

## DYMO 640 CB

# DYMO LabelManager Executive 640 CB Portable Label Printer User Manual

Model: 640 CB

## 1. INTRODUCTION

---

The DYMO LabelManager Executive 640 CB is a portable label printer designed for efficient and precise label creation. This device offers versatile labeling solutions for various environments, from office organization to field work. It features a QWERTY keyboard, a high-resolution color screen, and multiple connectivity options including Bluetooth Low Energy and USB-C.

This manual provides detailed instructions on how to set up, operate, maintain, and troubleshoot your LabelManager Executive 640 CB, ensuring you can maximize its functionality.



Image 1.1: The DYMO LabelManager Executive 640 CB portable label printer, shown with its packaging, a label tape cassette, and a USB-C charging cable.

## 2. SETUP

### 2.1 Charging the Device

The LabelManager Executive 640 CB is powered by a rechargeable lithium-ion battery. Before initial use, fully charge the device.

1. Connect the provided USB-C cable to the USB-C port on the label printer.
2. Connect the other end of the USB-C cable to a compatible USB power adapter (not included) or a computer's USB port.
3. The charging indicator on the device will illuminate. Allow sufficient time for a full charge.



# PORTABLE, POWERFUL, RECHARGEABLE



Image 2.1: The portable nature of the LabelManager Executive 640 CB, demonstrating its use for labeling items on a shelf, highlighting its rechargeable battery for on-the-go use.

## 2.2 Inserting a Label Cassette

The printer uses DYMO D1 Standard and Durable labels, available in widths from 6mm (1/4") to 24mm (1").

1. Ensure the device is powered off.
2. Open the label compartment cover, typically located on the back or side of the device.
3. Insert the label cassette with the label tape facing the print head, ensuring it clicks into place.
4. Close the label compartment cover.

## 2.3 Powering On/Off

- To power on, press and hold the power button until the screen illuminates.
- To power off, press and hold the power button until the device shuts down.

## 3. OPERATION

### 3.1 Using the QWERTY Keyboard and On-Device Screen



The integrated QWERTY keyboard allows for direct label creation on the device. The high-resolution color screen provides clear visibility of your label design.

1. **Text Entry:** Type your desired text using the QWERTY keyboard.
2. **Formatting:** Use the navigation buttons and menu options to select fonts, sizes, styles (bold, italic), and add symbols or borders.
3. **Preview:** The screen displays a real-time preview of your label.
4. **Print:** Press the print button to generate your label.



Image 3.1: The large color screen of the LabelManager Executive 640 CB, displaying label text and options for customizing background colors, enhancing readability and design.

### 3.2 Connecting via Bluetooth (Mobile App)

The DYMO LM Connect mobile app allows for advanced label design and printing from your smartphone or tablet.

1. Download the "DYMO LM Connect" app from your device's app store.
2. Ensure Bluetooth is enabled on your mobile device and the label printer.
3. Open the app and follow the on-screen instructions to connect to your LabelManager Executive 640 CB. The device should appear automatically without manual pairing.

4. Design your label within the app, utilizing features like QR codes, signatures, and backgrounds.
5. Send the label to the printer via the app's print function.



Image 3.2: A user interacting with the DYMO LM Connect mobile app on a smartphone to design a label, with the LabelManager Executive 640 CB visible on the desk, demonstrating Bluetooth connectivity.



Image 3.3: The LabelManager Executive 640 CB demonstrating its dual connectivity, linked to both a laptop via USB-C and a smartphone via Bluetooth, with various printed labels on the table.

### 3.3 Connecting via USB-C (Desktop Software)

For comprehensive label design and management, connect your printer to a computer using the DYMO



Connect for Desktop software.

1. Download and install the "DYMO Connect for Desktop" software from the official [DYMO website](#).
2. Connect the label printer to your computer using the USB-C cable.
3. Launch the software. The printer should be recognized automatically.
4. Utilize the software's features to create and print labels.



Image 3.4: A user operating the DYMO LabelManager Executive 640 CB connected to a laptop via USB-C, demonstrating the use of desktop software for label design and printing.

### 3.4 Label Customization and Versatility

The LabelManager Executive 640 CB supports a wide range of label customization options.

- **Label Types:** Compatible with D1 Standard and Durable labels.
- **Label Widths:** Supports widths from 6mm (1/4") to 24mm (1").
- **Design Elements:** Incorporate various fonts, sizes, styles, symbols, clip art, barcodes, and QR codes into your labels.

# CUSTOMIZABLE LABELING AT YOUR FINGERTIPS



Image 3.5: An assortment of customized labels created with the DYMO LabelManager Executive 640 CB, showcasing different text, colors, barcodes, and QR codes for diverse applications.



