



[Manuals.plus](#) /

› [HOOOWOOO](#) /

› HOOOWOOO Ergonomic Office Chair Instruction Manual

## HOOOWOOO B0DL4BWZFQ

# HOOOWOOO Ergonomic Office Chair Instruction Manual

Model: B0DL4BWZFQ

## INTRODUCTION

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This manual provides detailed instructions for the assembly, operation, and maintenance of your new HOOOWOOO Ergonomic Office Chair. Please read this manual thoroughly before assembly and use to ensure proper function and safety. This chair is designed to offer comfort and support for extended periods of use in an office environment.



*Description: A full view of the HOOOWOO Ergonomic Office Chair, showcasing its high back, cloudy seat, and overall design.*

## SAFETY INFORMATION

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- **Max Weight Capacity:** The chair has a maximum weight capacity of 300 LBS. Do not exceed this limit to prevent damage or injury.
- **Back Tilt Adjustment:** Exercise caution when adjusting the back tilt to avoid sudden movements or injury.
- **Secure Assembly:** Ensure all screws and bolts are securely tightened before using the chair. Periodically check and re-tighten if necessary.
- **Children and Small Parts:** Keep all small parts and packaging materials away from children during assembly to prevent choking hazards.

## PACKAGE CONTENTS

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Before beginning assembly, please verify that all components are present and undamaged. If any parts are missing or damaged, contact customer support immediately.

- Seat Cushion (1)

- Backrest (1)
- Armrests (2)
- Gas Lift Cylinder (1)
- Star Base (1)
- Casters (5)
- Mechanism Plate (1)
- Hardware Pack (screws, washers, Allen wrench)
- Assembly Instructions (this manual)

## SETUP AND ASSEMBLY

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Follow these steps to assemble your HOOOWOOO Ergonomic Office Chair. It is recommended to assemble the chair on a soft, clean surface to prevent damage.

1. **Attach Casters:** Insert the five casters into the holes at the end of each leg of the star base. Push firmly until they click into place.
2. **Install Gas Lift:** Place the gas lift cylinder into the center hole of the assembled star base.
3. **Attach Mechanism Plate:** Secure the mechanism plate to the underside of the seat cushion using the provided screws. Ensure the front of the mechanism (indicated by an arrow or label) faces the front of the seat.
4. **Attach Armrests:** Connect the armrests to both the seat cushion and the backrest using the designated screws. Do not overtighten initially.
5. **Connect Seat to Base:** Carefully place the assembled seat and backrest onto the gas lift cylinder. The chair should now be able to swivel and adjust height.
6. **Final Tightening:** Once the chair is fully assembled and stable, go back and securely tighten all screws.

For a visual guide, please watch the official assembly video:

Your browser does not support the video tag.

*Description: This video demonstrates the step-by-step assembly process of the office chair, from attaching casters to the base, installing the gas lift, securing the mechanism plate, attaching armrests, and finally placing the seat onto the base.*

## OPERATING INSTRUCTIONS

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### Height Adjustment

Adjust the chair's height to find your optimal seating position for comfort and ergonomics.

- **To Raise the Chair:** While standing, pull the lever located on the right side of the seat upwards. The chair will rise. Release the lever at your desired height.
- **To Lower the Chair:** While seated, pull the lever located on the right side of the seat upwards. The chair will lower. Release the lever at your desired height.



*Description: An image illustrating the height adjustment mechanism. Pulling the lever up while seated lowers the chair, and pulling it up while standing raises it.*

### **Back Tilt Adjustment**

The chair features a versatile back tilt adjustment to accommodate various activities, from focused work to relaxed napping.

- **To Recline:** Pull out the lock lever (typically on the left side of the seat) and lean back. The chair will recline.
- **To Lock the Tilt:** Push in the lock lever at your desired recline angle to fix the backrest in position.
- **To Adjust Tilt Tension:** Rotate the tension knob located underneath the seat (usually at the front) to increase or decrease the resistance when reclining.

## Hours of Comfy

Comfortable filling release the pressure of hip



*Description: A visual representation of the chair's recline function, demonstrating three different angles suitable for working, reading, and napping, along with the rocking lock and tension knob.*

### 360-Degree Swivel

The chair is designed with a 360-degree swivel function, allowing for easy movement and access to different areas of your workspace without needing to stand up.

