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› DEVAISE 3-Drawer Vertical File Cabinet (Model AWJG025WH) Instruction Manual

## DEVAISE AWJG025WH

# DEVAISE 3-Drawer Vertical File Cabinet

MODEL: AWJG025WH

Instruction Manual

### Introduction

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Thank you for choosing the DEVAISE 3-Drawer Vertical File Cabinet. This cabinet is designed to provide secure and organized storage for your home or office. Its versatile design allows it to function as a filing cabinet and a printer stand. This manual provides detailed instructions for assembly, operation, maintenance, and troubleshooting to ensure optimal use and longevity of your product.



Image: The DEVAISE 3-Drawer Vertical File Cabinet in white, positioned in a home office with a printer on top.

## Safety Information

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Please read and understand all safety instructions before assembly and use. Failure to follow these instructions may result in injury or product damage.

- **Anti-Tip Kit:** An anti-tip kit is included to secure the cabinet to the wall. It is highly recommended to install this kit to prevent tipping hazards, especially when drawers are open or the cabinet is loaded.
- **Weight Capacity:** Do not exceed the maximum weight capacity of 77 pounds for the entire cabinet. Distribute weight evenly across drawers and the top surface.
- **Drawer Use:** Avoid opening multiple drawers simultaneously, as this can destabilize the cabinet and cause it to tip.
- **Children:** Keep children away from the cabinet during assembly and ensure they do not climb on or play with the cabinet once assembled.

## What's in the Box

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Verify that all components are present before beginning assembly. If any parts are missing or damaged, please contact customer support.

- Cabinet Panels (various sizes)
- 3 Drawer Fronts
- Drawer Slides
- Handles
- Locking Mechanism & Keys (Key Box)
- Adjustable Hanging File Rods
- Casters (Wheels)
- Anti-Tip Kit
- Hardware (screws, dowels, cam locks, etc.)
- Assembly Tools (basic wrench/screwdriver if provided)
- Instruction Manual

## Setup: Assembly Instructions

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This wooden filing cabinet requires self-assembly. All hardware, necessary tools, and easy-to-follow instructions are included. Please follow the provided step-by-step guide carefully.

1. **Unpack and Identify Parts:** Carefully unpack all components and lay them out on a clean, soft surface to prevent scratches. Refer to the parts list in the included manual to identify each piece.
2. **Assemble the Frame:** Follow the diagrams to connect the side panels, back panel, and base using the provided hardware. Ensure all connections are secure.
3. **Install Drawer Slides:** Attach the drawer slides to the cabinet frame and the drawer boxes according to the instructions. Ensure they are aligned correctly for smooth operation.
4. **Assemble Drawers:** Construct the three drawer boxes. Attach the drawer fronts and handles.
5. **Install Locking Mechanism:** Integrate the locking mechanism into the top drawer and ensure the double interlocking structure for the bottom drawers is correctly installed for secure locking.
6. **Attach Casters:** Secure the casters to the bottom of the cabinet. Ensure the two lockable casters are placed at the front for stability.

7. **Insert Drawers:** Carefully slide the assembled drawers into the cabinet frame.
8. **Install Anti-Tip Kit:** Securely attach the anti-tip kit to the back of the cabinet and to a wall stud to prevent accidental tipping.

