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ModernMate F1

ModernMate 4 Drawer File Cabinet F1 Instruction Manual

INTRODUCTION

This manual provides instructions for the assembly, operation, and maintenance of your ModernMate 4 Drawer File Cabinet, Model F1. This versatile cabinet is designed for home office use, offering four drawers of two sizes for organizing stationery, miscellaneous items, and letter or A4-sized documents. It includes a built-in power strip with two AC sockets and two USB ports, and features adjustable shelves for flexible storage. The cabinet's design combines a vintage walnut finish with modern black accents.



Image: The ModernMate 4 Drawer File Cabinet, Model F1, showcasing its overall design and key dimensions (15.8"D x 41.3"W x 26"H).

SAFETY INFORMATION

Always use appropriate gear when assembling the cabinet due to its weight. Be cautious when opening and closing the drawers to prevent injury from pinch points. Do not overload the cabinet, as it may tip over and cause injury or damage. Keep the cabinet away from heat sources and do not place heavy objects on top of it.

SETUP AND ASSEMBLY

The ModernMate 4 Drawer File Cabinet requires assembly. Please follow the detailed instructions provided in the product packaging. Ensure all components are present before beginning assembly.

1. **Unpack Components:** Carefully remove all parts from the packaging and lay them out on a clean, soft surface to prevent scratches. Verify all hardware and panels are accounted for against the parts list.
2. **Assemble Frame:** Follow the step-by-step diagrams to connect the main frame components. Ensure all screws and fasteners are tightened securely.
3. **Install Drawers and Shelves:** Insert drawer slides into the cabinet frame. Assemble the drawers

according to the instructions and then install them into the slides. Position the adjustable shelves at your desired height.

4. **Connect Power Strip:** Ensure the power strip is correctly integrated into the designated slot.
5. **Final Check:** Once assembled, gently test the stability of the cabinet and the smooth operation of all drawers.



Image: An overview of the cabinet's integrated storage system, showing various compartments and the potential for organizing different items.

OPERATING INSTRUCTIONS

Drawer Usage

The cabinet features four drawers. The two larger drawers are designed to accommodate both letter and A4-sized hanging files. Adjust the file bars as needed for your document size.



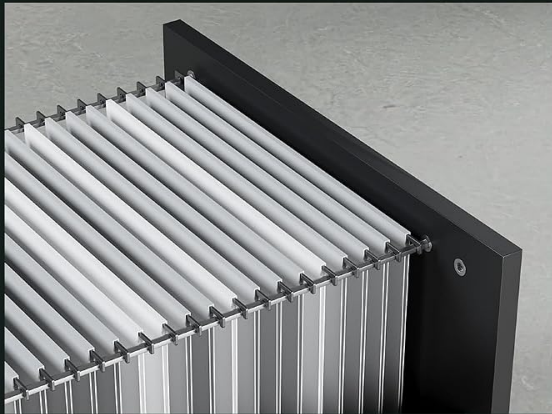
Image: Detailed view showing the internal dimensions of the drawers, suitable for various items and file sizes.

2 Types of File Storage

Convenient access and organization



Letter Size



A4 Size

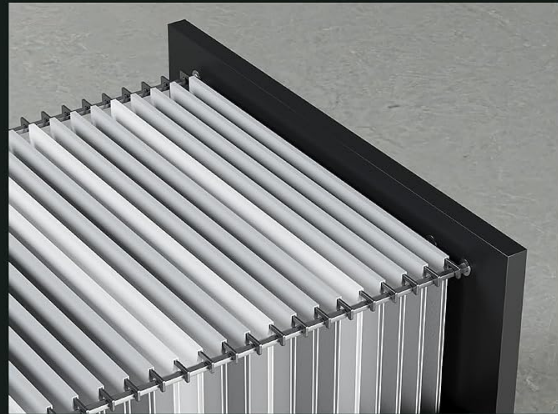


Image: Illustration demonstrating how to configure the drawers for both Letter size and A4 size hanging files.

Locking Mechanism

The cabinet includes a locking system for security. Insert the key into the lock on the side of the cabinet and turn to secure or unlock the drawers. Each key is universal for all locks on this unit.

Our Unique Advantages

Why choose ModernMate



X4
universal keys



1 key for any lock
no worry about finding the right key

Natural Walnut Grain



Vintage Gold Handle
Thickened Top-quality Board

Image: Close-up view highlighting the universal keys and the vintage gold handles of the cabinet.

Power Strip

The integrated power strip provides two AC outlets and two USB ports. Plug your devices into these ports for convenient charging directly from the cabinet.

Adjustable Shelves

The internal shelves can be adjusted to different heights. To adjust, remove the shelf, reposition the shelf pins to the desired level, and place the shelf back onto the pins.



Side Lock



Adjustable Shelf



Cable Hole



Image: Close-up details of the integrated power strip, side lock, adjustable shelf mechanism, and cable management hole.

Product Overview Video

Your browser does not support the video tag.

Video: An official product video from ModernMate showcasing the features and versatility of the file cabinet in a home office setting.

MAINTENANCE

To ensure the longevity and appearance of your ModernMate file cabinet, follow these maintenance guidelines:

- **Cleaning:** Wipe surfaces with a soft, damp cloth. Avoid abrasive cleaners or harsh chemicals that may damage the finish.
- **Spills:** Immediately wipe up any spills to prevent staining or water damage to the engineered wood.
- **Sunlight:** Avoid prolonged exposure to direct sunlight to prevent fading or discoloration.
- **Weight Distribution:** Distribute weight evenly across shelves and drawers to maintain stability and prevent warping.

TROUBLESHOOTING

Drawers Stick or Don't Close Smoothly:

- Check if the drawer slides are properly aligned and free of obstructions.
- Ensure the cabinet is on a level surface. Adjust leveling feet if necessary.
- Verify that the drawer contents are not overloaded or obstructing the closing mechanism.

Power Strip Not Working:

- Ensure the cabinet's power cord is securely plugged into a functional wall outlet.
- Check if the power strip's circuit breaker (if present) has tripped. Reset if needed.
- Test the wall outlet with another device to confirm it is supplying power.

Cabinet Instability:

- Confirm all assembly screws and fasteners are tightened.
- Ensure the cabinet is placed on a flat, stable surface.
- Do not overload the cabinet, especially the top surface or upper shelves.

SPECIFICATIONS

Feature	Detail
Brand	ModernMate
Model Number	F1
Color	Black Walnut
Material	Engineered Wood
Product Dimensions (D x W x H)	15.8"D x 41.3"W x 26"H
Item Weight	89.1 Pounds
Number of Drawers	4
Number of Shelves	4 (Adjustable)
Power Strip	2 AC Outlets, 2 USB Ports
File Compatibility	A4/Letter Size
Assembly Required	Yes

WARRANTY AND SUPPORT

For any questions regarding assembly, operation, or if you encounter any issues with your ModernMate file cabinet, please refer to the contact information provided in your product packaging or visit the official ModernMate website for customer support. Our customer service team is available to assist you.

