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Tribesigns JW0307

Tribesigns 5-Drawer File Cabinet User Manual

Model: JW0307

1. PRODUCT OVERVIEW

The Tribesigns 5-Drawer File Cabinet is a versatile and stylish storage solution designed for home and office environments. Featuring a rustic brown wood finish and a robust metal frame, this unit combines aesthetic appeal with practical functionality. It is equipped with five spacious drawers and mobile casters for easy relocation.



Figure 1.1: The Tribesigns 5-Drawer File Cabinet, showcasing its rustic brown finish and five drawers, positioned in a typical home office environment.

Key Features:

- **Stylish Design:** Rustic brown wood finish with industrial charm, suitable for various room settings.
- **Ample Storage:** Five drawers provide significant space for files, office supplies, books, and other items.
- **Durable Construction:** Crafted from high-quality engineered wood and a heavy-duty metal frame for stability and longevity.
- **Mobility:** Equipped with four 360° rotating casters, two of which are lockable, for easy movement and secure placement.
- **Versatile Use:** Functions as a file cabinet, storage unit, or printer stand.

2. SAFETY INFORMATION

Please read and understand all safety instructions before assembly and use. Failure to follow these instructions may result in injury or damage to the product.

- Keep all small parts and packaging materials away from children and pets to prevent choking hazards.
- Ensure all screws and fasteners are securely tightened before use. Periodically check and re-tighten as necessary.
- Do not overload drawers. Each drawer has a maximum weight capacity of 20 pounds (9 kg). The top surface has a maximum weight capacity of 45 pounds (20.4 kg).
- Distribute weight evenly within drawers and on the top surface to maintain stability.
- Do not stand or climb on the cabinet.
- Use the locking casters to secure the cabinet in place when not moving it to prevent accidental rolling.
- Avoid exposing the cabinet to excessive moisture or direct sunlight, which can damage the wood finish.

3. ASSEMBLY INSTRUCTIONS

Assembly of the Tribesigns 5-Drawer File Cabinet is designed to be straightforward. Please follow these steps carefully. It is recommended to assemble the unit on a soft, clean surface to prevent scratches.

3.1. Package Contents

Before starting, verify that all parts are present. Refer to the included hardware list in your package. If any parts are missing or damaged, please contact customer service.

3.2. Required Tools

- Phillips Head Screwdriver (not included, but commonly needed for furniture assembly)
- Hex Key (usually included with hardware)

3.3. Step-by-Step Assembly

1. **Attach Casters:** Secure the four casters to the bottom frame of the cabinet using the provided screws. Ensure two of the casters with locking mechanisms are placed on the front side for easy access.



Easy Pull Design



Easy Slide Drawers



Lockable Caster

Figure 3.1: Detail showing the lockable casters and smooth drawer slides, essential for mobility and stability.

2. **Assemble Frame:** Connect the side frames and back support bars to the top and bottom panels using the designated screws and hex key. Ensure all connections are firm.
3. **Insert Drawer Slides:** Attach the drawer slides to the inner sides of the cabinet frame. Pay attention to the orientation of the slides to ensure smooth drawer operation.
4. **Assemble Drawers:** Construct each of the five drawers by attaching the front, back, and side panels to the bottom panel. Secure with screws.
5. **Install Drawer Stoppers (Optional):** The cabinet offers two installation methods for drawer stoppers to prevent drawers from falling out. Choose the method that best suits your preference and install the stoppers as indicated in the detailed instructions provided with the hardware.



Figure 3.2: Illustration of the two available methods for installing drawer stoppers, providing flexibility for user preference.

6. **Insert Drawers:** Carefully slide each assembled drawer into its respective slot on the cabinet frame. Ensure they glide smoothly.

4. OPERATING INSTRUCTIONS

4.1. Moving the Cabinet

To move the cabinet, ensure all drawers are closed and any items on top are secured or removed. Unlock the two front casters by flipping their levers. Gently push or pull the cabinet to its desired location. Once in position, lock the casters to prevent unintended movement.

4.2. Using the Drawers

The drawers feature unique hollow handles for easy pulling. To open a drawer, simply pull the handle outwards. To close, push the drawer back until it is fully seated within the cabinet frame. Avoid slamming drawers to ensure longevity of the slides.



Figure 4.1: The cabinet offers versatile storage for items such as files, books, earphones, clothing, and snacks, making it suitable for various organizational needs.

5. MAINTENANCE AND CARE

Proper maintenance will extend the life and appearance of your Tribesigns 5-Drawer File Cabinet.

- **Cleaning:** Wipe surfaces with a soft, damp cloth. Avoid harsh chemicals or abrasive cleaners, which can damage the finish. For stubborn spots, a mild soap solution can be used, followed by drying with a clean cloth.
- **Spills:** Immediately wipe up any spills to prevent moisture damage to the engineered wood.
- **Hardware Check:** Periodically check all screws and fasteners to ensure they remain tight. Re-tighten if necessary.
- **Drawer Slides:** If drawers become stiff, a small amount of silicone-based lubricant can be applied to the drawer slides.
- **Environment:** Keep the cabinet in a dry environment, away from direct heat sources or prolonged exposure to sunlight, which can cause warping or fading.

6. TROUBLESHOOTING

Problem: Drawers are difficult to open or close.

- **Solution 1:** Check if the drawer is overloaded or if weight is unevenly distributed. Remove some items or redistribute them.
- **Solution 2:** Inspect the drawer slides for any obstructions or damage. Clear any debris.
- **Solution 3:** Apply a small amount of silicone lubricant to the drawer slides to improve smoothness.
- **Solution 4:** Ensure all assembly screws for the drawer and frame are tightened correctly.

Problem: Cabinet is wobbly or unstable.

- **Solution 1:** Verify that all assembly screws and fasteners are securely tightened.
- **Solution 2:** Ensure the cabinet is placed on a flat, level surface.
- **Solution 3:** Check if the weight inside the drawers or on top is evenly distributed.

Problem: Casters do not roll smoothly or lock properly.

- **Solution 1:** Check for debris (hair, lint) wrapped around the caster wheels. Clean as necessary.
- **Solution 2:** Ensure the locking mechanism is fully engaged or disengaged.
- **Solution 3:** Verify that the casters are securely attached to the cabinet frame.

7. SPECIFICATIONS

Attribute	Detail
Model Number	JW0307
Brand	Tribesigns
Color	Rustic Brown
Material	Engineered Wood, Metal
Product Dimensions (D x W x H)	15.75"D x 19.69"W x 30.12"H
Number of Drawers	5
Item Weight	39.7 Pounds (18 kg)
Drawer Weight Capacity (Each)	20 Pounds (9 kg)
Top Surface Weight Capacity	45 Pounds (20.4 kg)
Assembly Required	Yes
Mounting Type	Floor Mount



Figure 7.1: Detailed dimensions of the Tribesigns 5-Drawer File Cabinet and its maximum weight capacity of 150 lbs (total, not per drawer).

8. WARRANTY AND SUPPORT

Tribesigns stands behind the quality of its products. For specific warranty details, please refer to the warranty card included with your product or visit the official Tribesigns website.

Customer Service:

If you encounter any problems or have questions regarding your Tribesigns 5-Drawer File Cabinet, our customer service team is available to provide assistance.

- **Contact Information:** Please refer to the contact details provided in your product packaging or on the official Tribesigns website.
- **Availability:** Customer service is typically available 24 hours a day for assistance with assembly or product issues.

For more information and to explore other Tribesigns products, visit the [Tribesigns Store on Amazon](#).

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Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

Submit question