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› Bonsaii C231-D Paper Shredder Instruction Manual

bonsaii C231-D

Bonsaii C231-D Paper Shredder Instruction Manual

Model: C231-D | Brand: Bonsaii

INTRODUCTION

This manual provides comprehensive instructions for the safe and efficient operation, maintenance, and troubleshooting of your Bonsaii C231-D Paper Shredder. Designed for home and office use, this micro-cut shredder offers advanced security features and convenient operation.



Image: Front view of the Bonsaii C231-D Paper Shredder, showcasing its auto-feed tray loaded with 100 sheets and the transparent window for viewing shredded paper.

IMPORTANT SAFETY INSTRUCTIONS

To reduce the risk of fire, electric shock, or injury, always follow basic safety precautions when using this appliance.

- Read all instructions before use.
- Keep away from children and pets.
- Do not insert fingers, loose clothing, hair, or jewelry into the paper entry.
- Do not spray any flammable products or use near flammable liquids or gases.
- Unplug the shredder when not in use or before cleaning.
- Do not shred adhesive labels or materials that could stick to the blades.
- Do not attempt to repair the shredder yourself. Contact customer service.

PRODUCT COMPONENTS

Familiarize yourself with the main parts of your Bonsaii C231-D Paper Shredder:

- **Auto-feed Tray:** For bulk shredding of up to 100 sheets.
- **Manual Feed Slot:** For shredding up to 8 sheets, credit cards, staples, and paper clips.
- **Control Panel:** Features FWD, AUTO, OFF, REV modes and indicator lights.
- **Waste Bin:** 4.2-gallon pull-out bin for shredded materials.
- **Viewing Window:** Allows monitoring of shredded paper level in the bin.
- **Casters:** 360° universal casters for easy mobility.

Two Shredding Modes

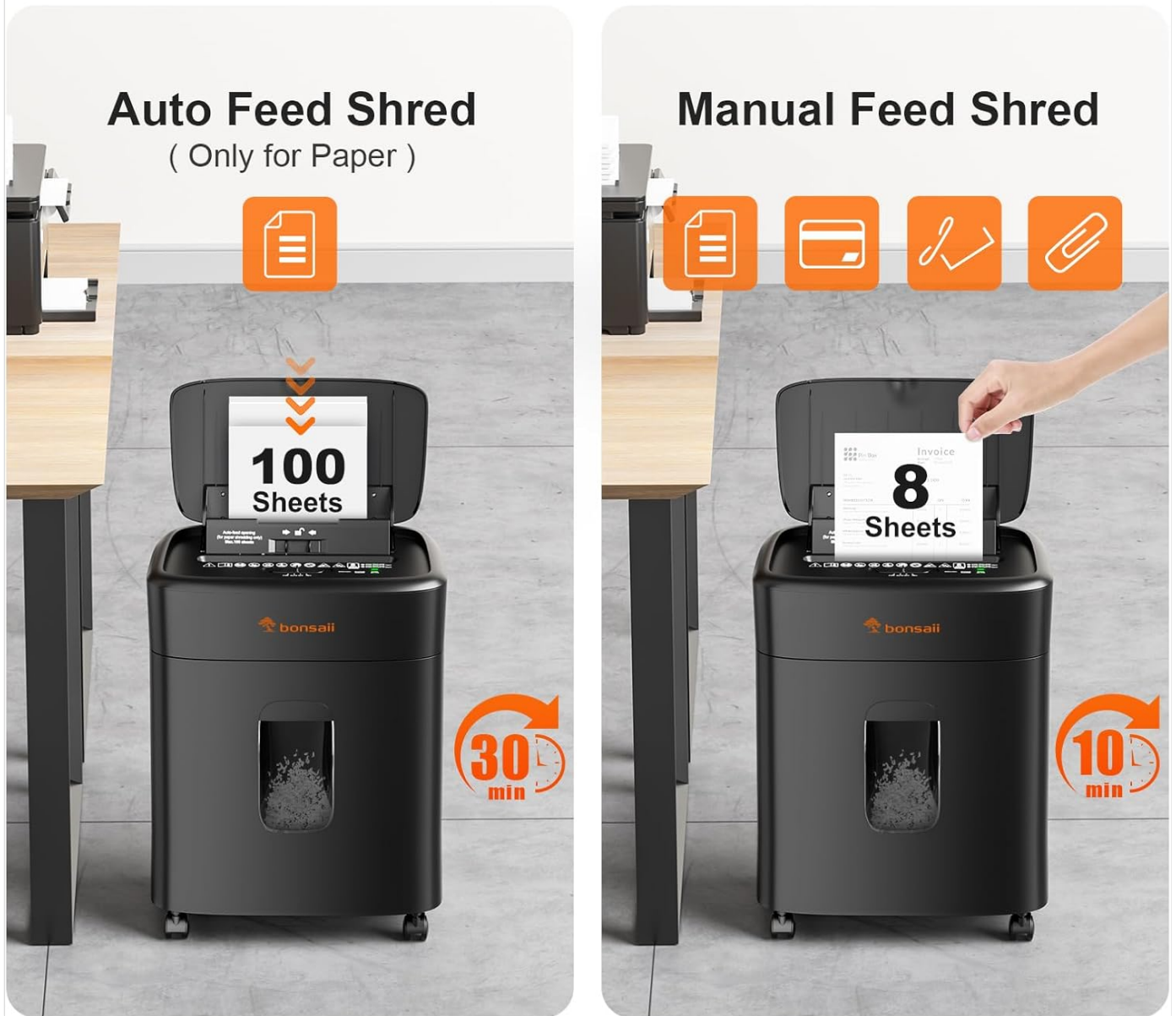


Image: Illustration of the two shredding modes: Auto Feed Shred (for paper only, up to 100 sheets, 30 minutes continuous operation) and Manual Feed Shred (up to 8 sheets, including cards, staples, clips, 10 minutes continuous operation).

