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GarveeHome Coffee Urn-BK12L

GarveeHome 12L/80-Cup Double Wall Commercial Coffee Urn Instruction Manual

Model: Coffee Urn-BK12L

Introduction

Thank you for choosing the GarveeHome 12L/80-Cup Double Wall Commercial Coffee Urn. This manual provides essential information for the safe and efficient operation, maintenance, and care of your appliance. Please read all instructions carefully before first use and retain this manual for future reference.

Important Safety Instructions

- Read all instructions before operating the appliance.
- Do not touch hot surfaces. Use handles and knobs.
- To protect against electrical hazards, do not immerse the cord, plugs, or the appliance body in water or other liquids.
- Close supervision is necessary when any appliance is used by or near children.
- Unplug from outlet when not in use and before cleaning. Allow to cool before putting on or taking off parts, and before cleaning the appliance.
- Do not operate any appliance with a damaged cord or plug, or after the appliance malfunctions or has been damaged in any manner. Contact customer service for examination, repair, or adjustment.
- The use of accessory attachments not recommended by the appliance manufacturer may result in fire, electric shock, or injury to persons.
- Do not use outdoors.
- Do not let the cord hang over the edge of a table or counter, or touch hot surfaces.
- Do not place on or near a hot gas or electric burner, or in a heated oven.
- Always attach plug to appliance first, then plug cord into the wall outlet. To disconnect, turn any control to "off," then remove plug from wall outlet.
- Do not use the appliance for other than intended use.
- Ensure the urn is placed on a stable, heat-resistant surface away from edges.

Components

Your GarveeHome Coffee Urn includes the following main components:

- Urn Body with Spigot and Water Level Gauge
- Lid
- Percolator Stem
- Coffee Basket
- Filter (reusable)
- Drip Tray (removable)



The GarveeHome 12L/80-Cup Coffee Urn, featuring a black exterior, visible water level gauge, and dispensing spigot. This image illustrates the urn in operation, highlighting its ability to heat beverages.

Setup

1. **Unpack:** Carefully remove all components from the packaging. Retain packaging for storage or future transport.
2. **Initial Cleaning:** Before first use, wash the lid, coffee basket, percolator stem, and drip tray in warm, soapy water. Rinse thoroughly and dry. Wipe the exterior of the urn body with a damp cloth. Do not immerse the urn body in water.
3. **Assemble Percolator:** Insert the percolator stem into the center hole at the bottom of the urn. Place the coffee basket onto the percolator stem.
4. **Position:** Place the urn on a stable, level, heat-resistant surface. Ensure there is adequate clearance around the urn for ventilation.



Detail of the urn's construction, emphasizing the double-layer heat insulation and the use of food-grade 304 stainless steel for durability and heat retention. This view also shows the internal percolator components.

