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› LITFAD L-Shape Checkout Counter Reception Desk Instruction Manual - Model LT1422725WW

LITFAD LT1422725WW

LITFAD L-Shape Checkout Counter Reception Desk Instruction Manual

Model: LT1422725WW

1. INTRODUCTION

This manual provides essential instructions for the assembly, operation, and maintenance of your LITFAD L-Shape Checkout Counter Reception Desk, Model LT1422725WW. Designed for various commercial environments such as offices, lobbies, beauty salons, and stores, this desk offers a functional and aesthetically pleasing solution for your reception area. Please read this manual thoroughly before assembly and use to ensure proper setup and longevity of your product.



Image 1: Exterior view of the LITFAD L-Shape Checkout Counter Reception Desk in Wood/White finish.

2. SAFETY INFORMATION

- Always assemble the desk on a soft, clean surface to prevent scratches.
- Ensure all fasteners are securely tightened before use. Periodically check and re-tighten as necessary.
- Do not overload drawers or shelves. Distribute weight evenly.
- Keep small parts and assembly tools away from children during assembly.
- Avoid standing or climbing on the desk.
- Place the desk on a level surface to prevent instability.

3. PACKAGE CONTENTS

Verify that all components are present before beginning assembly. If any parts are missing or damaged, please contact customer support.

- 1 x LITFAD L-Shape Checkout Counter Reception Desk (main unit)
- Assembly Hardware (screws, dowels, cam locks, etc.)
- Assembly Tool (e.g., Allen wrench)
- Instruction Manual (this document)

4. SPECIFICATIONS

Category	Reception Desk / Counter
Brand	LITFAD
Model Number	LT1422725WW
Overall Dimensions (L x W x H)	55" x 39" x 39" (140cm x 100cm x 100cm)
Material	Manufactured Wood (E1 environmentally friendly board)
Color	Wood/White
Features	Keyboard Tray, 1 Lockable Drawer, 2 Cabinets, Hutch, Desk Return
Adjustable Height	No
Assembly Required	Yes

