Plaud NB-100

Plaud Note AI Digital Voice Recorder User Manual

Model: NB-100

Brand: Plaud

1. INTRODUCTION

The Plaud Note AI Digital Voice Recorder is designed to capture audio, transcribe it using AI, and generate summaries for various professional and academic needs. This manual provides essential information for setting up, operating, maintaining, and troubleshooting your device.

2. WHAT'S INCLUDED

Upon unboxing your Plaud Note, please ensure all the following items are present:

- 1 Plaud Note Device
- 1 Magnetic Case
- 1 Magnetic Ring
- 1 Charging Cable

Image: Contents of the Plaud Note package.

3. SETUP

3.1 Charging the Device

Before first use, fully charge your Plaud Note. Connect the provided charging cable to the device and a USB power source. The device features a Lithium-ion battery, offering up to 30 hours of continuous recording and 60 days of standby time on a full charge.

Image: Plaud Note design and battery performance details.

3.2 Initial Pairing and App Installation

1. Download the official Plaud App from your smartphone's app store.
2. Enable Bluetooth on your smartphone. The Plaud Note uses Bluetooth 5 for connectivity.
3. Open the Plaud App and follow the on-screen instructions to pair your Plaud Note device.
4. Create an account or log in to access AI features and cloud services.

3.3 Attaching the Magnetic Case and Ring

The Plaud Note comes with a magnetic case and ring for convenient attachment to your smartphone or other surfaces. Ensure the magnetic case is securely attached to the device, and use the magnetic ring for additional mounting options.

4. OPERATING INSTRUCTIONS

4.1 Recording Modes

The Plaud Note supports dual-mode recording:

- **Phone Call Recording:** Attach the Plaud Note to your phone (MagSafe compatible) to record phone conversations.
- **In-Person Recording:** Use the device independently for recording meetings, lectures, or personal notes.

Image: Dual-mode recording for personal meetings and conversations.

4.2 Starting and Stopping Recording

To start recording, simply press and hold the designated button on the Plaud Note. Pressing the button again will stop the recording. The device captures audio in WAV format.

4.3 Highlighting Key Moments

During a recording, you can press the button to mark important moments. These highlights will be timestamped in the transcription for easy reference.

4.4 Multimodal Input

Beyond audio, the Plaud App allows you to enrich your notes with additional context:

- **Text Notes:** Type notes directly into the app during or after recording.
- **Image Integration:** Add relevant images to your recordings for visual context.

Image: Multimodal input interface within the Plaud app.

4.5 AI Transcription and Summarization

The Plaud Note leverages AI for advanced processing of your recordings:

- **AI Transcription:** Supports 112 languages with speaker labels and custom vocabulary.
- **Multidimensional Summaries:** Generate various summaries, mind maps, and action items using over 10,000 professional templates.

Image: Multidimensional summaries generated by the Plaud app.
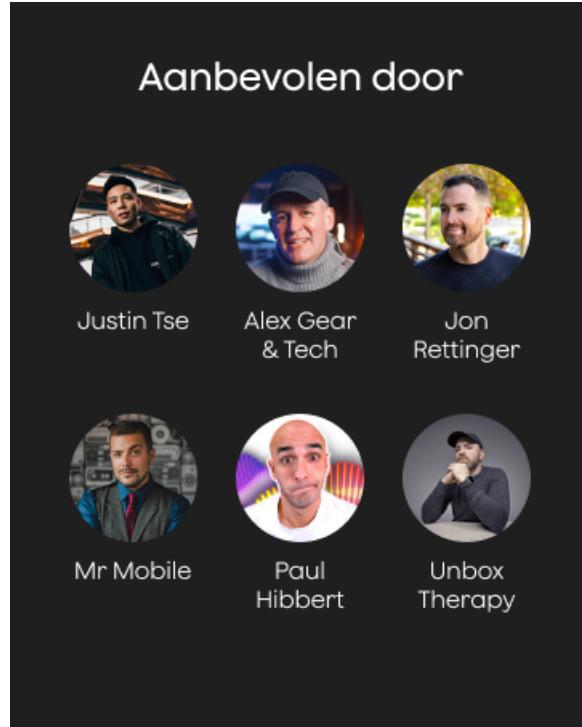
Image: AI transcription feature in the Plaud app.

