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› SteeLoong SL-GJJXZK2C-C 2-Drawer Metal File Cabinet with Lock User Manual

SteeLoong SL-GJJXZK2C-C

SteeLoong SL-GJJXZK2C-C 2-Drawer Metal File Cabinet with Lock

USER MANUAL

Model: SL-GJJXZK2C-C (Cream)

INTRODUCTION

Thank you for choosing the SteeLoong 2-Drawer Metal File Cabinet. This cabinet is designed to provide secure and organized storage for your documents and office supplies. Constructed from durable cold-rolled steel, it offers robustness, rust resistance, and ease of cleaning. This manual provides essential information for assembly, operation, maintenance, and troubleshooting to ensure optimal use of your new file cabinet.



Image: The SteelLoong 2-Drawer Metal File Cabinet in a cream finish, positioned next to a desk in a home office environment. It features two drawers with handles and a lock on the lower drawer.

SAFETY INFORMATION

- Avoid overloading the cabinet drawers to prevent tipping or damage.
- Ensure the cabinet is placed on a stable, level surface. Utilize the adjustable feet for enhanced stability.
- Keep the key removed from the lock when not in use to prevent accidental locking or loss.
- Exercise caution during assembly due to potential sharp edges on metal components. Wearing gloves is recommended.

PACKAGE CONTENTS

Before beginning assembly, please verify that all components are present:

- 1 x Metal File Cabinet (Assembly Required)
- 1 x Accessories Package (screws, tools, etc.)
- 1 x User Manual (this document)
- 3 x Keys for the locking mechanism

SETUP & ASSEMBLY

The SteelLoong 2-Drawer Metal File Cabinet requires assembly. Follow the provided instructions carefully. An electric screwdriver is recommended for faster assembly, though a manual screwdriver is included.



Image: A graphic titled 'Easy to Assemble' showing disassembled cabinet parts transforming into a fully assembled 2-drawer file cabinet, indicating that equipment, installation tools, and instructions are provided for a 25-minute assembly.

Adjustable Feet: The cabinet is equipped with 4 adjustable feet at the bottom. These can be rotated to level the cabinet on uneven surfaces, ensuring stability and preventing wobbling.

Video: An official SteelLoong video demonstrating the features and assembly process of the 2-Drawer File Cabinet with Lock, showcasing its use in both home and office environments and highlighting its storage capabilities.

OPERATING INSTRUCTIONS

The file cabinet features two spacious drawers designed for efficient organization. Each drawer operates on smooth rails for easy opening and closing.



Image: A detailed view of the file cabinet highlighting its key features: a lock with three keys for security, smooth drawer rails for effortless operation, and four adjustable feet for stability on various floor types. A silent pad is also shown, indicating noise reduction.

Locking Mechanism: The cabinet includes a central locking system. Inserting and turning the key in the lock on the lower drawer will secure both drawers simultaneously, providing privacy and security for your stored items. Three keys are provided for convenience.



Image: The file cabinet with its drawers open, demonstrating how to organize both file box type documents and hanging letter-sized files. The top drawer shows files stored vertically, while the bottom drawer displays hanging folders.

Storage Capacity: Each drawer is deep and wide enough to accommodate standard letter-sized hanging files, as well as other office supplies, books, or personal items. The dimensions are approximately 18"W x 15"D x 26"H.

MAINTENANCE

To maintain the appearance and functionality of your SteeLoong Metal File Cabinet, follow these simple maintenance guidelines:

- **Cleaning:** Wipe the exterior surfaces with a soft, damp cloth and a mild detergent. Avoid abrasive cleaners or harsh chemicals, as these can damage the painted finish. The cold-rolled steel construction is rust-proof and corrosion-resistant, making it easy to clean.
- **Drawer Rails:** Periodically check the drawer rails for any debris or dust. If drawers become stiff, a small amount of silicone-based lubricant can be applied to the slides to ensure smooth operation.
- **Lock:** Ensure the lock mechanism is free of obstructions. If the lock becomes difficult to operate, a small amount of graphite lubricant can be applied to the keyhole.
- **Adjustable Feet:** Regularly check the adjustable feet to ensure they are securely tightened and the cabinet remains level.

TROUBLESHOOTING

Problem	Possible Cause	Solution
Drawers are difficult to open or close.	Overloaded drawer, debris in rails, misaligned rails.	Reduce load in drawer. Clean rails of debris. Check assembly for proper alignment of rails. Apply lubricant if necessary.
Cabinet is wobbly or unstable.	Uneven floor, adjustable feet not properly set.	Adjust the 4 adjustable feet on the bottom of the cabinet until it is stable on the floor.
Lock is not engaging or key is stuck.	Debris in lock, incorrect key, mechanism obstruction.	Ensure the correct key is used. Gently try to remove any visible debris. Apply graphite lubricant to the keyhole if needed. Do not force the key.

SPECIFICATIONS

Feature	Detail
Brand	SteeLoong
Model Name	File Cabinet
Item Model Number	SL-GJJXZK2C-C
Color	Cream
Material	Metal (Cold-rolled steel)
Product Dimensions	18"D x 15"W x 26"H
Item Weight	21.8 Pounds
Number of Drawers	2
Lock Type	Key Lock (locks both drawers)
Special Features	Adjustable Feet, Lightweight, Rust-proof, Corrosion-resistant, Easy to Clean
Assembly Required	Yes

WARRANTY & SUPPORT

For warranty information, product support, or to inquire about replacement parts, please contact SteeLoong customer service directly. Refer to the packaging or the official SteeLoong website for the most current contact details.

Please retain your purchase receipt as proof of purchase for any warranty claims.