Watch this video for a demonstration of the chair's features:

Your browser does not support the video tag.

*Description: This video showcases the high back executive office chair, demonstrating its ergonomic design, comfortable seating, and adjustable features.*

### ERGONOMIC FEATURES

Your HOOOWOOO Ergonomic Office Chair is engineered for optimal comfort and support during long working hours.

- **Ergonomic Design:** Features a high back with integrated lumbar, back, and shoulder support, perfectly fitting your body's natural curve to prevent fatigue.

# Versatile Back Tilt Adjustment



*Description: A diagram illustrating the ergonomic support points of the chair, specifically highlighting shoulder, back, and lumbar support.*

- **Extra Soft Cloudy Seat:** The seat is constructed with a sturdy plywood frame, upholstered with high-density foam, memory foam, and tufted cloudy cotton for hours of comfortable sitting.

## Premium Suede Fabric

Touch warm in Winter  
Breathable No Sticky in Summer



*Description: A cutaway view of the seat cushion, detailing its layers of suede fabric, cloudy cotton, memory foam, and high-density sponge for enhanced comfort.*

- **Premium Suede Fabric:** The selected suede fabric is a matte finish faux leather, designed to feel warm in winter and breathable in summer, ensuring comfort year-round. It is smooth and soft to the touch.



*Description: A close-up image of the chair's premium suede fabric, showcasing its breathable, smooth, and soft qualities.*

- **Extra Wide Seat:** With a 24.6-inch ultra-wide seat, the chair offers ample space for various sitting postures, making it suitable for individuals of different body types.

# Product Dimensions



Manual Measurement, Please Allow + 0.4" - 0.8" Error.

*Description: An image highlighting the generous 24.61-inch width of the chair's seat, designed for comfortable and free posture.*

## MAINTENANCE

Proper care and maintenance will extend the life and preserve the appearance of your HOOOWOO Ergonomic Office Chair.

- **Cleaning:** Spot clean the suede fabric as needed. Use a soft, damp cloth with a mild, pH-neutral soap solution for spills. Gently blot the affected area and avoid rubbing vigorously. Do not use harsh chemicals, abrasive cleaners, or excessive water.
- **Hardware Inspection:** Periodically (e.g., every 3-6 months) check all screws and bolts to ensure they are tight. Re-tighten any loose fasteners to maintain stability and safety.
- **Caster Care:** Keep the casters free of debris such as hair, dust, and lint to ensure smooth rolling. Clean them regularly with a soft brush or cloth.
- **Avoid Direct Sunlight:** Prolonged exposure to direct sunlight can cause the fabric to fade or degrade. Position your chair away from direct sunlight or use window coverings.

## TROUBLESHOOTING

If you encounter any issues with your chair, refer to the following common troubleshooting tips:

- **Chair Not Adjusting Height:** Ensure the gas lift lever is fully engaged or disengaged as required. If the issue persists, the gas lift cylinder may be faulty and require replacement.
- **Chair Squeaks:** Check and tighten all assembly screws. A small amount of silicone-based lubricant can be applied to moving metal parts (e.g., the mechanism plate, gas lift connection) if the squeaking continues.
- **Difficulty Rolling:** Clean any debris (hair, dust) from the casters. Ensure the chair is on an appropriate surface; hard floors are recommended for optimal rolling.
- **Backrest Does Not Recline/Lock:** Verify that the tilt lock lever is correctly positioned. If the tension is too high, loosen the tilt tension knob.

## SPECIFICATIONS

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Detailed specifications for your HOOOWOOO Ergonomic Office Chair.

Feature	Detail
Brand	HOOOWOOO
Model Name	HOOOWOOO
Product Dimensions	31"D x 31"W x 47"H
Item Weight	48 pounds
Material	Polyester Faux Suede, Foam
Color	Chocolate
Max Weight Capacity	300 LBS
Special Feature	Ergonomic, Reclining, Swivel
Reclining Position Count	3
Product Care	Spot Clean

## Ergonomic Design



*Description: A detailed diagram illustrating the various dimensions of the HOOOWOOO Ergonomic Office Chair, including height, width, and depth measurements.*

## WARRANTY AND SUPPORT

For warranty information or technical support regarding your HOOOWOOO Ergonomic Office Chair, please contact HOOOWOOO customer service through the retailer where the product was purchased. It is important to retain your purchase receipt as proof of purchase for any warranty claims.