# HELP TO INSTALL

- Labeled Parts
- Clear Illustrations

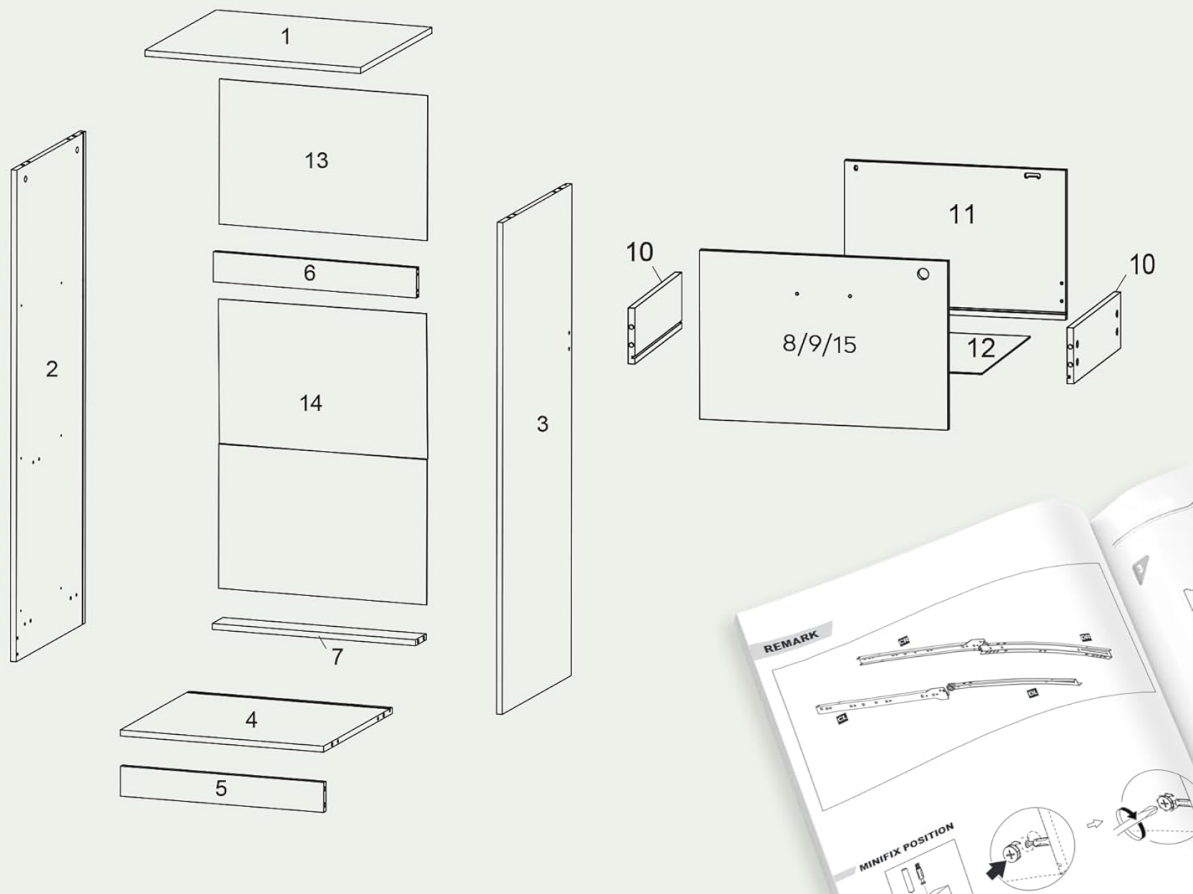


Image: An exploded diagram illustrating the labeled parts and assembly steps for the file cabinet.

## Operating Instructions

The DEVAISE file cabinet offers efficient storage and secure access to your documents.

- **Drawer Operation:** The drawers feature smooth-sliding mechanisms and easy-pull handles for convenient access to your items.
- **File Organization:** Each drawer is equipped with adjustable rods to accommodate both Letter and A4 size hanging files. Adjust the rods by repositioning them in the designated slots to fit your file dimensions.



Image: Close-up view demonstrating how to adjust the rods within the drawer to fit A4 or Letter size files.

- **Locking Mechanism:** The cabinet features a secure locking system. The top drawer has a single lock, and the bottom drawers are secured by a double interlocking structure. Insert the key into the lock on the top drawer and turn to lock or unlock all drawers simultaneously.

# INTERLOCK SYSTEM



Image: Diagram showing the locking mechanism with keys and indicators for the three lockable drawers.

- **Printer Stand Functionality:** The sturdy top surface of the cabinet is designed to support a printer, providing a convenient and space-saving solution for your office equipment.



Files



Books



Printer



Sundries



Image: The file cabinet with its drawers open, demonstrating its capacity for various items including files, books, and a printer on top.

## Maintenance

Proper care will extend the life and appearance of your file cabinet.

- **Cleaning:** The cabinet is made from high-quality wood board that is easy to clean. Wipe surfaces with a soft, damp cloth. Avoid harsh chemicals or abrasive cleaners that could damage the finish.
- **Scratch Resistance:** The material is designed to be scratch-resistant, but it is advisable to use coasters or protective pads under heavy or sharp objects placed on the top surface.
- **Drawer Slides:** Periodically check drawer slides for smooth operation. If they become stiff, a small amount of silicone lubricant can be applied.



## PRODUCT INFORMATION

Color: **White/Black/Rustic Brown**

Material: **Wood, PP**

Total Load Capacity: **77lbs**

Product Size: **17.7"W x 15.7"D x 39.2"H**

Image: A close-up of the cabinet's surface, illustrating its easy-to-clean and scratch-resistant features.

## Troubleshooting

If you encounter any issues with your file cabinet, refer to the following common solutions:

Problem	Possible Cause	Solution
Cabinet feels unstable or tips forward when drawers are open.	Anti-tip kit not installed or improperly installed. Too many drawers open at once. Uneven weight distribution.	Ensure the anti-tip kit is securely fastened to the wall. Only open one drawer at a time. Distribute contents evenly.
Drawers do not slide smoothly.	Drawer slides are dirty or misaligned. Overloaded drawer.	Clean the drawer slides and apply a silicone lubricant. Check for proper alignment of the slides. Reduce the weight in the drawer.
Drawers do not lock.	Locking mechanism not engaged correctly. Key not fully inserted.	Ensure all drawers are fully closed before attempting to lock. Insert the key completely and turn firmly. Check for any obstructions.
Difficulty during assembly.	Instructions unclear, parts misidentified, or incorrect tools used.	Review the instruction manual carefully, paying attention to diagrams and labeled parts. Ensure you are using the correct hardware for each step. If issues persist, contact customer support.

## Specifications



Image: A visual representation of the file cabinet's dimensions and total load capacity.

Feature	Detail
Brand	DEVAISE
Model Number	AWJG025WH
Color	White
Material	Engineered Wood
Product Dimensions (D x W x H)	15.7" x 17.71" x 39.17"
Item Weight	45.8 Pounds
Number of Drawers	3
Special Feature	Lockable
Weight Capacity Maximum	77 Pounds
Installation Type	Freestanding

Feature	Detail
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Required Assembly	Yes
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## Warranty

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This product comes with a standard manufacturer's warranty. Please refer to the warranty card included in your packaging or visit the DEVAISE official website for detailed warranty terms and conditions. Keep your proof of purchase for any warranty claims.

## Support

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For further assistance, missing parts, or technical support, please contact DEVAISE customer service. Contact information can typically be found on the product packaging, the included manual, or the official DEVAISE website.

*Please retain this manual for future reference.*