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Model: DC3102

INTRODUCTION

This manual provides essential information for the proper use and care of your EasyKeys A-ZUM DC3102 Office Furniture Replacement Key. This key is designed to replace lost or damaged keys for office furniture locks within the A-ZUM Key Series DC3001-DC4000 range.

Understanding how to identify the correct key and its proper application will ensure the security and functionality of your office furniture.

PRODUCT OVERVIEW



Image: The EasyKeys A-ZUM DC3102 replacement key. It features a black plastic head with "A-ZUM" embossed on it, and a silver-colored metal key blade. The key head also has a small window displaying a four-digit code, in this case, "0001", which is crucial for identifying the correct key for a lock.

The A-ZUM DC3102 key is a custom-cut, double-sided key designed for specific storage cabinet locks. Its unique design ensures compatibility with the corresponding A-ZUM lock series.

SETUP AND KEY IDENTIFICATION

Before using your new replacement key, it is crucial to ensure it matches your lock. The correct key is determined by the lock code.

1. **Locate the Lock Code:** The lock code is typically stamped on your original key (if you still have it) or directly on the face of the lock cylinder itself. This code will be a four-digit number (e.g., DC3102).
2. **Verify Key Match:** Compare the code found on your lock or original key with the code stamped on the plastic head of your new replacement key. Ensure they are identical.
3. **Compatibility:** This key is specifically for A-ZUM Key Series DC3001-DC4000 office furniture locks. It is cut on a K79-DC key blank.

Hint: If you have lost all keys and cannot find the code on the lock face, you may need to consult a locksmith or the furniture manufacturer for assistance in identifying the correct key code.

OPERATING INSTRUCTIONS

Once you have verified that you have the correct replacement key, follow these steps to operate your office furniture lock:

- 1. Insert the Key:** Gently insert the key blade fully into the lock cylinder. The key is double-sided, so it can be inserted in either orientation.
- 2. Turn to Lock/Unlock:**
 - To **unlock**, turn the key clockwise (or counter-clockwise, depending on the lock mechanism) until the lock mechanism disengages.
 - To **lock**, turn the key in the opposite direction until the lock mechanism engages.
- 3. Remove the Key:** Once the lock is engaged or disengaged, turn the key back to its original vertical position and gently pull it out of the cylinder.

Note: Do not force the key if it does not turn easily. Forcing the key can damage both the key and the lock.

MAINTENANCE

Proper maintenance will extend the life of your replacement key and ensure smooth operation of your lock:

- **Keep Clean:** Keep the key clean and free from dirt, dust, or debris. Wipe it with a soft, dry cloth if it becomes dirty.
- **Avoid Bending:** Do not bend or apply excessive force to the key, as this can deform the key blade and render it unusable.
- **Storage:** Store the key in a safe, dry place where it will not be lost or damaged.
- **Lubrication (Optional):** If the lock mechanism becomes stiff, a small amount of graphite lubricant (not oil-based lubricants) can be applied to the lock cylinder. Do not apply lubricant directly to the key.

TROUBLESHOOTING

If you encounter issues with your replacement key, consider the following:

Problem	Possible Cause	Solution
Key does not insert fully into the lock.	Incorrect key; debris in lock; bent key.	Verify the key code matches the lock code. Check the lock cylinder for obstructions. Inspect the key for any bends or damage.
Key inserts but does not turn.	Incorrect key; seized lock mechanism; internal lock damage.	Double-check key code. Apply graphite lubricant to the lock cylinder. If the problem persists, the lock may require professional service or replacement.

Problem	Possible Cause	Solution
Key is difficult to remove.	Lock mechanism not fully engaged/disengaged; key not in vertical position.	Ensure the lock is fully locked or unlocked. Gently turn the key back to the vertical position before attempting to remove.

SPECIFICATIONS

- **Model:** DC3102
- **Key Series:** A-ZUM DC3001-DC4000
- **Key Blank Type:** K79-DC
- **Item Weight:** 0.247 ounces
- **Manufacturer:** A-ZUM
- **ASIN:** B0CTMBRHWK
- **Date First Available:** January 31, 2024

WARRANTY AND SUPPORT

Specific warranty information for the EasyKeys A-ZUM DC3102 Replacement Key is not provided in this manual. Please refer to the retailer or manufacturer's website for detailed warranty terms and conditions.

For further assistance or inquiries, please contact EasyKeys customer support through their official channels or the point of purchase.