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› Bonsaii Paper Shredder C237-B User Manual

bonsaii C237-B New Version

Bonsaii Paper Shredder

MODEL: C237-B NEW VERSION USER MANUAL

1. Introduction

Thank you for choosing the Bonsaii C237-B New Version Paper Shredder. This cross-cut shredder is designed for home and small office use, providing secure disposal of sensitive documents, credit cards, staples, and paper clips. Please read this manual thoroughly before operation to ensure safe and efficient use.

What's in the Box:

- 1 x Paper Shredder Unit (Head)
- 1 x Wastebasket (3.4 Gallon / 13 Liters)
- 1 x User Manual



Image: The Bonsai C237-B paper shredder, a black unit with a clear window showing shredded paper and a silver handle on top.

2. Important Safety Instructions

To reduce the risk of fire, electric shock, or injury, always follow basic safety precautions when using this product.

- Keep out of reach of children and pets.
- Keep loose clothing, jewelry, hair, and other foreign objects away from the paper entry slot.
- Do not place hands or fingers into the paper entry slot.
- Always unplug the shredder before moving, cleaning, or emptying the wastebasket.
- Do not operate if the power cord is damaged.
- Do not shred wet or sticky materials.
- The shredder will stop working once the head is lifted from the wastebasket, ensuring user safety.

Do Not Shred:

Do not shred



Large paper clips
CDs/DVDs



Window envelopes
insulated
envelopes or unopen
junk mails



Adhesive
materials



Newspaper



Continuous
computer paper



Cardboard



Credit card made
by metal



Laminated
document
and magazines



**DO NOT USE AEROSOL
PRODUCTS!**

Caution:

1. Do not spray or store any aerosol products (such as cleaners, flammable liquids, gases, oils, etc.) inside or around the shredder.
2. DO NOT USE COMPRESSED AIR CANS ON THE SHREDDER.

Image: A diagram showing items that should not be shredded, including large paper clips, CDs/DVDs, window envelopes, adhesive materials, newspapers, continuous computer paper, cardboard, metal credit cards, and laminated documents/magazines.

Caution:

- Do not spray or store any aerosol products (such as cleaners, flammable liquids, gases, oils, etc.) inside or around the shredder.
- Do not use compressed air cans on the shredder.

3. Setup

1. **Unpack:** Carefully remove the shredder and all components from the packaging.
2. **Position:** Place the shredder on a flat, stable surface. Ensure it is positioned near a power outlet and has adequate space for ventilation. The compact dimensions (approximately 7 x 11.2 x 14 inches) allow it to fit neatly under most desks.
3. **Assemble:** Place the shredder head securely onto the wastebasket. Ensure it is properly seated for the safety interlock to engage.
4. **Connect Power:** Plug the power cord into a standard electrical outlet.



Image: The Bonsai shredder shown with its dimensions (36.2cm height, 30cm width, 18cm depth) next to a desk, illustrating its compact size.

4. Operating Instructions

Control Panel:

The shredder features a simple control panel with a slide switch for different modes:

- **FWD (Forward):** For manual shredding or clearing minor jams.
- **AUTO (Automatic):** The shredder will automatically start when paper is inserted and stop when shredding is complete. This is the recommended setting for normal use.
- **OFF:** Turns the shredder off.
- **REV (Reverse):** Reverses the shredding action to clear paper jams.

SAFETY PROTECTION

If unit goes beyond 3 mins run time
Required 20 mins cool down to prevent overheating
Manual reverse to clear paperjams easily



Image: A close-up of the shredder's control panel, showing the slide switch with FWD, AUTO, OFF, REV options, and indicator lights for Power (green) and Overheat (red).

Shredding Paper:

1. Set the slide switch to **AUTO**.
2. Insert up to 6 sheets of A4 paper (75g/m²) into the paper entry slot. The shredder will automatically start and shred the paper into 5x14mm cross-cut particles (P-4 security level).
3. The shredder can handle staples and small paper clips without removal.

Shredding Credit Cards:

1. Set the slide switch to **AUTO**.
2. Insert one credit card at a time into the designated credit card slot.

Shredding paper into 13/64*35/64 inch (5*14mm) cross cut particles



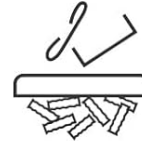
Paper



Credit Cards



Clips



Staples



Image: The shredder demonstrating its ability to shred paper, credit cards, clips, and staples, with an inset showing the resulting small cross-cut particles.

