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> Vinsetto Big and Tall 400lbs Executive Office Chair with Heavy Duty Metal Base and Wheels, Large High Back Ergonomic Computer Desk Chair, Dark Brown Instruction Manual

Vinsetto 921-697V00DR

Vinsetto Big and Tall Executive Office Chair

INSTRUCTION MANUAL

1. Introduction

Thank you for choosing the Vinsetto Big and Tall Executive Office Chair. This chair is designed to provide superior comfort and support for extended periods, featuring a robust construction suitable for users up to 400 lbs. Its ergonomic design, adjustable features, and durable materials ensure a productive and comfortable work environment. Please read this manual thoroughly before assembly and use to ensure proper setup and safe operation.

2. Safety Information

Please observe the following safety guidelines to prevent injury or damage to the product:

- Assembly is required. Follow all steps carefully.
- Do not adjust the chair's height or tilt while seated or while the chair is in use.
- The maximum weight capacity for this chair is 400 lbs (181 kg). Do not exceed this limit.
- Keep the chair away from direct heat sources, open flames, and sharp objects to prevent damage to the upholstery and components.
- Ensure all screws and bolts are tightened securely before use and periodically check for looseness.

3. Package Contents

Before beginning assembly, verify that all parts are present and undamaged. If any parts are missing or damaged, please contact customer support.

- Backrest
- Seat Cushion
- Armrests (2)
- Heavy-Duty Metal Base
- Casters/Wheels (5)

- Gas Lift Cylinder
- Gas Lift Cover
- Mechanism Plate
- Hardware Pack (screws, washers, Allen wrench)

4. Setup and Assembly

Follow these steps to assemble your Vinsetto Executive Office Chair. It is recommended to assemble the chair on a soft, clean surface to prevent scratches.

1. **Attach Casters to Base:** Insert each of the five casters into the holes at the end of each leg of the heavy-duty metal base. Push firmly until they click into place.
2. **Install Gas Lift:** Place the gas lift cylinder into the center hole of the assembled base. Cover the gas lift with the telescopic plastic cover.
3. **Attach Mechanism Plate to Seat:** Align the mechanism plate with the pre-drilled holes on the underside of the seat cushion. Ensure the front of the mechanism faces the front of the seat. Secure with screws provided in the hardware pack.
4. **Attach Armrests to Seat:** Secure the armrests to the sides of the seat cushion using the provided screws. Do not fully tighten yet.
5. **Attach Backrest to Seat and Armrests:** Connect the backrest to the seat cushion and the armrests. Secure with screws. Once all connections are made, fully tighten all screws on the armrests and backrest.
6. **Connect Seat Assembly to Gas Lift:** Carefully place the assembled seat and backrest onto the gas lift cylinder, ensuring the center hole of the mechanism plate aligns with the top of the gas lift. Press down firmly to secure.



Figure 1: Chair Dimensions. Overall Dimensions: 26.75" W x 30" D x 44.5" - 47.75" H. Seat Size: 21.25" W x 20.75" D. Seat Height: 20" - 23.25".

MATERIAL DEFINES QUALITY



Heavy Duty Metal Base
Tough heavy duty metal base can hold up to 400lbs, which makes it a big and tall office chair

Class 4 Gas Lift
Class 4 gas cylinder will last longer and keep the chair much safer

Stable 3 inch PU Wheels
Fit all types of floors and looks stylish

Figure 2: Quality Components. Illustrates the robust heavy-duty metal base, durable Class 4 gas lift, and stable 3-inch PU wheels designed for various floor types.

5. Operating Instructions

Your Vinsetto Executive Office Chair offers several adjustable features for personalized comfort:

- **Height Adjustment:** To raise the seat, lift the lever located on the right side of the chair while taking your weight off the seat. To lower the seat, lift the lever while remaining seated. Release the lever at your desired height.
- **Tilt/Rocking Function:** Pull the lever on the right side (the same lever for height adjustment) outwards to unlock the rocking function. The chair will now allow for a gentle rocking motion. Push the lever inwards to lock the chair in an upright position.
- **Tilt Tension Adjustment:** The round knob located under the front of the seat allows you to adjust the tension of the rocking mechanism. Turn clockwise to increase tension (making it harder to rock) and counter-clockwise to decrease tension (making it easier to rock).



Figure 3: Adjustable Features. Shows how to engage the rocking function, adjust tilt tension, and modify seat height for optimal comfort.

FOR BIG AND TALL



Figure 4: Designed for Big and Tall. Demonstrates the spacious design and robust capacity of the chair, supporting up to 400 lbs.

6. Maintenance

To ensure the longevity and appearance of your Vinsetto Executive Office Chair, follow these simple maintenance tips:

- **Cleaning:** Wipe clean with a soft, damp cloth. For tougher spots, use a mild soap solution and wipe dry immediately. Avoid harsh chemicals or abrasive cleaners.
- **Regular Checks:** Periodically check all screws and bolts to ensure they remain tight. Re-tighten if necessary.
- **Caster Care:** Keep casters free of hair, dust, and debris to ensure smooth rolling.
- **Avoid Direct Sunlight:** Prolonged exposure to direct sunlight can cause the upholstery to fade or crack.



Figure 5: Padded Seat Detail. Illustrates the quality of the upholstered seat, which should be wiped clean for maintenance.

7. Troubleshooting

If you encounter any issues with your chair, refer to the table below for common problems and solutions:

Problem	Possible Cause	Solution
Chair does not adjust height.	Gas lift not engaged or faulty.	Ensure the lever is fully pulled. If still not working, the gas lift may need replacement.
Chair wobbles or feels unstable.	Loose screws or uneven assembly.	Check and tighten all assembly screws, especially those connecting the armrests, backrest, and mechanism plate. Ensure the base is level.
Casters do not roll smoothly.	Debris caught in casters or damaged casters.	Remove any hair or debris from the caster wheels. If damaged, casters may need replacement.

Problem	Possible Cause	Solution
Rocking function is too stiff or too loose.	Tilt tension knob needs adjustment.	Turn the tilt tension knob under the seat to adjust resistance. Clockwise for stiffer, counter-clockwise for looser.

8. Specifications

Detailed specifications for your Vinsetto Executive Office Chair:

Feature	Detail
Brand	Vinsetto
Model Name	Office Chair (Model: 921-697V00DR)
Color	Dark Brown
Product Dimensions	30"D x 26.75"W x 40"H (Adjustable to 47.75"H)
Seat Dimensions	21.25"W x 20.75"D
Seat Height	20" - 23.25" (Adjustable)
Back Style	Cushion Back
Special Features	Adjustable Height, Swivel, Tilt, Upholstered Leather, Padded Armrest, Padded Headrest
Maximum Weight Recommendation	400 Pounds (181 kg)
Fill Material	Foam with Pocket Spring System
Base Type	Heavy Duty Metal Base with Wheels
UPC	196393134764
Item Weight	47 pounds (21.3 kg)

9. Warranty and Support

For warranty information or technical support, please contact Vinsetto customer service. Keep your purchase receipt as proof of purchase. Details regarding specific warranty periods and terms can typically be found on the manufacturer's official website or by contacting their support channels directly.

Manufacturer: Aosom LLC