Operating Instructions

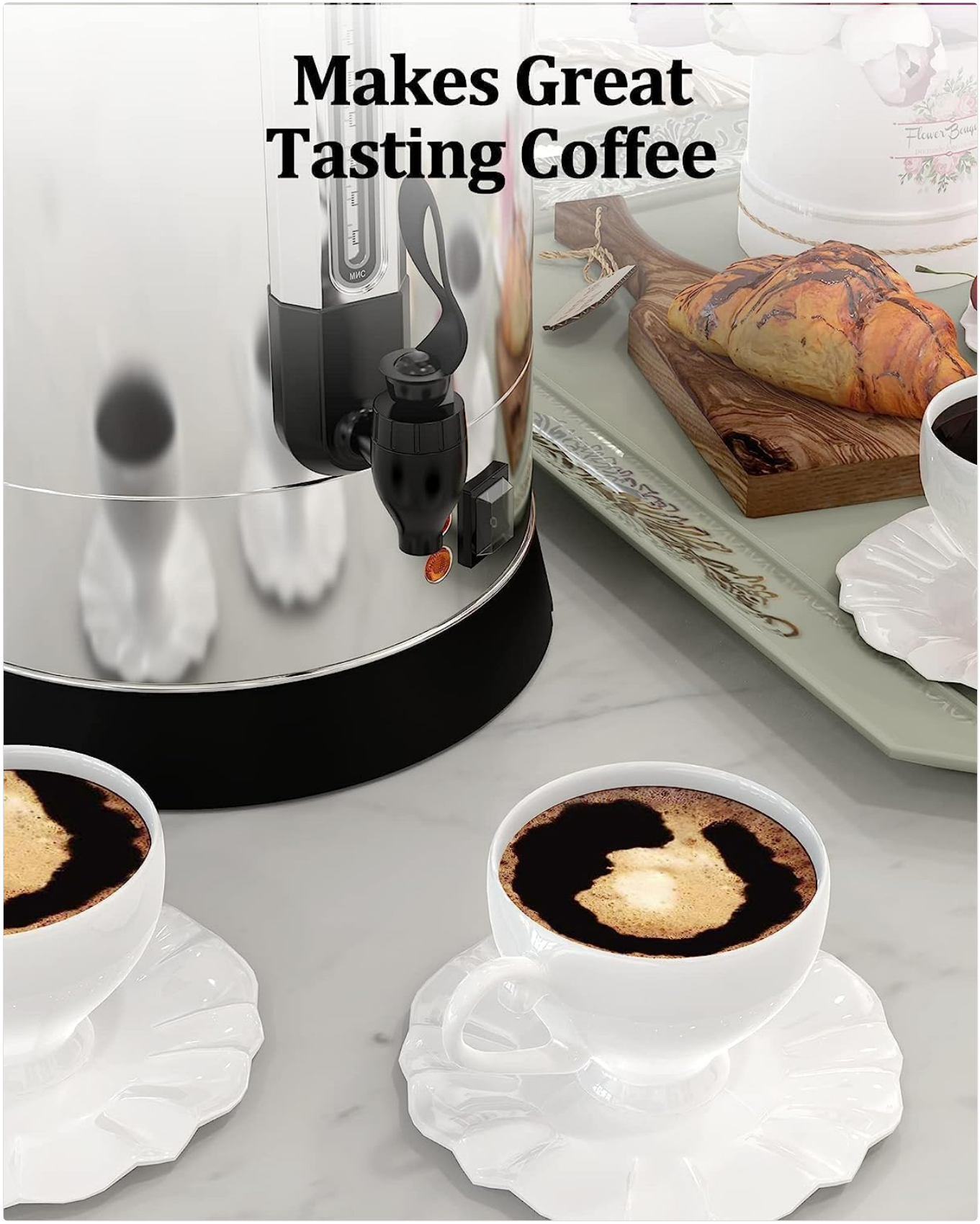
Brewing Coffee

1. **Add Water:** Fill the urn with cold water to the desired level. Refer to the water level gauge on the side of the urn. Do not overfill.

2. **Add Coffee Grounds:** Place a paper filter (if desired, though a reusable filter is included) into the coffee basket. Add coarse-ground coffee to the basket. A general guideline is 1/2 cup of coffee grounds for every 6 cups of water. Adjust to taste.
3. **Secure Lid:** Place the lid securely on the urn.
4. **Plug In:** Plug the power cord into a grounded electrical outlet. The indicator light will illuminate, signaling that the brewing process has begun.
5. **Brewing Time:** The urn will brew 80-100 cups of coffee in approximately 40-60 minutes. The brewing cycle is complete when the indicator light changes or the percolating sound stops.
6. **Keep Warm:** After brewing, the urn automatically switches to a 'keep warm' function, maintaining the coffee at an optimal serving temperature.

Dispensing Coffee

To dispense coffee, place a cup under the spigot and press the lever down. Release the lever to stop the flow.



The coffee urn efficiently dispenses freshly brewed coffee into cups, ready for serving.

Maintenance and Cleaning

Regular cleaning ensures optimal performance and extends the life of your coffee urn.

1. **Unplug and Cool:** Always unplug the urn from the electrical outlet and allow it to cool completely before cleaning.
2. **Empty Contents:** Discard any remaining coffee grounds and liquid.
3. **Disassemble:** Remove the lid, coffee basket, percolator stem, and drip tray.

4. **Wash Removable Parts:** Wash the lid, coffee basket, percolator stem, and drip tray in warm, soapy water. Rinse thoroughly and dry. These parts are **not** dishwasher safe.
5. **Clean Interior:** For the interior of the urn, fill with warm water and a small amount of mild detergent. Use a soft brush or sponge to clean. Rinse thoroughly multiple times to remove all soap residue.
6. **Clean Exterior:** Wipe the exterior of the urn body with a damp cloth. Do not use abrasive cleaners or scouring pads, as they may damage the finish.
7. **Descaling:** Over time, mineral deposits may build up. To descale, fill the urn with a solution of equal parts white vinegar and water. Let it sit for 30 minutes, then turn on the urn and let it heat for 15-20 minutes. Drain the solution and rinse the urn thoroughly with clean water several times.
8. **Storage:** Ensure all parts are completely dry before reassembling and storing the urn in a cool, dry place.

Troubleshooting

Problem	Possible Cause	Solution
Urn does not heat or brew.	Not plugged in; power outlet malfunction; thermal cut-off activated.	Ensure the urn is securely plugged into a working outlet. Check circuit breaker. Allow urn to cool completely and try again.
Coffee is too weak or too strong.	Incorrect coffee-to-water ratio; coffee grind size.	Adjust the amount of coffee grounds. Use coarse-ground coffee for best results in a percolator.
Coffee tastes metallic or sour.	Urn not properly cleaned; mineral buildup.	Thoroughly clean and descale the urn as per maintenance instructions.
Spigot leaks.	Spigot not fully closed; debris in spigot.	Ensure the spigot lever is fully released. Clean the spigot area to remove any obstructions.

Specifications

Brand	GarveeHome
Model Name	Coffee Urn-BK12L
Capacity	12 Liters / 80 Cups
Color	Black
Product Dimensions	13"D x 13"W x 20.4"H
Item Weight	15.6 Pounds
Material	Double-wall 304 Stainless Steel
Coffee Maker Type	Percolator
Operation Mode	Manual

Included Components	Filter, Coffee Urn
Dishwasher Safe	No



A visual representation of the coffee urn's dimensions, indicating a diameter of 13.77 inches and a height of 21.25 inches.

Warranty and Support

For warranty information and customer support, please refer to the documentation included with your product or visit the official GarveeHome website. If you encounter any issues not covered in this manual, please contact GarveeHome customer service for assistance.

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Answered questions about this manual

Why did my GarveeHome Coffee Urn-BK12L only heat the water and not brew coffee during its first use?

If your GarveeHome Coffee Urn-BK12L is heating water but not brewing coffee, it is likely an assembly issue with the internal percolator components. Please check the following steps to ensure the brewing cycle can...

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