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› Dowinx Big and Tall Office Chair User Manual

Dowinx LS-66BG1B04

Dowinx Big and Tall Office Chair User Manual

Model: LS-66BG1B04 | Brand: Dowinx

INTRODUCTION

Thank you for choosing the Dowinx Big and Tall Office Chair. This manual provides comprehensive instructions for the assembly, operation, and maintenance of your new chair. Please read this manual thoroughly before assembly and use to ensure proper function and longevity of the product.

SAFETY INFORMATION

Your safety is paramount. Please observe the following safety guidelines:

- Always follow the assembly instructions carefully.
- Be cautious when using the reclining mechanism to avoid injury.
- Ensure all screws and bolts are tightened securely before use and periodically check for looseness.
- Do not stand on the chair or use it as a step stool.
- Keep children and pets away during assembly.

PACKAGE CONTENTS

Please verify that all components are present before beginning assembly. If any parts are missing or damaged, please contact Dowinx customer service.

- Backrest Assembly
- Seat Cushion Assembly with Pocket Springs
- Armrests (2)
- Footrest
- Gas Lift Cylinder
- Star Base
- Casters (5)
- Mechanism Plate

- Hardware Pack (Screws, Washers, Allen Wrench)

SETUP AND ASSEMBLY

Estimated Assembly Time: 30-60 minutes. Tools Required: Included Allen Wrench.

1. **Attach Casters to Base:** Insert each of the five casters into the holes at the end of the star base until they click securely into place.
2. **Install Gas Lift:** Place the gas lift cylinder into the center hole of the star base. Ensure it is seated firmly.
3. **Attach Mechanism Plate to Seat:** Align the mechanism plate with the pre-drilled holes on the underside of the seat cushion. Secure it using the provided screws. Ensure the front of the mechanism faces the front of the seat.
4. **Connect Seat to Gas Lift:** Carefully place the assembled seat cushion onto the gas lift cylinder, ensuring the tapered end of the gas lift fits into the mechanism plate.
5. **Attach Armrests:** Secure the armrests to the sides of the seat cushion using the designated screws. Ensure they are oriented correctly (left and right).
6. **Attach Backrest:** Align the backrest with the mounting brackets on the seat cushion or armrests. Secure it using the remaining screws.
7. **Install Footrest:** Slide the footrest into its designated slot under the seat.
8. **Final Check:** Once assembled, gently sit on the chair to ensure all components are stable and securely fastened. Test all adjustment functions.



Image: The Dowinx Big and Tall Office Chair, shown in white fabric, with its footrest extended, highlighting its ergonomic design and adjustable features.

OPERATING INSTRUCTIONS

Your Dowinx office chair offers several adjustment features for personalized comfort.

- **Height Adjustment:** Locate the lever on the right side under the seat. Pull the lever up while lifting your weight off the seat to raise the chair. Sit on the chair and pull the lever up to lower it. Release the lever at your desired height.
- **Recline Function:** The chair features a versatile recline range from 90° (upright) to 135° (reclined). Pull the recline lever (typically on the left side) to unlock the backrest. Lean back to your desired angle and push the lever down to lock it in place.
- **Adjustable Armrests:** The padded armrests can be adjusted to your preferred height. Locate the button or lever on the side of each armrest. Press it and slide the armrest up or down. Release the button/lever to lock.
- **Retractable Footrest:** To use the footrest, pull it out from underneath the seat. Extend it fully for support. To retract, push it back under the seat until it is fully hidden.

MAINTENANCE

Regular maintenance will help prolong the life and appearance of your chair.

- **Cleaning:** Wipe clean with a damp cloth. For fabric surfaces, use a mild fabric cleaner if necessary, and blot dry. Avoid harsh chemicals or abrasive cleaners.
- **Hardware Check:** Periodically check all screws and bolts to ensure they are tight. Re-tighten if any looseness is detected.
- **Caster Care:** Keep casters free of hair and debris to ensure smooth rolling.
- **Avoid Direct Sunlight:** Prolonged exposure to direct sunlight can fade fabric or PU leather.

TROUBLESHOOTING

If you encounter any issues with your chair, refer to the following common problems and solutions:

Problem	Possible Cause	Solution
Chair Squeaks or Wobbles	Loose hardware; components not fully seated.	Check and tighten all screws and bolts. Ensure the gas lift is fully seated in the base and mechanism.
Chair Does Not Adjust Height	Gas lift malfunction; lever mechanism issue.	Ensure the lever is fully engaged. If the issue persists, the gas lift may need replacement. Contact customer service.
Backrest Does Not Recline/Lock	Recline mechanism jammed or loose.	Check the recline lever and its connection to the mechanism. Ensure no obstructions.
Armrests Feel Flimsy	Loose armrest screws.	Re-tighten the screws securing the armrests to the seat.

SPECIFICATIONS

Feature	Detail
Brand	Dowinx
Model Name	LS-66BG1B04

Feature	Detail
Product Dimensions	20.1"D x 22.8"W x 45.3"H
Material	Fabric (White), Sponge Fill, Pocket Springs
Back Style	Double Layer Thick Back, Open Back
Special Features	Adjustable Armrests, Lumbar Support, Footrest, 90°-135° Recline
Recommended Uses	Office, Reading, Relaxing, Video Game
Care Instructions	Wipe Clean
Furniture Base Movement	Swivel

WARRANTY AND SUPPORT

Dowinx provides a one-year repair service and after-sales support for this product. For any inquiries, missing parts, or warranty claims, please contact Dowinx customer service through the retailer's platform or the official Dowinx website. Please have your model number (LS-66BG1B04) and purchase date ready when contacting support.

ASK A QUESTION ABOUT THIS MANUAL

Ask about setup, troubleshooting, compatibility, parts, safety, or missing instructions. Manuals+ will review the question and use this page's manual context to help answer it.

Name

Anonymous

Email

you@example.com

After a successful submission, we securely hash the supplied account or form email before sending it to Microsoft Advertising for conversion attribution. [Privacy details](#).

Question

Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

Submit question

