

CP200T

OpenScape Desk Phone CP200T User Manual

Model: CP200T

INTRODUCTION

This manual provides detailed instructions for the installation, operation, and maintenance of your OpenScape Desk Phone CP200T. Please read this manual thoroughly before using the device to ensure proper functionality and to prevent damage. Keep this manual for future reference.

SAFETY INFORMATION

- Do not expose the phone to water or moisture.
- Avoid placing the phone near heat sources or in direct sunlight.
- Use only the power adapter and cables supplied with the phone.
- Do not attempt to open or repair the phone yourself. Refer all servicing to qualified personnel.
- Keep the phone away from strong electromagnetic fields.
- Ensure proper ventilation around the device.

PACKAGE CONTENTS

Verify that all items are present in the package:

- OpenScape Desk Phone CP200T unit
- Handset
- Handset cord
- Ethernet cable (for network connection)
- Power adapter (if not Power over Ethernet - PoE)
- Quick Start Guide

PRODUCT OVERVIEW

The OpenScape Desk Phone CP200T is a professional-grade digital display business office phone designed for efficient communication. It features a clear LCD screen, intuitive navigation, and dedicated function keys.



Figure 1: Front view of the OpenScape Desk Phone CP200T, showing the handset on the left, the LCD display at the top, and the main keypad and function buttons below.

Key Components and Functions:

- **LCD Display:** Shows caller ID, call status, menu options, and other relevant information.
- **Context-Sensitive Buttons:** Four buttons located directly below the display, their function changes based on the current menu or call state.
- **Pause/Hold Button (||):** Puts an active call on hold.
- **Forward/Transfer Button (→):** Transfers an active call to another extension or number.
- **Conference Button ():** Initiates a conference call.
- **Menu Button (Ξ):** Accesses the phone's main menu for settings and features.
- **Message Button (✉):** Accesses voicemail or message notifications.
- **Numeric Keypad (0-9, *, #):** For dialing numbers and entering text.
- **Navigation Keys (↑↓←→):** Used to navigate through menus and lists.
- **OK Button:** Confirms selections in menus.

- **Back/Return Button (U)**: Returns to the previous menu or screen.
- **Volume Buttons (+/-)**: Adjusts handset, speaker, or headset volume during a call, or ringer volume when idle.
- **Mute Button ()**: Mutes the microphone during a call.
- **Speakerphone Button ()**: Toggles speakerphone mode on/off.
- **Headset Button ()**: Activates or deactivates the connected headset.

SETUP

Connecting the Phone

1. **Connect the Handset**: Plug one end of the coiled handset cord into the handset and the other end into the handset port on the side or back of the phone base.
2. **Connect to Network**: Plug one end of an Ethernet cable into the LAN port on the back of the phone and the other end into your network switch or router.
3. **Connect Power (if not PoE)**: If your network does not provide Power over Ethernet (PoE), connect the power adapter to the power port on the phone and then plug it into an electrical outlet.
4. **Initial Boot-up**: The phone will power on automatically and begin its boot-up sequence. The LCD display will show progress. Once complete, it will display the idle screen, indicating it is ready for use.

OPERATING INSTRUCTIONS

Making a Call

1. Pick up the handset, press the Speakerphone button, or press the Headset button.
2. Dial the desired phone number using the numeric keypad.
3. The call will connect automatically after dialing, or you may need to press a context-sensitive 'Dial' button if available on the display.

Answering a Call

1. When the phone rings, pick up the handset, press the Speakerphone button, or press the Headset button.
2. Alternatively, press the context-sensitive 'Answer' button on the display.

Adjusting Volume

During an active call, press the + or - buttons to adjust the volume of the handset, speakerphone, or headset. When the phone is idle, these buttons adjust the ringer volume.

Mute Function

During a call, press the **Mute** button (microphone icon with a slash) to mute your microphone. Press it again to unmute.

Using Speakerphone

Press the **Speakerphone** button (speaker icon) to activate or deactivate the speakerphone function during a call or to initiate a call without lifting the handset.

Navigating Menus

Use the **Menu** button to access the phone's settings and features. Use the **Navigation Keys** (up, down, left, right arrows) to scroll through options. Press **OK** to select an option and the **Back/Return** button to go back.

MAINTENANCE

- Clean the phone's surface with a soft, damp cloth. Do not use abrasive cleaners or solvents.
- Regularly check cable connections to ensure they are secure.
- Keep the display clean and free from dust for optimal visibility.

TROUBLESHOOTING

Issue	Possible Cause	Solution
Phone does not power on	No power connection or faulty power adapter/PoE.	Check power cable and adapter connection. Ensure PoE is active if applicable.
No dial tone	Network cable disconnected or service issue.	Verify Ethernet cable connection. Contact your IT administrator or service provider.
Cannot hear caller / Caller cannot hear me	Volume too low, mute activated, or faulty handset/headset.	Adjust volume using +/- buttons. Check if mute is active. Test with speakerphone or another handset/headset if available.
Display is blank or frozen	Software error or power issue.	Unplug the power cable, wait 10 seconds, then plug it back in to restart the phone.

SPECIFICATIONS

Feature	Detail
Brand	Generic
Model	CP200T
Product Dimensions	22 x 20.5 x 8.5 cm
Item Weight	2 kg
Material	Metal, Plastic
Power Source	Corded Electric
Compatible Devices	IP PBX Systems, OpenScape Business, VoIP Networks
Dialer Type	Digital
Display	LCD Screen

WARRANTY AND SUPPORT

For warranty information and technical support, please refer to the documentation provided at the time of purchase or contact your vendor. Extended warranty plans may be available from third-party providers.

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