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› HOMCOM Executive Office Chair User Manual

HOMCOM 921-754V00WT

HOMCOM Executive Office Chair User Manual

Model: 921-754V00WT | Brand: HOMCOM

1. INTRODUCTION

Thank you for choosing the HOMCOM Executive Office Chair. This manual provides detailed instructions for assembly, operation, maintenance, and troubleshooting to ensure you get the most out of your new chair. Please read this manual thoroughly before assembly and use, and retain it for future reference.

1.1 Safety Information

To prevent injury and damage, please observe the following safety guidelines:

- Do not exceed the maximum weight recommendation of **264 pounds (120 kg)**.
- Ensure all screws and bolts are securely tightened before use. Periodically check and re-tighten as necessary.
- Keep small parts away from children during assembly to prevent choking hazards.
- Use the chair on a flat, stable surface.
- Avoid standing on the chair or using it as a step stool.
- Do not use abrasive cleaners or harsh chemicals on the chair's surfaces.

2. PRODUCT OVERVIEW

The HOMCOM Executive Office Chair is designed for comfort and functionality, featuring a PU leather finish, thick foam padding, and multiple adjustable settings.

2.1 Key Features

- **Adjustable Comfort:** Features a 19.7" - 22.8" seat height adjustment, 155° reclining back, rotating seat, and swivel wheels for personalized comfort.

- **Ergonomic Design:** Wide seat, back, and armrests are wrapped in thick foam cushioning for enhanced comfort and support.
- **Enhanced Support:** Includes a retractable footrest for added relaxation.
- **Easy Maintenance:** Durable PU leather surface is resistant to wear and tear and simple to clean.
- **Sturdy Construction:** Built with a steel base for durability and stability.

2.2 Chair Components

Familiarize yourself with the main components of your office chair:



Figure 2.2.1: Key Features of the Executive Office Chair

This diagram illustrates the various comfort and design elements of the chair, such as the easy-to-clean PU leather, the padded armrests for comfort, the convenient retractable footrest, the 360-degree swivel design for mobility, and the overall thick foam padding for a plush seating experience.

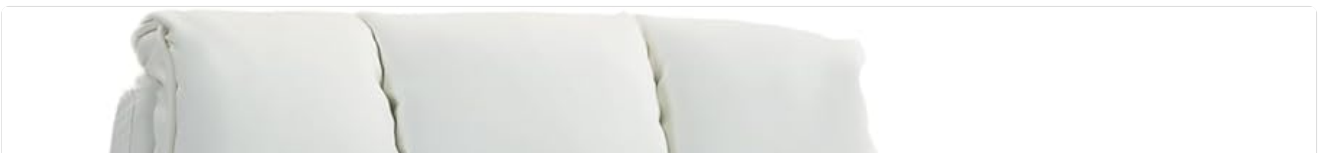




Figure 2.2.2: HOMCOM Executive Office Chair (White)

A full front view of the white executive office chair, showcasing its design, padded backrest, seat, and armrests, along with the chrome base and casters. The footrest is shown in its retracted position beneath the seat.

3. SETUP AND ASSEMBLY

3.1 Before You Begin

- Unpack all components and verify against the parts list (not provided in this manual, refer to your product packaging).
- Ensure you have enough space for assembly.
- Keep all tools and hardware organized.

3.2 Assembly Steps

Follow these general steps for assembly. Specific details may vary; refer to the diagram provided with your product packaging.

1. **Attach Casters to Base:** Insert the five casters into the holes at the end of each leg of the chair base. Push firmly until they click into place.
2. **Insert Gas Lift:** Place the gas lift cylinder into the center hole of the chair base.
3. **Attach Mechanism to Seat:** Align the seat mechanism with the pre-drilled holes on the underside of the seat cushion. Secure it with the provided screws. Ensure the front of the mechanism faces the front of the seat.
4. **Connect Seat to Gas Lift:** Carefully place the assembled seat (with mechanism) onto the gas lift cylinder. The tapered end of the gas lift should fit into the mechanism's opening.
5. **Attach Backrest:** Align the backrest with the mounting plates on the seat mechanism. Secure it using the provided bolts.
6. **Attach Armrests:** Secure the armrests to both the seat and backrest using the designated screws. Ensure they are firmly attached.
7. **Install Footrest:** Slide the retractable footrest into its designated slot under the seat.
8. **Final Check:** Once assembled, check all connections to ensure they are tight and secure.

4. OPERATING INSTRUCTIONS

4.1 Adjusting Seat Height

To adjust the seat height, locate the lever on the right side, under the seat.