- **Auto-Feed Shredding:**

For bulk shredding of paper documents only. Open the auto-feed tray and place up to 100 sheets of paper into the tray. The shredder will automatically detect the paper and begin shredding. The auto-feed mode supports up to 30 minutes of continuous operation, followed by a 40-minute cool-down period.

- **Manual Feed Shredding:**

For shredding up to 8 sheets of paper, credit cards, small staples, and paper clips. Insert items into the manual feed slot. The shredder will activate automatically. The manual feed mode supports up to 10 minutes of continuous operation, followed by a 40-minute cool-down period.

Control Switch Positions

- **FWD (Forward):** Forces the shredder to run continuously forward, useful for clearing minor jams.
- **AUTO (Automatic):** The default setting for normal operation. The shredder will start automatically when paper is detected and stop when shredding is complete.

- **OFF:** Turns the shredder off. Always set to OFF when emptying the bin or when the shredder is not in use.
- **REV (Reverse):** Reverses the shredding mechanism, useful for clearing paper jams.

MAINTENANCE

Emptying the Waste Bin



Image: The Bonsai C231-D shredder with its 4.2-gallon pull-out bin partially removed, showing shredded paper inside. Indicator lights for Malfunction (flashing red) and Power/Bin Full (flashing green) are visible.

The shredder features a 4.2-gallon pull-out bin. When the bin is full, the "Power/Bin Full" indicator light will flash green. To empty:

1. Set the control switch to "OFF".
2. Carefully pull out the waste bin.
3. Dispose of the shredded contents.
4. Slide the bin back into place, ensuring it is securely closed. The shredder will not operate if the bin is not properly inserted.

Oiling the Shredder Blades

Regular oiling helps maintain the shredder's performance and extends its lifespan. Use shredder oil specifically designed for paper shredders.

1. Apply a thin line of shredder oil across the paper entry slot.
2. Set the control switch to "FWD" for 2-3 seconds to distribute the oil.
3. Return the switch to "AUTO" or "OFF".
4. Oil the shredder after every 30 minutes of accumulated shredding time or at least once a month.

TROUBLESHOOTING

Problem	Possible Cause	Solution
Shredder does not operate.	Power cord unplugged, waste bin not properly closed, shredder overheated.	Ensure power cord is securely plugged in. Push the waste bin firmly into place. Allow the shredder to cool down for 40 minutes if overheated.
Paper jam.	Too much paper inserted, paper not inserted straight.	Set switch to "REV" to clear paper. If unsuccessful, unplug, remove paper manually, then plug in and try "FWD" or "REV". For auto-feed, the Anti-Jam System will auto-reverse to clear.
Overheat indicator (red light remains on).	Continuous operation exceeding duty cycle.	Turn off the shredder and allow it to cool down for approximately 40 minutes. The light will turn off when it's ready for use.
Overload indicator (red light flashes).	Attempting to shred more than the maximum capacity.	Reduce the amount of paper or items being shredded to within the specified capacity (100 sheets auto, 8 sheets manual).

Automatic Reverse

Clears paper jams, reducing the likelihood of paper jams



Image: Diagram illustrating the automatic reverse function of the Bonsai C231-D shredder, showing paper being ejected to clear a jam.

Overload/Overheat Protection

Provide users with great operating experience



Image: Close-up of the Bonsaii C231-D shredder's control panel, highlighting the red indicator lights for Overload (flashing) and Overheat (solid) conditions.

SPECIFICATIONS

Feature	Detail
Model	C231-D
Shred Type	Micro-Cut
Security Level	P-4
Shred Size	5/32" x 15/32" (4 x 12 mm)
Auto-Feed Capacity	100 Sheets (paper only)
Manual Feed Capacity	8 Sheets (paper, cards, staples, clips)

Feature	Detail
Auto-Feed Run Time	30 minutes on / 40 minutes off
Manual Feed Run Time	10 minutes on / 40 minutes off
Shredding Speed	71 inches per minute
Waste Bin Capacity	4.2 Gallons
Product Dimensions	8.8 x 14.5 x 18.8 inches
Item Weight	17.96 pounds
Color	Black

Micro-Cut & P-4 Security

Approximately 1,255 particles per letter size paper



Paper Shredder C231
12mm | 4mm

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Paper Shredder C231
35mm | 5mm

Other 😞

Image: A hand holding micro-cut paper shreds, with a ruler indicating the shred size of 4x12 mm (5/32" x 15/32"), demonstrating the P-4 security level.



Image: The Bonsai C231-D shredder positioned next to a wall, with dimensions labeled as 18.6 inches height, 14.1 inches width, and 8.8 inches depth.

WARRANTY AND SUPPORT

Bonsai provides professional customer service. If you have any questions or require assistance with your C231-D Paper Shredder, please contact us through the following channels:

- **Service Hotline:** 1-844-728-6917
- **Email:** customer-care@bonsai.com

We are committed to helping you within 24 hours.