4.6 Workflow Integration

The Plaud App and Plaud Desktop allow seamless integration into your workflow:

- Manage all your audio recordings.
- Export and share transcripts and summaries.
- Access Plaud Desktop for recording online and in-person meetings.
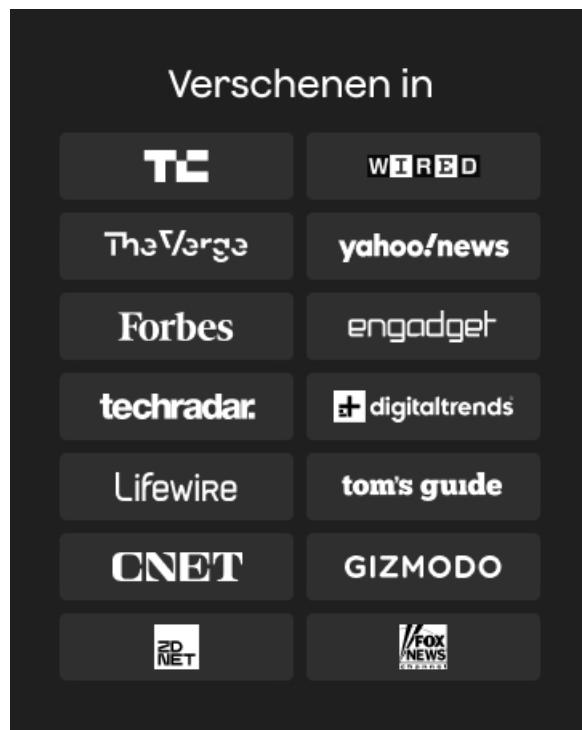
Image: Agentic use and seamless workflow integration.

4.7 Privacy and Legal Considerations

The Plaud Note adheres to high data protection standards including ISO 27001, SOC 2, HIPAA, GDPR, and EN18031. However, it is your responsibility to obtain consent from all participants before recording, as

legally required. Always respect privacy and comply with applicable laws.

5. MAINTENANCE

5.1 Cleaning

To clean your Plaud Note, use a soft, dry, lint-free cloth. Avoid using abrasive materials, solvents, or spray cleaners directly on the device.

5.2 Storage

Store the device in a cool, dry place away from direct sunlight and extreme temperatures. When not in use for extended periods, ensure the battery has some charge to prevent deep discharge.

6. TROUBLESHOOTING

- **Device not turning on:** Ensure the device is charged. Connect it to the charging cable and a power source.
- **Unable to pair with smartphone:** Check if Bluetooth is enabled on your phone and the Plaud App is open. Restart both the device and the app if necessary.
- **Recording quality issues:** Ensure the microphone is not obstructed. For optimal quality, place the device on a stable surface during in-person recordings.
- **Transcription inaccuracies:** Ensure clear audio input. Background noise or multiple speakers speaking simultaneously can affect accuracy.
- **App not responding:** Close and reopen the Plaud App. If the issue persists, reinstall the app.

7. SPECIFICATIONS

Feature	Detail
Brand	Plaud
Model	NB-100
Memory Storage Capacity	64 GB
Hardware Interface	Bluetooth 5
Compatible Devices	Smartphone
Microphone Form Factor	Built-in
Average Battery Life	30 Hours (continuous recording)
Battery Composition	Lithium-ion
Media Format	WAV

Feature	Detail
Product Dimensions	2.54 x 2.54 x 2.54 cm; 200 g (Note: other dimensions 70D x 2B x 50H mm also listed, using the first one)
Screen Size	9.4 Centimeters
Headphone Jack	3.5 millimeters

8. OFFICIAL PRODUCT VIDEO

Your browser does not support the video tag.

Video: Plaud Note Pro Creative Presentation. This video provides a visual overview of the Plaud Note Pro's features and capabilities, including its AI transcription, summarization, and workflow integration. It demonstrates how the device can enhance productivity in various professional settings.

9. WARRANTY AND SUPPORT

9.1 Warranty Information

For specific warranty details, please refer to the warranty card included with your product or visit the official Plaud website. The manufacturer is SHENZHEN SMART CONNECT TECHNOLOGY CO., LTD.

9.2 Customer Support

If you encounter any issues or have questions regarding your Plaud Note, please contact Plaud Official customer support. You can typically find contact information on the Plaud website or within the Plaud App.