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› Modway Emmeline Scallop Desk (Model EEI-7155-WHI) User Manual

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Brand: Modway | **Model:** EEI-7155-WHI

IMPORTANT SAFETY INFORMATION

Please read all instructions carefully before assembly and use. Keep this manual for future reference.

- Ensure all parts are present and undamaged before beginning assembly. Do not use if any parts are missing or broken.
- Assembly should be performed on a soft, clean surface to prevent scratching.
- Tighten all fasteners securely, but do not overtighten. Periodically check and re-tighten fasteners as needed.
- Do not stand or sit on the desk during assembly or use.
- Keep small parts away from children during assembly.
- This product is intended for indoor use only.
- The desk is designed to support typical office equipment and writing materials. Do not overload.
- Proposition 65 Warning: This product can expose you to chemicals including wood dust, which is known to the State of California to cause cancer. For more information go to www.P65Warnings.ca.gov.

PACKAGE CONTENTS

Verify that all components listed below are included in your package. If any parts are missing or damaged, please contact customer support.

- Desk Top Panel
- Legs (4)
- Drawer Front with Scalloped Edge
- Drawer Box Components
- Drawer Glides
- Crossbars/Support Beams
- Hardware Pack (screws, dowels, cam locks, etc.)

- Assembly Tool (e.g., Allen wrench, screwdriver)

FEATURES OVERVIEW

The Modway Emmeline Scallop Desk is designed with several key features for functionality and aesthetics.

- **Scalloped Edge:** A decorative wavy front design on the drawer.
- **Full-Glide Drawer:** Provides smooth and complete extension for easy access to contents.
- **Non-Marking Floor Glides:** Protects flooring from scratches and scuffs.
- **Integrated Power Strip:** For convenient power access.



Image: Visual representation of key features including the scalloped edge, full-extension drawer, and non-marking floor glides.

ASSEMBLY INSTRUCTIONS

Assembly of the Modway Emmeline Scallop Desk typically requires two people and a screwdriver. For detailed, step-by-step diagrams and specific hardware identification, please refer to the separate assembly manual included in your product packaging.

1. **Prepare Workspace:** Clear a spacious area and lay out all components on a soft, clean surface to prevent damage.
2. **Attach Legs:** Secure the desk legs to the underside of the desk top using the provided hardware. Ensure they are firmly attached and aligned.
3. **Install Crossbars:** Connect the crossbars between the legs to provide stability.

4. **Assemble Drawer Box:** Construct the drawer box according to the diagrams, ensuring all panels are correctly oriented.
5. **Install Drawer Glides:** Attach the drawer glides to both the desk frame and the drawer box.
6. **Insert Drawer:** Carefully slide the assembled drawer into the desk frame, ensuring smooth operation.
7. **Final Check:** Verify that all screws and fasteners are tightened. Gently test the desk for stability and the drawer for smooth movement.



Image: Fully assembled Modway Emmeline Scallop Desk.

OPERATING INSTRUCTIONS

Using the Drawer

The Modway Emmeline Scallop Desk features a single full-glide drawer for convenient storage. To open, gently pull the drawer knob. To close, push the drawer until it is fully seated within the desk frame.



Image: The desk drawer open, revealing storage space for items like headphones and stationery.

General Use

- Place the desk on a level surface to ensure stability.
- Utilize the desk surface for writing, computer work, or other light tasks.
- Avoid placing excessively heavy objects on the desk top or inside the drawer to prevent damage.
- The desk is equipped with non-marking floor glides to protect your flooring.

MAINTENANCE AND CARE

Proper care will extend the life and appearance of your Modway Emmeline Scallop Desk.

- **Cleaning:** Wipe the desk surface with a soft, damp cloth. Avoid harsh chemicals, abrasive cleaners, or polishes that may damage the finish.
- **Spills:** Immediately wipe up any spills to prevent staining or damage to the wood finish. Avoid prolonged exposure to moisture.
- **Heat and Sunlight:** Keep the desk away from direct sunlight and heat sources to prevent fading or warping.
- **Stability Check:** Periodically check all screws and fasteners to ensure they remain tight. Re-tighten as necessary.
- **Protection:** Consider using coasters or placemats under beverages and hot items to protect the desk surface.

TROUBLESHOOTING

Problem	Possible Cause	Solution
Desk is wobbly or unstable.	Loose fasteners; uneven floor.	Ensure all screws and bolts are securely tightened. Move the desk to a level surface or use shims under the legs if necessary.
Drawer does not open or close smoothly.	Drawer glides misaligned; obstruction in the drawer track; drawer overloaded.	Check that the drawer glides are properly installed and aligned. Remove any obstructions. Reduce the weight in the drawer.
Surface shows marks or stains easily.	Exposure to liquids or heat without protection.	Always use coasters or protective mats. Clean spills immediately with a soft, dry cloth. Avoid placing hot items directly on the surface.