Continuous Operation & Cooling:

The shredder is designed for a continuous operating time of 3 minutes. After 3 minutes of continuous use, the overheating LED indicator will light up. Allow the shredder to cool down for 20 minutes before resuming operation to prevent overheating and extend its lifespan.



6 A4 Sheets
Per Pass



3 Minute Non-Stop
Shredding Time

Image: A hand feeding 6 sheets of paper into the shredder, with icons indicating "6 A4 Sheets Per Pass" and "3 Minute Non-Stop Shredding Time".

5. Maintenance

Emptying the Wastebasket:

The shredder features a 3.4-gallon (13-liter) transparent window bin, allowing you to easily monitor the shredded paper level. When the wastebasket is full:

1. Set the slide switch to **OFF** and unplug the shredder.
2. Lift the shredder head using the portable handle.
3. Empty the shredded contents from the wastebasket.
4. Replace the shredder head securely onto the wastebasket.

Portable Handle Design

13
Litres

3.4
Gallons



Image: The shredder head being lifted by its portable handle, revealing the wastebasket and indicating its 13 Litres / 3.4 Gallons capacity.

Oiling the Shredder:

Regular oiling of the shredder blades is recommended to maintain performance and extend the life of your shredder. Use shredder oil (not supplied) or specially oiled paper. Follow the instructions provided with the shredder oil.

6. Troubleshooting

Problem	Possible Cause	Solution
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Problem	Possible Cause	Solution
Shredder does not start.	Not plugged in; shredder head not properly seated; overheat protection activated.	Ensure power cord is securely plugged in. Re-seat the shredder head firmly onto the wastebasket. Allow 20 minutes for cooling if overheat indicator is on.
Paper jam.	Too many sheets inserted; paper inserted crooked; wastebasket full.	Set switch to REV to clear paper. If unsuccessful, unplug, remove shredder head, and manually clear paper. Empty wastebasket if full. Reduce sheet count for next shredding.
Overheat indicator light is on.	Continuous operation exceeded 3 minutes.	Turn off the shredder and allow it to cool down for 20 minutes. The light will turn off when ready for use.

7. Specifications

Feature	Detail
Model	C237-B New Version
Cut Type	Cross Cut
Shred Size	5x14mm particles (P-4 Security Level)
Sheet Capacity	Up to 6 sheets (A4, 75g/m ²)
Shreds Materials	Paper, Credit Cards (one at a time), Staples, Small Paper Clips
Wastebasket Capacity	3.4 Gallons (13 Liters)
Continuous Run Time	3 minutes
Cool Down Period	20 minutes
Product Dimensions	7 x 11.2 x 14 inches (18 x 30 x 36.2 cm)
Item Weight	6.55 pounds
Special Features	Jam Proof (Manual Reverse), Overheat Protection, Safety Interlock (Head Lift), Portable Handle

8. Warranty and Support

Warranty:

Bonsaii offers a 1-year warranty for this paper shredder. This warranty covers defects in materials and workmanship under normal use.

Customer Support:

If you have any questions, concerns, or require assistance with your Bonsaii paper shredder, please contact Bonsaii customer support. Refer to the contact information provided on the Bonsaii official website or your purchase documentation.

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ASK A QUESTION ABOUT THIS MANUAL

Ask about setup, troubleshooting, compatibility, parts, safety, or missing instructions. Manuals+ will review the question and use this page’s manual context to help answer it.

Name

Anonymous

Email

you@example.com

After a successful submission, we securely hash the supplied account or form email before sending it to Microsoft Advertising for conversion attribution. [Privacy details](#).

Question

Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

Submit question

Answered questions about this manual

I purchased the Bonsaii C237-B shredder last week and it was working fine today, but after I stopped it to empty the wastebasket, it no longer turns on and no lights are showing. What can I do?

If your Bonsaii C237-B shredder is not turning on after emptying the wastebasket, the most likely cause is the safety interlock. Please check the following steps to resolve the issue:Check the Head Placement: The...

[Read full answer](#)

