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## HOMCOM 921-807V00BK

# HOMCOM Executive Office Chair 921-807V00BK User Manual

Model: 921-807V00BK

## 1. INTRODUCTION AND OVERVIEW

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This manual provides instructions for the assembly, operation, and maintenance of your HOMCOM High Back Executive Office Chair. Designed for comfort and support during long hours, this chair features an ergonomic high back, adjustable height, tilt function, padded armrests, and a durable PU leather finish.

Key features include:

- Ergonomic high back design with lumbar support.
- Foam-filled seat and back with 4.7-inch thick cushions.
- Adjustable sitting height (17.7" - 21.7").
- Tilt mechanism with adjustable tension.
- 360-degree swivel function for easy movement.
- Water-resistant and easy-to-clean PU leather upholstery.



Image 1.1: The HOMCOM Executive Office Chair in a typical office environment.

## 2. SAFETY INFORMATION

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### **WARNING:**

- This chair requires assembly. Always follow the assembly instructions carefully to ensure safe and proper use.
- Do not exceed the maximum weight recommendation of 265 pounds to prevent injury or damage to the chair.
- Keep all small parts away from children during assembly.
- Ensure all screws and bolts are securely tightened before use.

## 3. PACKAGE CONTENTS

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Your HOMCOM Executive Office Chair package includes all necessary components for assembly. Please verify that all parts are present and undamaged before beginning assembly. Refer to the separate assembly guide included in the package for a detailed list of parts.



Image 3.1: The chair is delivered in one package.

## 4. SETUP AND ASSEMBLY

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Assembly of the HOMCOM Executive Office Chair is required. Please follow the detailed step-by-step instructions provided in the separate assembly manual included with your product. Ensure you have adequate space and the necessary tools (usually an Allen wrench, often included) before starting.

General assembly steps typically involve:

1. Attaching the casters to the chair base.
2. Inserting the gas lift cylinder into the base.
3. Securing the seat plate mechanism to the underside of the seat cushion.
4. Attaching the backrest to the seat.
5. Connecting the armrests to both the seat and backrest.
6. Placing the assembled seat and backrest onto the gas lift cylinder.

After assembly, double-check all connections to ensure they are tight and secure for safe operation.



Image 4.1: Chair dimensions for reference during assembly and placement.

## 5. OPERATING INSTRUCTIONS

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### 5.1. Height Adjustment

To adjust the chair's height, locate the lever on the right side, beneath the seat. While seated, pull the lever upwards to raise the chair. To lower the chair, remain seated and pull the lever upwards. Release the lever at your desired height.

### 5.2. Tilt Function

The chair features a tilt function for reclining. To unlock the tilt, pull the same lever (used for height adjustment) outwards. To lock the chair in an upright position, push the lever inwards. The tilt tension can be adjusted by rotating the round knob located at the front, under the seat. Turn clockwise to increase tension (making it harder to tilt) and counter-clockwise to decrease tension (making it easier to tilt).

### 5.3. 360-Degree Swivel

The chair is equipped with a 360-degree swivel mechanism, allowing for easy rotation and access to different areas of your workspace without needing to stand up.



## ***HEIGHT ADJUSTABLE AND TILT FUNCTION***



*Lift up and down  
to adjust height*



*Push and pull  
to unlock/lock*



*Adjust tension level*

Image 5.1: Controls for height adjustment and tilt function.

## 360° SWIVEL SEAT AND WHEELS

*For multitasking convenience*



Image 5.2: The chair's 360-degree swivel and rolling casters.

Your browser does not support the video tag.

Video 5.3: Official product video demonstrating the features and adjustments of the HOMCOM Executive Office Chair.

## 6. MAINTENANCE

To ensure the longevity and appearance of your HOMCOM Executive Office Chair, follow these maintenance guidelines:

- **Cleaning:** Wipe clean with a damp cloth. For stubborn stains on the PU leather, use a mild soap solution and wipe dry immediately. Avoid harsh chemicals or abrasive cleaners.
- **Inspection:** Periodically check all screws and bolts to ensure they remain tight. Re-tighten if necessary.
- **Casters:** Keep casters free of debris (hair, dust) to ensure smooth rolling.
- **Avoid Direct Sunlight:** Prolonged exposure to direct sunlight can cause the PU leather to fade or crack.



Image 6.1: Detail of the padded armrest, highlighting the PU leather and stitching.



Image 6.2: Detail of the diamond-stitched pattern on the chair's back.

## 7. TROUBLESHOOTING

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If you encounter any issues with your chair, consider the following common troubleshooting steps:

- **Chair Squeaks:** Check all bolts and screws for tightness. A loose connection can cause squeaking. Applying a small amount of silicone lubricant to moving parts (like the gas lift or tilt mechanism) may also help.
- **Chair Does Not Adjust Height:** Ensure the height adjustment lever is fully engaged. If the gas lift is faulty, it may need replacement.
- **Chair Feels Unstable:** Verify that all components are correctly assembled and all fasteners are securely tightened. Ensure the chair is on a flat, even surface.
- **Casters Not Rolling Smoothly:** Inspect casters for trapped debris (e.g., hair, lint) and clean them thoroughly.

For persistent issues or concerns, please contact HOMCOM customer support.

## 8. SPECIFICATIONS

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Feature	Specification
Brand	HOMCOM
Model Name	Executive Office Chair
Model Number	921-807V00BK
Color	Black
Material	Faux Leather, Foam
Product Dimensions	28.3"D x 25.6"W x 45.3"H
Seat Depth	17.7 inches
Chair Backrest Width	20.5 Inches
Arm Height	28.7 Inches
Item Weight	33 Pounds
Maximum Weight Recommendation	265 Pounds
Special Features	Adjustable Height, Arm Rest, Back Support, Ergonomic, High Back
Furniture Base Movement	Swivel
Assembly Required	Yes

## 9. WARRANTY AND SUPPORT

For information regarding product warranty, returns, or technical support, please refer to the warranty card included with your purchase or visit the official HOMCOM website. You may also contact HOMCOM customer service directly for assistance with any product-related inquiries.

Please have your model number (921-807V00BK) and proof of purchase ready when contacting support.