# EFFORTLESSLY LABEL WITHOUT LIMITS



Image 3.6: The DYMO LabelManager Executive 640 CB demonstrating its capability to produce a variety of labels for organizational purposes, such as "Tax Forms" and "Balances," highlighting its versatility.

## 4. MAINTENANCE

### 4.1 Cleaning the Print Head

To ensure optimal print quality, periodically clean the print head.

1. Power off the device and open the label compartment.
2. Gently wipe the print head with a clean, lint-free cloth or a cotton swab lightly dampened with isopropyl alcohol.
3. Allow the print head to dry completely before closing the compartment and powering on the device.

### 4.2 Battery Care

- Avoid fully discharging the battery frequently to prolong its lifespan.
- Store the device in a cool, dry place when not in use for extended periods.
- Use only the provided USB-C cable for charging.



## 4.3 Label Storage

Store label cassettes in a cool, dry place away from direct sunlight and extreme temperatures to maintain adhesive quality and print integrity.

## 5. TROUBLESHOOTING

Issue	Possible Cause	Solution
Device does not power on.	Low or depleted battery.	Charge the device using the USB-C cable.
Poor print quality.	Dirty print head or incorrect label type.	Clean the print head (refer to Section 4.1). Ensure you are using genuine DYMO D1 labels.
Cannot connect via Bluetooth.	Bluetooth is off, app permissions, or device not discoverable.	Ensure Bluetooth is enabled on both devices. Check app permissions for location services (required by some operating systems for Bluetooth scanning). Restart both devices.
Excessive blank margin on labels.	Automatic cutting feature or software settings.	Review settings in the mobile app or desktop software for margin adjustments. Note that some margin is inherent to the printing process.
Software (app/desktop) issues.	Outdated software or compatibility issues.	Ensure your DYMO Connect app or desktop software is updated to the latest version. Check DYMO's website for system requirements.

If you encounter issues not listed here, please refer to the official DYMO support resources.

## 6. SPECIFICATIONS

<b>Model Name:</b> LabelManager Executive 640 CB
<b>Model Number:</b> 2197370
<b>Brand:</b> DYMO
<b>Connectivity Technology:</b> Bluetooth Low Energy, USB Type C
<b>Printing Technology:</b> Thermal Transfer
<b>Printer Output:</b> Monochrome
<b>Maximum Media Size:</b> 1 inch (24mm)
<b>Compatible Label Widths:</b> 6mm (1/4") to 24mm (1")
<b>Compatible Labels:</b> DYMO D1 Standard and Durable Labels
<b>Power Source:</b> Rechargeable Lithium Polymer Battery (included)
<b>Control Method:</b> On-device QWERTY keyboard, Mobile App (DYMO LM Connect), Desktop Software (DYMO Connect for Desktop)
<b>Product Dimensions:</b> Approximately 30"D x 8"W x 6"H <i>(Note: This dimension may refer to packaging. Please refer to the product for exact device dimensions.)</i>
<b>Item Weight:</b> 1.51 pounds (685 Grams)
<b>Maximum Print Resolution:</b> 200 dpi (Black and White)

**Included Components:** Label Printer, 1 Label Tape, USB-C Cable

## 7. WARRANTY AND SUPPORT

### 7.1 Warranty Information



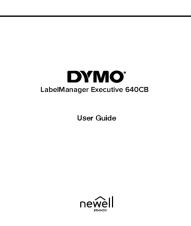
The DYMO LabelManager Executive 640 CB comes with a limited warranty. Please refer to the warranty card included with your product or visit the official DYMO website for detailed terms and conditions regarding warranty coverage and duration.

### 7.2 Customer Support

For technical assistance, product inquiries, or to access additional resources, please visit the official [DYMO support website](#) or contact their customer service department. Contact information can typically be found on the DYMO website or in the product packaging.

© 2025 DYMO. All rights reserved. DYMO and LabelManager are trademarks of Newell Brands.

### Related Documents - 640 CB

	<p><a href="#">DYMO LabelManager Executive 640CB Label Maker - Features, Specifications, and D1 Tapes</a></p> <p>Detailed overview of the DYMO LabelManager Executive 640CB portable label maker, covering its features, what's included in the box for different models, technical specifications, and a comprehensive guide to DYMO D1 label tape options.</p>
	<p><a href="#">DYMO LabelManager Executive 640CB Quick Start Guide</a></p> <p>Get started quickly with your DYMO LabelManager Executive 640CB label maker. This guide provides essential setup, operation, and safety information.</p>
	<p><a href="#">DYMO LabelManager Executive 640CB User Guide</a></p> <p>Comprehensive user guide for the DYMO LabelManager Executive 640CB electronic label maker, detailing setup, label design, printing, software integration, maintenance, and troubleshooting.</p>



