.87 inches
Arm Style	Armless
Back Style	Continuous Back, Low Back
Leg Style	Wheels (Casters)
Required Assembly	Yes
Indoor/Outdoor Usage	Indoor

WARRANTY INFORMATION

The Realspace Briggsley Fabric Low-Back Task Chair is backed by the manufacturer's **5-year limited warranty**. This warranty covers defects in materials and workmanship under normal use. Please retain your proof of purchase for any warranty claims. For specific details regarding coverage and limitations, refer to the warranty documentation included with your product or contact the manufacturer directly.

SUPPORT

For further assistance, technical support, or to inquire about replacement parts, please contact Realspace customer service. Contact information can typically be found on the product packaging or the official Realspace website. When contacting support, please have your model number (GF-10403-3) and proof of purchase readily available.

You can visit the Realspace store on Amazon for more information: [Realspace Store](#)

