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› OffiGo Electric Standing Desk with Drawers & Keyboard Tray - 63 Inch White User Manual

OffiGo Electric Standing Desk

OffiGo Electric Standing Desk (63 Inch, White) User Manual

Model: Electric Standing Desk

1. PRODUCT OVERVIEW

The OffiGo Electric Standing Desk is a versatile and ergonomic workstation designed for home and office use. It features electric height adjustment, integrated storage, power outlets, and LED lighting to enhance your work environment.

Key features include:

- **2 Fabric Drawers & 1 Keyboard Tray:** Provides organized storage for office supplies, keeping your desktop clear. The slide-out keyboard tray offers additional space for a keyboard, mouse, or small items.
- **Full-sized Monitor Shelf:** Ergonomically designed to reduce back and neck strain by promoting better posture, while also offering extra storage space.
- **Height Adjustable Desk:** Seamlessly switch between sitting and standing positions with a height range of 30.7" to 47.6". Three memory buttons allow for easy recall of preferred heights.
- **Practical Design:** Includes a built-in power socket with 3 outlets and 2 USB ports for convenient device charging. Integrated LED lights offer 20 lighting modes to customize your ambiance. A hidden cable management tray helps maintain a tidy workspace.

2. SAFETY INFORMATION

Please read and understand all safety warnings before operating the desk.

- Always keep hands and objects away from moving parts when adjusting the desk height.
- Do not overload the desk with items heavier than the stated weight limit (154 Pounds).
- Use the desk with caution when power outlets are in use to prevent electrical hazards.

3. SETUP INSTRUCTIONS

The OffiGo Electric Standing Desk comes with detailed instructions and clearly labeled parts for straightforward assembly. Follow the step-by-step guide provided in the packaging.

3.1 Assembly Overview

Assembly is required. It is recommended to have a second person for certain steps to ensure stability and ease of construction. All necessary tools are included.



Figure 3.1: The OffiGo Electric Standing Desk fully assembled, displaying its dual monitor setup, integrated drawers, and convenient power outlets.

3.2 Cable Management

Utilize the hidden cable management tray located behind the desk to keep all wires organized and out of sight, ensuring a clean and neat desktop.



Figure 3.2: Detailed view of the integrated cable management system, designed to keep your workspace tidy by concealing power cords and device cables.

4. OPERATING INSTRUCTIONS

4.1 Height Adjustment

The desk's height can be adjusted electrically from 30.7 inches (minimum) to 47.6 inches (maximum). Use the control panel located on the side of the desk to raise or lower it. Three memory buttons allow you to save and quickly recall your preferred sitting and standing heights.



Figure 4.1: Visual representation of the desk's height adjustment capabilities, showing the minimum and maximum height settings.

4.2 LED Lighting

The integrated LED lights offer 20 different lighting modes to create various atmospheres. Control the lighting modes using the dedicated buttons on the monitor shelf.