- **To Raise:** While seated, lift the lever and slightly lift your weight off the seat. The chair will rise. Release the lever at the desired height.
- **To Lower:** While seated, lift the lever and apply your weight to the seat. The chair will lower. Release the lever at the desired height.



Figure 4.1.1: Adjustable Height Mechanism

This image shows how to operate the height adjustment lever, allowing the chair to be customized for users of various heights and preferences. The lever is typically located on the right side beneath the seat.

4.2 Reclining Function

The chair features a reclining backrest that can be locked at various angles up to 155 degrees. Locate the lever on the left side, under the seat.

- **To Recline:** Pull the lever outwards to unlock the recline function. Lean back to the desired angle.
- **To Lock:** Push the lever inwards to lock the backrest in place at your chosen angle.

ADJUSTABLE HEIGHT

Suit for user of different height and habit

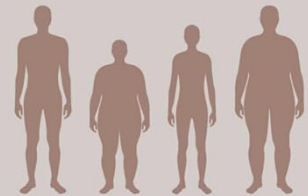


Figure 4.2.1: Reclining Functionality

This diagram demonstrates the chair's ability to recline, offering different positions suitable for working (90 degrees), watching (130 degrees), and relaxing (155 degrees). The recline lever is shown on the left side of the chair.

4.3 Using the Footrest

The integrated footrest provides additional comfort for relaxation.

- **To Extend:** Pull the footrest out from underneath the seat.
- **To Retract:** Push the footrest back into its storage position under the seat when not in use.

4.4 Swivel and Mobility

The chair features a 360-degree swivel function and smooth-rolling casters for easy movement around your workspace.

- The chair seat can rotate freely in any direction.
- The casters are designed for use on hard floors and allow for effortless movement.

5. MAINTENANCE AND CARE

Proper care will extend the life and appearance of your HOMCOM Executive Office Chair.

- **Cleaning:** Wipe clean with a damp cloth. For tougher spots, use a mild soap solution and then wipe dry immediately. Avoid harsh chemicals or abrasive cleaners, as they can damage the PU leather.
- **Regular Checks:** Periodically check all bolts and screws to ensure they remain tight. Re-tighten if necessary.
- **Avoid Direct Sunlight:** Prolonged exposure to direct sunlight can cause the PU leather to fade or crack.
- **Protect from Sharp Objects:** Avoid contact with sharp objects that could puncture or scratch the upholstery.



Figure 5.1.1: PU Leather Texture

This image provides a close-up view of the chair's PU leather material, highlighting its smooth texture and the soft, padded feel, which contributes to the chair's overall comfort.

6. TROUBLESHOOTING

If you encounter issues with your chair, refer to the table below for common problems and solutions.

Problem	Possible Cause	Solution
Chair does not raise or lower.	Gas lift malfunction or lever not engaged.	Ensure the height adjustment lever is fully engaged. If the problem persists, the gas lift may need replacement. Contact customer support.
Chair wobbles or feels unstable.	Loose screws or uneven assembly.	Check and tighten all assembly screws, especially those connecting the seat, backrest, and mechanism to the base. Ensure the casters are fully inserted.
Castors do not roll smoothly.	Debris in castors or damaged castors.	Clean any hair or debris from the caster wheels. If damaged, castors may need replacement.
Backrest does not recline or lock.	Recline mechanism stuck or damaged.	Ensure the recline lever is fully engaged or disengaged. Check for any obstructions. If the mechanism is damaged, contact customer support.
Footrest is difficult to extend/retract.	Mechanism obstruction or damage.	Check for any objects blocking the footrest mechanism. Ensure it is aligned correctly. Do not force the footrest.

7. TECHNICAL SPECIFICATIONS

Detailed specifications for the HOMCOM Executive Office Chair:

Feature	Detail
Brand	HOMCOM
Model Name	Office Chair (921-754V00WT)
Color	White
Product Dimensions (Overall)	27.2" W x 25.2" D x 43.3" - 46.5" H
Seat Height (Adjustable)	19.7" - 22.8"
Seat Depth	18.1 inches
Seat Length	19.7 Inches
Backrest Height	22.4 Inches
Backrest Width	22.4 Inches
Arm Height	29.5 Inches

Feature	Detail
Maximum Weight Recommendation	264 Pounds (120 kg)
Reclining Angle	Up to 155 degrees
Material	PU Leather, Foam, Steel Base
Item Weight	41.9 pounds (19 kg)
UPC	196393045848