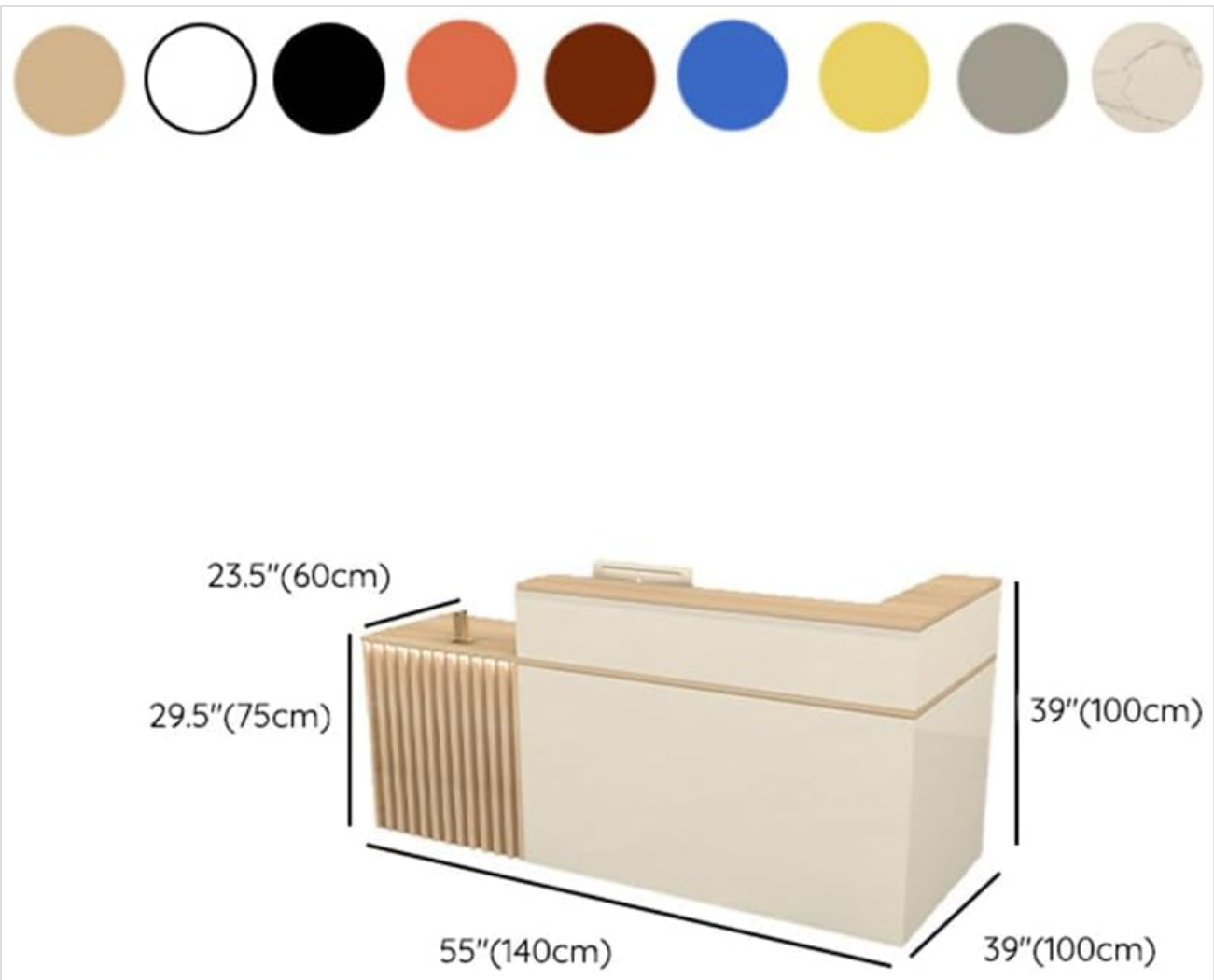


Image 2: Dimensional drawing of the LITFAD L-Shape Checkout Counter Reception Desk, showing overall length, width, and height.

5. SETUP AND ASSEMBLY

Assembly of the LITFAD L-Shape Checkout Counter is designed to be straightforward. Please follow the detailed assembly instructions provided in the separate assembly guide included with your product. Ensure you have ample space and a clean, soft surface to prevent damage during assembly.

General Assembly Steps:

1. **Unpack Components:** Carefully remove all parts from the packaging and lay them out. Identify each part using the provided parts list in the assembly guide.
2. **Identify Hardware:** Separate and identify all screws, dowels, and other hardware components.
3. **Follow Step-by-Step Instructions:** Refer to the included graphical assembly manual for detailed, sequential steps. Pay close attention to diagrams and ensure correct orientation of parts.
4. **Secure Fasteners:** Use the provided assembly tool to tighten all fasteners. Do not overtighten, but ensure they are snug for stability.
5. **Final Placement:** Once assembled, carefully move the desk to its desired location. Ensure the surface is level.



Image 3: Interior view of the LITFAD L-Shape Checkout Counter, highlighting the keyboard tray, lockable drawer, and internal storage compartments.

6. OPERATING INSTRUCTIONS

The LITFAD L-Shape Checkout Counter is designed for efficient daily use in a reception or checkout environment.

Keyboard Tray:

The integrated keyboard tray slides out smoothly for comfortable typing and can be retracted to save space when not in use. Gently pull the tray forward to extend and push back to retract.

Lockable Drawer:

A lockable drawer is provided for securing valuables such as cash, documents, or personal items. Insert the key into the lock and turn to secure or unlock the drawer. Always remove the key after locking.

Storage Cabinets and Shelves:

Utilize the various storage compartments, including cabinets and open shelves, to organize office supplies, files, and other necessary items. Ensure items are placed securely and do not obstruct drawer or door mechanisms.

7. MAINTENANCE

Proper care and maintenance will help preserve the appearance and functionality of your reception desk.

- **Cleaning:** Wipe surfaces with a soft, damp cloth. For stubborn marks, use a mild, non-abrasive cleaner specifically designed for wood or laminate surfaces. Dry immediately with a clean cloth.
- **Avoid Harsh Chemicals:** Do not use abrasive cleaners, solvents, or ammonia-based products, as these can damage the finish.
- **Protect from Moisture and Heat:** Avoid prolonged exposure to direct sunlight, excessive moisture, or extreme heat, which can cause warping, discoloration, or damage to the material. Use coasters under hot beverages.
- **Hardware Check:** Periodically check all screws and fasteners to ensure they remain tight. Re-tighten if necessary to maintain structural integrity.

8. TROUBLESHOOTING

If you encounter any issues with your reception desk, refer to the following common troubleshooting tips:

- **Desk is Unstable/Wobbly:**
 - Ensure the desk is placed on a completely level surface.
 - Check all assembly fasteners and tighten any that are loose.
- **Drawer or Keyboard Tray is Sticking/Not Sliding Smoothly:**
 - Verify that the drawer/tray runners are clean and free of debris.
 - Ensure the drawer/tray is correctly aligned on its tracks.
 - A small amount of silicone lubricant can be applied to the runners if needed.
- **Lockable Drawer Mechanism Not Working:**
 - Ensure the key is fully inserted and turned correctly.
 - Check for any obstructions preventing the lock from engaging.

9. WARRANTY AND SUPPORT

For any questions regarding your LITFAD L-Shape Checkout Counter Reception Desk, including assembly assistance, missing parts, or operational concerns, please contact LITFAD customer support.

Specific warranty details for this product are not provided in this manual. Please refer to your purchase documentation or contact the seller directly for information regarding product warranty.

Optional extended protection plans may be available for purchase separately. These plans are not standard product warranties and offer additional coverage beyond the manufacturer's warranty.

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