

BONSEN B0FCS73CHX

BONSEN 14-Sheet Cross Cut Paper Shredder User Manual

Model: B0FCS73CHX

1. INTRODUCTION

Thank you for choosing the BONSEN 14-Sheet Cross Cut Paper Shredder. This manual provides essential information for the safe and efficient operation, maintenance, and troubleshooting of your shredder. Please read it thoroughly before use and retain it for future reference.



Image: The BONSEN 14-Sheet Cross Cut Paper Shredder, a black and silver unit with a clear window showing shredded paper, on wheels.

2. IMPORTANT SAFETY INSTRUCTIONS

To reduce the risk of injury or damage, always follow these basic safety precautions:

- Read all instructions before operating the shredder.

- Keep children and pets away from the shredder.
- Keep loose clothing, jewelry, hair, and ties away from the paper entry slot.
- Do not insert fingers or other body parts into the paper entry slot.
- Unplug the shredder when not in use or before cleaning.
- Do not use aerosol products near the shredder.
- Do not shred wet or adhesive materials.
- Do not attempt to service the shredder yourself. Contact qualified service personnel.

3. PRODUCT OVERVIEW

Familiarize yourself with the components of your shredder:

- **Paper Entry Slot:** For inserting paper, CDs, and credit cards.
- **Control Panel:** Contains power switch (FWD/AUTO/OFF/REV) and indicator lights.
- **Waste Bin:** Collects shredded material.
- **Casters:** For easy mobility.

4. SETUP

1. **Unpacking:** Carefully remove the shredder from its packaging. Retain packaging for future transport or storage.
2. **Placement:** Place the shredder on a flat, stable surface. Ensure it is away from heat sources, water, and direct sunlight.
3. **Power Connection:** Plug the power cord into a standard electrical outlet.

5. OPERATING INSTRUCTIONS

Control Panel Functions

- **FWD (Forward):** Forces the shredder to run continuously forward, useful for clearing minor jams.
- **AUTO (Automatic):** The shredder will automatically start when paper is inserted and stop when shredding is complete. This is the recommended setting for normal use.
- **OFF:** Turns the shredder off. Always set to OFF when emptying the waste bin or when not in use.
- **REV (Reverse):** Reverses the shredding mechanism, useful for clearing paper jams.

Shredding Documents

The BONSEN shredder can shred up to 14 sheets of paper (70g/m²) at once, as well as CDs, credit cards, staples, and small paper clips.

Powerful Cross-Cut Shredder



Image: Illustration showing the shredder's capability to shred papers, CDs, credit cards, staples, and small clips into cross-cut particles.

1. Ensure the shredder is plugged in and the power switch is set to **AUTO**.
2. Insert paper, CDs, or credit cards into the designated entry slot. The shredder will automatically begin shredding.
3. Do not exceed the maximum sheet capacity to prevent jams.

Continuous Operation

This shredder features a 20-minute continuous run time, allowing it to shred approximately 1,400 sheets in one session. After 20 minutes of continuous use, the shredder will automatically enter a 30-minute cooldown mode to protect internal components. During this time, the overheating indicator light will illuminate.

20-Minute Continuous Running



Image: Graphic illustrating the shredder's 20-minute continuous running capability and 14-sheet capacity.

Emptying the Waste Bin

The shredder is equipped with a 5.3-gallon waste bin, capable of holding approximately 350 sheets of shredded paper.



Image: A hand pulling out the 5.3-gallon waste bin from the shredder, showing its capacity.

1. Set the power switch to **OFF** and unplug the shredder.
2. Pull out the waste bin.
3. Empty the shredded material.
4. Replace the waste bin securely.
5. Plug in the shredder and set the power switch to **AUTO** to resume operation.

6. MAINTENANCE

Lubricating the Shredder Blades

Regular lubrication is essential for maintaining shredder performance and extending its lifespan. Use the included BONSEN lubricant sheets (50-pack) for best results.

BONSEN

Shredder Lubricant Sheet 50-Pack

Model: LS50

- Useful for paper shredders
- Lubricate shredder's blades , reduces static dust and elevate shredding efficiency
- Easy to use, just like shredding a piece of paper, no oil on your hands and splash on shredder's surface.



Please don't tear the lubricant sheet or fold the lubricant sheet to shred .



Image: A box of BONSEN Shredder Lubricant Sheets, Model LS50, highlighting their benefits for shredder blades.

8.74 inch

6.10 inch

DO NOT TEAR

DO NOT TEAR

DO NOT TEAR

BONSEN SHREDDER LUBRICANT SHEET DIRECTIONS FOR USE

1. Feed one lubricant sheet directly into shredder feed entrance to shred it just like a piece of paper.
2. After the sheet has been completely shredded, set shredder into reverse for 10 seconds to complete the lubrication process.
3. If shredder feed entrance is wider than this sheet, use additional sheets to ensure the entire blades is covered and therefore lubricated.
4. Then the shredder is ready for use again.

Note: Store it in a cool, dry place. It is only for shredder use.

CAUTION: Keep out of reach of Children. Avoid contact with eyes. Please wash hands after use.



PLEASE INSERT THE SHEET INTO
SHREDDER IN THIS DIRECTION

DO NOT TEAR

Image: A BONSEN shredder lubricant sheet with printed directions for use and dimensions (8.74 x 6.10 inches).

1. Ensure the shredder is in **AUTO** mode.
2. Feed one lubricant sheet directly into the shredder feed entrance as you would a piece of paper.
3. After the sheet has been completely shredded, set the shredder to **REV** for 10 seconds to ensure thorough lubrication.

4. If the shredder feed entrance is wider than the lubricant sheet, use additional sheets to ensure the entire blade width is covered and lubricated.
5. The shredder is now ready for use.

Note: Do not tear or fold the lubricant sheet before shredding. Store sheets in a cool, dry place. Keep out of reach of children. Wash hands after use.

Cleaning

Wipe the exterior of the shredder with a soft, dry cloth. Do not use abrasive cleaners or solvents.

7. TROUBLESHOOTING

Problem	Possible Cause	Solution
Shredder does not turn on.	Not plugged in; Power switch in OFF position; Overheating.	Check power cord connection; Set switch to AUTO or FWD; Allow shredder to cool down.
Paper jam.	Too much paper inserted; Paper inserted incorrectly.	Set switch to REV to clear paper. If unsuccessful, unplug, carefully remove paper, then plug in and try REV again.
Shredder stops during operation (Overheating).	Continuous use exceeded 20 minutes.	The shredder has an automatic overheating protection. The Overheat indicator light will turn red. Allow the shredder to cool down for approximately 30 minutes before resuming use.
Shredder runs slowly or makes unusual noise.	Blades need lubrication.	Use a shredder lubricant sheet as described in the Maintenance section.

Overheating Protection



Image: The shredder's control panel showing the blue 'Power on' indicator and the red 'Overheat' indicator, which requires a 30-minute cooling period.

8. SPECIFICATIONS

- **Model:** B0FCS73CHX
- **Brand:** BONSEN
- **Cut Type:** Cross Cut
- **Shredding Capacity:** 14 sheets (70g/m² paper), CDs, Credit Cards, Staples, Small Clips
- **Continuous Run Time:** 20 minutes
- **Cooldown Time:** 30 minutes
- **Waste Bin Capacity:** 5.3 Gallons (approx. 350 sheets)
- **Special Features:** Jam Proof System, Overheating Protection
- **Color:** Black
- **First Available:** April 6, 2025

9. WARRANTY AND SUPPORT

For warranty information and customer support, please refer to the documentation included with your product packaging or visit the official BONSEN website. Keep your purchase receipt as proof of purchase.