PRODUCT SPECIFICATIONS

Feature	Detail
Brand	Modway
Model Name	Emmeline
Model Number	EEI-7155-WHI
Color	White
Product Dimensions (D x W x H)	23.62"D x 47.64"W x 30.2"H
Item Weight	55.1 pounds
Material Type	Engineered Wood (Top), Wood (Base)
Number of Drawers	1
Drawer Glide Mechanism	Full-glide
Assembly Required	Yes
Recommended Number of People for Assembly	2
Tools Recommended For Assembly	Screwdriver
Special Feature	Corded (Integrated Power Strip)
Included Components	Power Strip

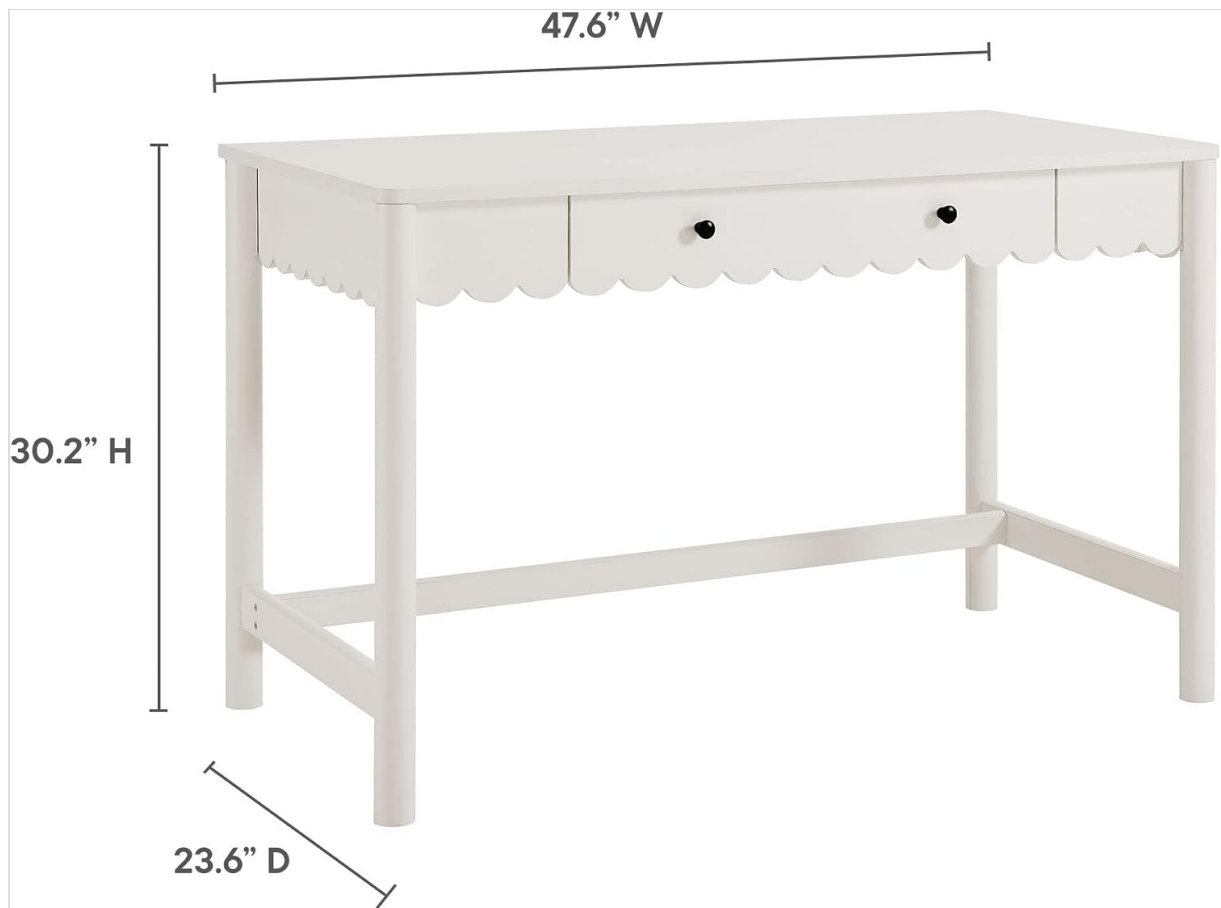


Image: Dimensional diagram of the desk, showing 47.6" W, 30.2" H, and 23.6" D.

WARRANTY INFORMATION

The Modway Emmeline Scallop Desk comes with a limited manufacturer's warranty. For specific details regarding the terms, duration, and coverage of your warranty, please refer to the product page on the retailer's website or contact Modway customer support directly.

Note: Retailer return policies, such as Amazon's 30-day return policy, are separate from the manufacturer's warranty.

CUSTOMER SUPPORT

For further assistance, missing parts, or warranty inquiries, please contact Modway customer support.

Online: Visit the official Modway store on Amazon: [Modway Store](#)

Manufacturer Contact: Refer to the contact information provided in your product packaging or on the Modway official website.