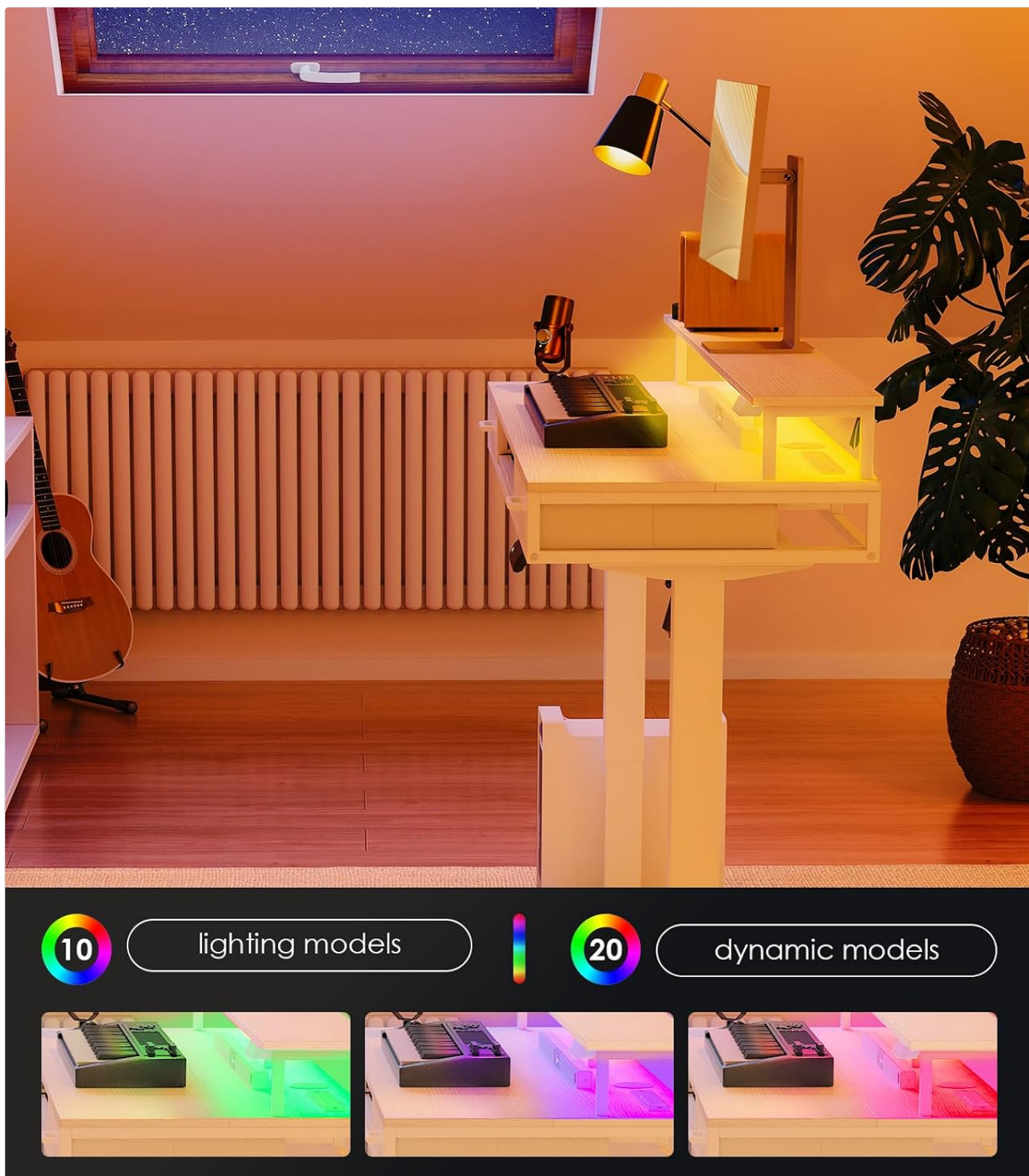


Figure 4.2: The desk's LED lighting feature, demonstrating different color options to personalize your workspace ambiance.

4.3 Power Outlets and USB Ports

The desk includes a built-in power socket with 3 standard outlets and 2 USB ports (5V/2A) for convenient charging of your electronic devices directly on the desktop.



Figure 4.3: Integrated power outlets and USB ports for easy access to power for your devices.

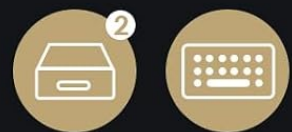
4.4 Drawers and Keyboard Tray

Utilize the two fabric drawers for storing office and study accessories. The slide-out keyboard tray provides an ergonomic position for your keyboard and mouse, or additional space for small items.



STORAGE

2 Drawers and 1 Keyboard Tray



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Figure 4.4: The desk's storage solutions, including two fabric drawers and a pull-out keyboard tray, designed for organization and convenience.

4.5 Product Dimensions



PRODUCT DIMENSION

For Sit and Stand



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Figure 4.5: Detailed product dimensions for planning your workspace.

5. MAINTENANCE

To ensure the longevity and optimal performance of your OffiGo Electric Standing Desk, follow these maintenance guidelines:

- Regularly wipe down the desk surfaces with a soft, damp cloth to remove dust and spills. Avoid abrasive cleaners.
- Check all screws and connections periodically to ensure they remain tight. Tighten if necessary.
- Keep the motor and electrical components free from dust and moisture.
- Do not place excessively hot or cold items directly on the desktop without protective coasters.

6. TROUBLESHOOTING

If you encounter any issues with your OffiGo Electric Standing Desk, refer to the common problems and solutions below. For more detailed visual guidance, please watch the official troubleshooting video.

6.1 Common Lifting Problems and Troubleshooting

Video 6.1: This official video from OffiGo-US provides detailed instructions on how to resolve common lifting problems and troubleshoot issues with your electric standing desk, including uneven legs or motor insertion problems.

If the above methods do not solve the problem, please feel free to contact us.

7. SPECIFICATIONS

Brand	OffiGo
Model Number	Electric Standing Desk
Product Dimensions	23.2"D x 63"W x 35.4"H
Color	White
Shape	Rectangular
Desk Design	Standing Desk
Style	Modern
Base Material	Alloy Steel
Top Material Type	Engineered Wood
Finish Type	Polished
Special Feature	Adjustable Height, Keyboard Tray Included, Power outlet
Room Type	Bedroom, Classroom, Living Room, Office, Study Room
Recommended Uses	Office, Working, Writing
Included Components	Desk, Keyboard Tray, Monitor Arm
Required Assembly	Yes
Maximum Weight Recommendation	154 Pounds
Number of Drawers	2
Tabletop Thickness	1 Inches
Minimum Height	30.7 Inches
Maximum Height	47.6 Inches
Lifting Mechanism	Electric

8. WARRANTY

The OffiGo Electric Standing Desk comes with a Limited Warranty. Please refer to the product packaging or contact customer support for specific warranty terms and conditions.

9. SUPPORT

For further assistance, technical support, or inquiries regarding your OffiGo Electric Standing Desk, please visit the [OffiGo Store on Amazon](#) or contact OffiGo customer service directly.

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ASK A QUESTION ABOUT THIS MANUAL

Ask about setup, troubleshooting, compatibility, parts, safety, or missing instructions. Manuals+ will review the question and use this page’s manual context to help answer it.

Name

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Question

Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

Submit question