KUIIYER KU067

KUIIYER 2-in-1 Biometric Time Clock (Model KU067) Instruction Manual

Fingerprint + Password Employee Attendance System

1. Introduction

This manual provides detailed instructions for the setup, operation, and maintenance of your KUIIYER 2-in-1 Biometric Time Clock, Model KU067. This device is designed to efficiently track employee attendance using both fingerprint and password recognition, suitable for small to medium-sized businesses and offices.

2. Product Overview

The KUIIYER 2-in-1 Biometric Time Clock offers a reliable solution for managing employee attendance. It features a 2.4-inch TFT color LCD display, a numeric keypad, a fingerprint collector, and an AI voice speaker for operational feedback. The device supports both fingerprint and password verification methods for clocking in and out.



Figure 2.1: Front and rear view of the KUIIYER Time Clock, highlighting the 2.4-inch TFT LCD display, power interface, USB interface, reset hole, keyboard, fingerprint collector, screw hanging hole, bracket installation groove, and AI voice speaker. Dimensions are approximately 6.7 inches (17 cm) wide and 4.7 inches (12 cm) high.



Figure 2.2: The time clock supports rapid fingerprint recognition in less than 0.5 seconds and immediate password recognition for employee verification.

3. Package Contents

Please verify that all items are present in the package:

- KUIIYER 2-in-1 Biometric Time Clock Unit
- Power Adapter
- USB Cable
- Wall Mounting Bracket
- Mounting Screws and Wall Plugs
- User Manual (this document)



Figure 3.1: Included components: time clock unit, power adapter, USB cable, wall mount bracket, and mounting hardware.

4. Setup

4.1 Device Placement

The time clock can be placed on a desktop or mounted on a wall.

- **Desktop Placement:** Position the device on a stable, flat surface.
- **Wall Mounting:** Use the provided bracket, screws, and wall plugs to securely attach the device to a wall. Ensure the mounting location is easily accessible for employees and near a power outlet.



Figure 4.1: The time clock can be used on a desktop or securely mounted to a wall.

4.2 Power Connection

1. Connect the provided power adapter to the power interface on the side of the time clock.
2. Plug the power adapter into a standard electrical outlet.
3. The device will power on automatically.

4.3 Initial Setup

Upon first power-on, the device may prompt you to set the date, time, and language. Follow the on-screen instructions using the keypad. The device supports 12 different languages.

5. Operating Instructions

5.1 User Management

The device has a capacity for 1000 users, 3000 fingerprints, and 1000 passwords.

5.1.1 Enrolling a New User (Administrator Function)

1. Press the **MENU** button.
2. Enter the administrator password or use an administrator fingerprint to access the menu.
3. Navigate to **User Management** > **Add User**.
4. Enter a unique User ID for the new employee.
5. Select **Enroll Fingerprint**: Place the employee's finger on the fingerprint collector multiple times as prompted until enrollment is successful.
6. Select **Enroll Password**: Enter a numeric password (PIN) for the employee and confirm it.
7. Save the user information.

5.1.2 Deleting a User (Administrator Function)

1. Press the **MENU** button and enter the administrator credentials.
2. Navigate to **User Management** > **Delete User**.
3. Select the User ID of the employee to be deleted.
4. Confirm the deletion.

5.2 Clocking In/Out

Employees can clock in or out using their registered fingerprint or password.

5.2.1 Fingerprint Recognition

Place a registered finger firmly on the fingerprint collector. The device will confirm the punch with an audible message and display the verification status on the screen.

5.2.2 Password Recognition

Enter the registered numeric password using the keypad and press **OK**. The device will confirm the punch with an audible message and display the verification status.

5.3 Data Management

The device stores up to 160,000 attendance records. Data can be downloaded via a USB flash drive.

5.3.1 Downloading Attendance Reports

1. Insert a USB flash drive (FAT32 format recommended) into the USB interface on the side of the time clock.
2. Press the **MENU** button and enter the administrator credentials.
3. Navigate to **Data Management** > **Download Report**.
4. Select the desired date range for the report.
5. Confirm the download. The attendance data will be saved to the USB drive in a readable format (e.g., Excel).



Figure 5.1: Data transfer from the time clock to a computer using a USB drive for attendance report generation. A USB drive (not included) formatted to FAT32 is recommended.

5.3.2 Uploading Shift Times and Employee Arrangements

The device supports uploading shift schedules and employee arrangements. Refer to the specific software or template provided by KUIIYER for the correct file format. This feature allows for accurate calculation of working hours, including overtime, late arrivals, and early departures.



Figure 5.2: Example of shift data and employee schedules being uploaded to the time clock for automated attendance calculations.

6. Maintenance

- **Cleaning:** Use a soft, dry cloth to clean the device's exterior. Do not use abrasive cleaners or solvents.
- **Fingerprint Collector:** Keep the fingerprint collector clean and free of dust or debris to ensure accurate recognition.
- **Power Supply:** Use only the provided power adapter.
- **Data Backup:** Regularly download attendance data to a computer for backup purposes.

7. Troubleshooting

Problem	Possible Cause	Solution
Device does not power on.	No power, faulty adapter, or loose connection.	Check power cable connection. Ensure power adapter is plugged into a working outlet.
Fingerprint not recognized.	Finger is dirty/wet, not placed correctly, or fingerprint not properly enrolled.	Ensure finger is clean and dry. Place finger firmly and completely on the collector. Re-enroll fingerprint if issues persist.
Cannot download data to USB.	USB drive not formatted to FAT32, drive is full, or drive is faulty.	Ensure USB drive is formatted to FAT32. Try a different USB drive. Check if the USB drive has sufficient free space.
Attendance report calculations are incorrect.	Incorrect shift settings or employee schedules.	Verify that shift times and employee schedules have been correctly uploaded and configured in the device. Refer to the specific software instructions for shift setup.

8. Specifications

- **Brand:** KUIIYER
- **Model Number:** KU067
- **Display Type:** Digital, 2.4-inch TFT Color LCD
- **Verification Methods:** Fingerprint, Password (PIN)
- **User Capacity:** 1000
- **Fingerprint Capacity:** 3000

- **Password Capacity:** 1000
- **Record Capacity:** 160,000
- **Connectivity:** Ethernet (for data transfer, not for real-time network operation)
- **Data Export:** USB Flash Drive (FAT32 format recommended)
- **Power Source:** Corded Electric
- **Special Features:** Adjustable Volume, Alarm, Calendar Display, Charging Port, LED Display, AI Voice Speaker
- **Mounting Type:** Desktop or Wall Mount
- **Frame Material:** Plastic
- **Dimensions:** Approximately 6.7 inches (W) x 4.7 inches (H) x 1 inch (D)
- **Indoor/Outdoor Usage:** Indoor only

9. Warranty and Support

For warranty information, technical support, or service inquiries, please contact KUIIYER customer service through the retailer where the product was purchased or refer to the contact information provided on the product packaging or official KUIIYER website.

Ask a question about this manual

Ask about setup, troubleshooting, compatibility, parts, safety, or missing instructions. Manuals+ will review the question and use this page's manual context to help answer it.

Name

Anonymous

Email

you@example.com

After a successful submission, we securely hash the supplied account or form email before sending it to Microsoft Advertising for conversion attribution. Privacy details.

Question

Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

Submit question

Answered questions about this manual

I forgot the administrator password for my KUIIYER KU067 Biometric Time Clock. How can I recover it or perform a factory reset to access the menu?

If you have forgotten the administrator password for your KUIIYER KU067, the standard instruction manual does

not provide a specific "master code" or a software-based factory reset procedure that can be performed without menu...

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