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› Alera Wessex Ergonomic Mesh Back Office Task Chair Instruction Manual

Alera ALEWX42BME17

Alera Wessex Ergonomic Mesh Back Office Task Chair Instruction Manual

Model: ALEWX42BME17

INTRODUCTION

This manual provides essential information for the proper assembly, operation, and maintenance of your Alera Wessex Ergonomic Mesh Back Office Task Chair. Please read these instructions carefully before use to ensure safe and efficient operation.

Safety Information

Important: Do not exceed the maximum weight capacity of **275 lbs (125 kg)**. Always follow the assembly instructions precisely to prevent tipping or injury. Ensure all components are securely fastened before use. Keep children and pets away during assembly.



Image: Alera Wessex Ergonomic Mesh Back Office Task Chair positioned at a desk in an office environment.

COMPONENTS

Before beginning assembly, verify that all parts are present and undamaged. The main components typically include:

- Chair Base (5-star)
- Casters (5 pieces)
- Gas Lift Cylinder
- Seat Cushion
- Backrest with Mesh
- Armrests (2 pieces, optional installation)
- Mechanism Plate

- Hardware (screws, washers, Allen wrench)



Image: Front and side views of the Alera Wessex Ergonomic Mesh Back Office Task Chair, illustrating its structure with armrests installed.

SETUP AND ASSEMBLY

Assembly is required for this chair. Please refer to the detailed assembly instructions included in the product packaging for step-by-step guidance. Ensure you have adequate space and the necessary tools (usually an Allen wrench, which is provided).

1. Attach the casters to the chair base.
2. Insert the gas lift cylinder into the center of the chair base.
3. Secure the mechanism plate to the underside of the seat cushion.
4. Attach the backrest to the seat cushion/mechanism plate assembly.
5. *Optional:* Attach the armrests to the seat cushion. The chair can be used with or without arms based on user preference.
6. Place the assembled seat and backrest onto the gas lift cylinder.
7. Test all adjustments and ensure all screws are tightened before initial use.



Image: A diagram illustrating the various dimensions of the Alera Wessex Ergonomic Mesh Back Office Task Chair, useful for assembly and space planning.

OPERATING INSTRUCTIONS

The Alera Wessex chair offers several adjustable features to customize your seating experience:

Seat Height Adjustment

To adjust the seat height, locate the lever on the right side, beneath the seat. While seated, pull the lever up to lower the seat. To raise the seat, stand up and pull the lever up. Release the lever at the desired height to lock it in place.

Tilt and Tension Control

The chair features a tilt function with adjustable tension and a tilt lock. The tilt tension knob is located underneath the seat, at the front. Turn the knob clockwise to increase tilt resistance (making it harder to recline) or counter-clockwise to decrease resistance (making it easier to recline). The tilt lock lever, typically located next to the height adjustment lever, allows you to lock the backrest in an upright position or enable the rocking motion.

Armrest Configuration

The chair's armrests are fixed but can be assembled with or without them. If you prefer a chair without armrests for greater freedom of movement or to fit under a specific desk, simply omit them during the assembly process.



Image: A visual guide demonstrating the adjustable seat height lever and the adjustable tension knob for reclining and tilt lock.

MAINTENANCE AND CARE

Regular maintenance helps prolong the life and appearance of your chair.

- **Cleaning:** For the mesh back and fabric seat, use a soft cloth dampened with mild soap and water. Avoid abrasive cleaners or harsh chemicals. Spot clean as needed.
- **Inspection:** Periodically check all screws and fasteners to ensure they are tight. Re-tighten if necessary to maintain stability and safety.
- **Casters:** Keep casters free of hair and debris to ensure smooth rolling.

TROUBLESHOOTING

If you encounter issues with your chair, refer to the following common solutions:

- **Chair not rolling smoothly:** Check casters for obstructions (hair, dirt). Clean if necessary. Ensure casters are fully inserted into the base.
- **Seat height not adjusting:** Verify the gas lift lever is fully engaged. If the issue persists, the gas lift cylinder may need replacement.
- **Chair squeaks:** Check all assembly screws and tighten them. A small amount of silicone spray on moving parts (avoiding the gas lift cylinder) may help.
- **Chair feels unstable:** Ensure all screws are securely tightened, especially those connecting the seat, backrest, and mechanism plate. Do not exceed the weight capacity.

PRODUCT SPECIFICATIONS

Brand	Alera
Model Name	Wessex
Model Number	ALEWX42BME17
Color	Black
Material	Mesh (Back), Foam (Seat)
Product Dimensions (D x W x H)	26.18" x 27.09" x 40.28"
Item Weight	28 Pounds
Maximum Weight Recommendation	275 Pounds
Required Assembly	Yes
Additional Features	Adjustable seat height, tilt tension, tilt lock

WARRANTY INFORMATION

This product is covered by the manufacturer's limited warranty. For specific details regarding warranty coverage, duration, and terms, please refer to the warranty card included with your purchase or visit the official Alera website. Keep your proof of purchase for warranty claims.

CUSTOMER SUPPORT

For further assistance, missing parts, or technical support, please contact Alera customer service. Contact information can typically be found on the product packaging or the official Alera website.

Website: www.alera.com

ASK A QUESTION ABOUT THIS MANUAL

Ask about setup, troubleshooting, compatibility, parts, safety, or missing instructions. Manuals+ will review the question and use this page's manual context to help answer it.

Name

Anonymous

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After a successful submission, we securely hash the supplied account or form email before sending it to Microsoft Advertising for conversion attribution. [Privacy details](#).

Question

Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

Submit question