

SISESOL 2-Drawer Mobile File Cabinet

SISESOL 2-Drawer Mobile File Cabinet User Manual

Model: 2-Drawer Mobile File Cabinet

1. INTRODUCTION

Thank you for choosing the SISESOL 2-Drawer Mobile File Cabinet. This manual provides detailed instructions for assembly, operation, and maintenance to ensure safe and efficient use of your new filing cabinet. Please read this manual thoroughly before assembly and use, and retain it for future reference.



Figure 1: SISESOL 2-Drawer Mobile File Cabinet

2. SAFETY INFORMATION

Always use both hands when moving the cabinet to prevent tipping. Keep fingers and other body parts away from the lock mechanism when locking or unlocking the cabinet.

- Ensure all parts are present and undamaged before assembly.
- Assemble on a soft, clean surface to prevent scratches.
- Do not overtighten screws during assembly.
- Do not stand or sit on the cabinet.

- Distribute weight evenly in drawers to maintain stability.
- Keep children and pets away during assembly.

3. PACKAGE CONTENTS

Verify that all components listed below are included in your package. If any parts are missing or damaged, please contact customer support.

- Cabinet Panels (various sizes)
- Drawer Components (front, back, sides, bottom)
- Drawer Slides
- Locking Mechanism and Keys (x2)
- Casters (2 lockable, 2 swivel, 1 anti-tilt wheel)
- Pencil Trays (removable)
- Adjustable Hanging Bars
- Assembly Hardware (screws, nuts, wrench, screwdriver)

4. SETUP AND ASSEMBLY

Follow these steps carefully to assemble your SISESOL 2-Drawer Mobile File Cabinet. An installation video is also provided for visual guidance.

4.1 Assembly Video Guide

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Video 1: 2-Drawer Filing Cabinet Installation Guide. This video demonstrates the step-by-step assembly process for the filing cabinet.

4.2 Step-by-Step Assembly Instructions

1. **Prepare Components:** Unpack all parts and lay them out on a protected surface. Identify each component using the provided parts list.
2. **Assemble Base Frame:** Attach the base support bars to the side panels using the provided screws. Ensure they are securely fastened.
3. **Install Casters:** Screw the casters into the designated holes on the bottom of the cabinet base. Use the wrench to tighten the lockable casters.
4. **Attach Back Panel:** Secure the back panel to the assembled frame using screws.
5. **Assemble Drawer Boxes:** Construct the two drawer boxes by attaching the front, back, and side panels. Ensure the bottom panel slides into place correctly.
6. **Install Drawer Slides:** Attach the drawer slides to the inside of the cabinet frame and to the sides of the drawer boxes. Ensure smooth operation.
7. **Insert Drawers:** Carefully slide the assembled drawers into the cabinet, aligning them with the installed slides.
8. **Install Top Panel:** Place the top panel onto the cabinet and secure it with the remaining screws.
9. **Test Lock:** Insert the key and test the locking mechanism to ensure all drawers lock simultaneously.



Figure 2: Cabinet in a home office environment.

5. OPERATING INSTRUCTIONS

5.1 Drawer Operation

The SISESOL 2-Drawer Mobile File Cabinet features smooth-gliding drawers designed for easy access. The drawers can be fully extended to access contents at the back.

- **Opening:** Gently pull the drawer handle to open.
- **Closing:** Push the drawer firmly until it clicks into place.
- **File Organization:** The bottom drawer includes adjustable hanging bars to accommodate letter, legal, and A4 size hanging files. The top drawer features removable pencil trays for stationery.

Pay Attention To Actual Use Experience



Figure 3: Detailed view of drawer features including lock and smooth slides.

5.2 Locking Mechanism

The cabinet is equipped with a single lock that secures both drawers simultaneously, providing security for your documents.

- **To Lock:** Ensure both drawers are fully closed. Insert the key into the lock located on the top drawer and turn it clockwise until the drawers are secured. Remove the key.
- **To Unlock:** Insert the key into the lock and turn it counter-clockwise. The drawers will now be able to open.

5.3 Mobility and Stability

The cabinet is designed with casters for easy movement and includes features for stability.

- **Moving:** The cabinet has 2 lockable casters, 2 swivel casters, and 1 anti-tilt wheel. To move, ensure the lockable casters are unlocked.
- **Securing:** To prevent movement, push down the levers on the lockable casters until they click into

place.

- **Anti-Tilt Feature:** The anti-tilt wheel located under the bottom drawer prevents the cabinet from tipping over when a single drawer is fully extended.

Your browser does not support the video tag.

Video 2: 2-Drawer File Cabinet with Lock. This video demonstrates the locking mechanism, drawer functionality, and anti-tilt feature.

6. MAINTENANCE

Regular maintenance will prolong the life and appearance of your filing cabinet.

- **Cleaning:** Wipe surfaces with a soft, damp cloth. Avoid abrasive cleaners or harsh chemicals.
- **Drawer Slides:** Periodically check drawer slides for smooth operation. If they become stiff, a small amount of silicone lubricant can be applied.
- **Hardware:** Occasionally check all screws and fasteners to ensure they are tight. Retighten if necessary.
- **Casters:** Keep casters free of debris (hair, dust) to ensure smooth rolling.

7. TROUBLESHOOTING

If you encounter any issues with your filing cabinet, refer to the following common problems and solutions:

- **Drawers are stiff or not sliding smoothly:**
 - a. Check if the drawer slides are properly aligned and free of obstructions.
 - b. Ensure the cabinet is on a level surface.
 - c. Apply a silicone-based lubricant to the drawer slides.
- **Lock is not engaging:**
 - a. Ensure both drawers are fully closed and pushed in completely.
 - b. Check if the key is fully inserted and turned correctly.
- **Cabinet is unstable or wobbles:**
 - a. Verify that all assembly screws are securely tightened.
 - b. Ensure the cabinet is placed on a flat, level surface.
 - c. Check if the lockable casters are engaged when the cabinet is stationary.

If problems persist, please contact SISESOL customer support.

8. SPECIFICATIONS

Feature	Detail
Brand	SISESOL
Model	2-Drawer Mobile File Cabinet
Product Dimensions	14.5"D x 17.3"W x 26.2"H
Material	Alloy Steel (Frame), Metal (Top)
Finish Type	Powder Coated
Weight Limit	330 Pounds

Number of Drawers	2
Lock Type	Key (locks both drawers)
Mobility	Casters (2 lockable, 2 swivel, 1 anti-tilt)
Assembly Required	Yes



Figure 4: Product dimensions.

9. WARRANTY AND SUPPORT

SISESOL is committed to providing high-quality products. For any questions, concerns, or assistance with your product, please contact SISESOL customer support through your purchase platform or the official SISESOL website. Please have your purchase details and model information ready when contacting support.