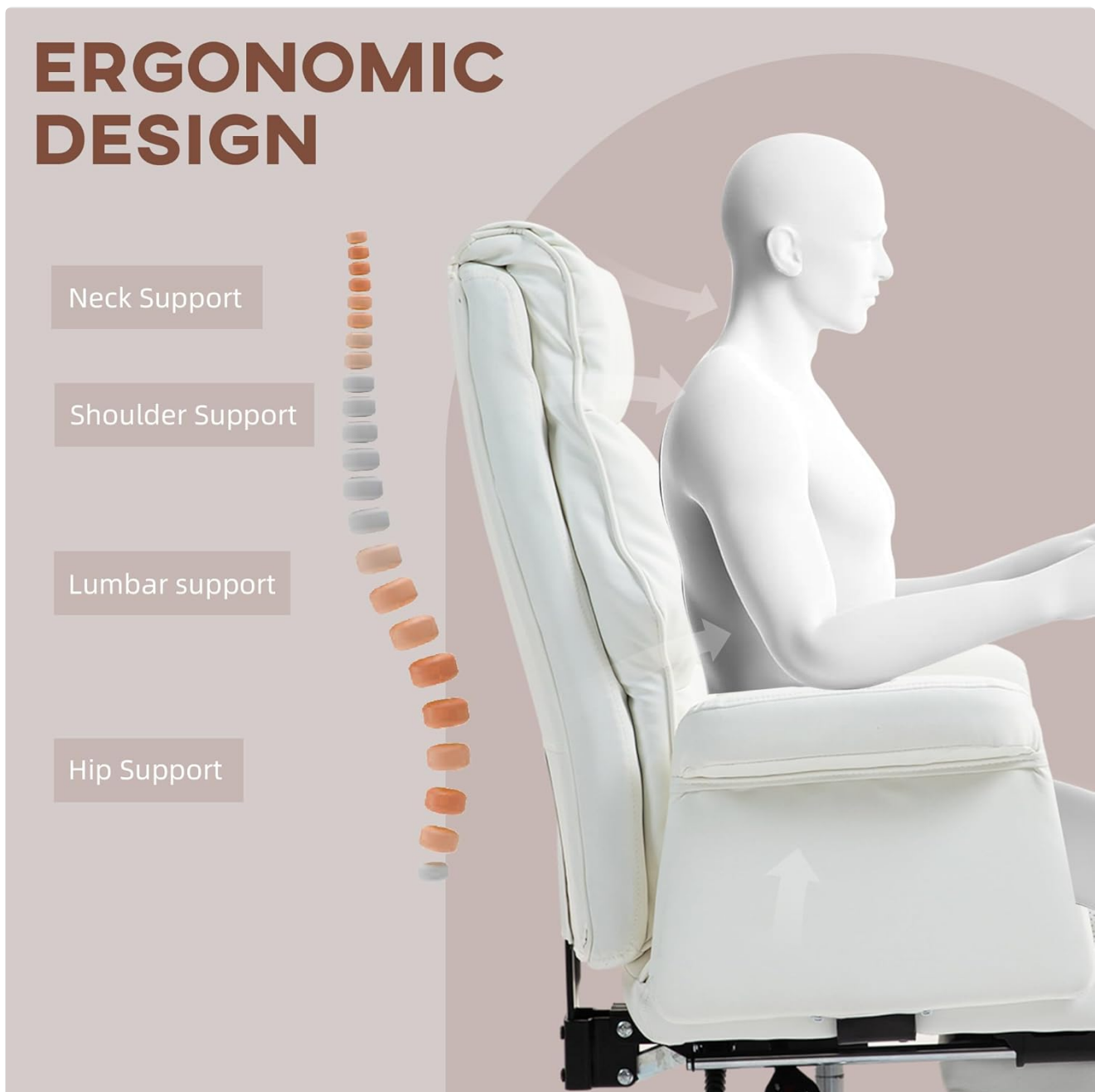


Figure 7.1.1: Chair Dimensions

This image provides a visual representation of the chair's key dimensions, including overall height, width, depth, and specific measurements for the seat, backrest, and armrests.

8. WARRANTY AND SUPPORT

For information regarding the product warranty, please refer to the warranty card included with your purchase or contact the retailer where the chair was purchased. Warranty terms and conditions may vary.

8.1 Customer Support

If you have any questions, require assistance with assembly, or need to report a defect, please contact HOMCOM customer support through the retailer's platform or the official HOMCOM website. Please have your model number (921-754V00WT) and purchase details ready when contacting support.

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This manual is for informational purposes only. Product specifications are subject to change without notice.