

SYBO 3GA

SYBO 12-Cup Commercial Pour Over Drip Coffee Maker Brewer (Model 3GA) Instruction Manual

Model: 3GA | Brand: SYBO

1. INTRODUCTION

This manual provides essential information for the safe and efficient operation of your SYBO 12-Cup Commercial Pour Over Drip Coffee Maker Brewer. Designed for both commercial and high-volume home use, this stainless steel coffee maker features three lower warmers and three glass decanters, ensuring hot, fresh coffee is always available. Please read these instructions thoroughly before initial use and retain for future reference.

2. SAFETY INFORMATION

- **Electrical Safety:** To reduce the risk of electric shock, do not remove or open the cover. There are no user-serviceable parts inside. Authorized service personnel only. Disconnect power before servicing.
- **Hot Surfaces:** The warming plates and brewing area become hot during operation. Avoid direct contact.
- **Decanter Handling:** Discard decanters if cracked or scratched. Do not place empty decanters on hot warming plates. Do not boil liquids in the pot.
- **Water Level:** Do not fill the water reservoir with more than 2.5 liters (85 oz).
- **Placement:** Ensure the coffee maker is placed on a stable, level surface away from flammable materials.
- **Cleaning:** Refer to the maintenance section for proper cleaning procedures. Do not immerse the unit in water.

3. PRODUCT OVERVIEW

The SYBO 12-Cup Commercial Coffee Maker is constructed from durable stainless steel and designed for high-volume coffee production. Key features include:

- **Stainless Steel Construction:** Ensures durability and easy cleaning.
- **Three Warming Stations:** Keeps multiple carafes of coffee hot and ready to serve.
- **Three Glass Decanters:** Included for convenience.
- **Multi-Stream Spray Head:** Ensures even saturation of coffee grounds for optimal flavor extraction.
- **Manual or Automatic Water Filling:** Offers flexibility in operation.

- ETL CE & ROHS Intertek Certified: For safety and quality assurance.

Rest Assured Food Grade Material to Keep Safe



Image: The SYBO 12-Cup Commercial Coffee Maker, showcasing its stainless steel body and three glass decanters on warming plates.



Image: Close-up of the coffee maker highlighting its food-grade material construction for safety.



Image: Detailed view of the multi-stream spray head, designed to evenly distribute hot water over coffee grounds.

4. SETUP

4.1 Initial Placement

Place the coffee maker on a flat, stable, and heat-resistant surface. Ensure there is adequate ventilation around the unit.

4.2 Water Line Connection (Optional Automatic Filling)

Your SYBO coffee maker can be connected to a direct water line for automatic filling. This requires a 3/8 inch water line (not included) and a waterline attachment (included). Professional installation is recommended for water line connections.

1. Locate the red cap on the back of the machine. Remove this cap.

2. Twist the included waterline attachment onto the water inlet at the back of the coffee maker until it is fully tightened and secure.
3. Insert the 3/8 inch water line firmly into the connector. It should lock into place and remain secure with a gentle pull.
4. Connect the other end of the water line to your building's water supply. Due to varying fittings, hiring a professional plumber is recommended for this step.

Your browser does not support the video tag.

Video: Instructions on how to connect the water line to the SYBO SF-CB-3GA coffee maker. This video demonstrates removing the red cap, attaching the water line connector, and inserting the water line.



Image: Close-up of the automatic water filling port on the back of the coffee maker.

5. OPERATING INSTRUCTIONS

5.1 Preparing for Brewing

1. Ensure the coffee maker is plugged into a suitable power outlet.
2. Place a paper filter into the filter basket.
3. Add the appropriate amount of coffee grounds to the filter.
4. Slide the filter basket into its position under the spray head.
5. Place an empty glass decanter on the warming plate directly below the filter basket.



Image: Visual guide showing the four steps to prepare the coffee maker for brewing: filling the water tank, placing the filter grid, adding coffee powder, and placing the coffee decanter.



Image: Close-up view of the filter basket with a paper filter inserted, ready for coffee grounds.

5.2 Manual Water Filling

1. Open the lid of the water reservoir on top of the machine.
2. Carefully pour cold water into the reservoir using a decanter or other suitable container. Do not exceed the maximum fill line (2.5 liters / 85 oz).
3. Close the water reservoir lid.
4. Press the "Push to Brew" button. The "Heating" indicator light will illuminate, and brewing will begin immediately.



Image: The open water tank on top of the coffee maker, ready for manual water filling.

5.3 Automatic Water Filling (if connected to water line)

1. Ensure the water line is properly connected and the water supply is turned on.
2. Press the "Push to Brew" button. The "Filling" indicator light will illuminate as the machine automatically fills the internal reservoir.
3. Once the reservoir is filled, the "Heating" indicator light will illuminate, and brewing will begin.
4. *Note: During brewing, if you press "Push to Brew" again, there will be no water inflow. This is a safety device to prevent water from overfilling and to ensure coffee taste is not diluted by misuse.*



Image: Close-up of the control panel showing the "Filling" and "Heating" indicator lights, and the "Push to Brew" button.

5.4 Warming Plates

The coffee maker features three warming plates. The main brewing plate is always active when the machine is on. The two additional lower warming plates have individual on/off switches (Front and Rear) located on the side panel. Use these to keep additional carafes of coffee warm.

Three Warming Stations Keep All Warm to Serve



Image: The coffee maker displaying its three warming stations, two on the lower level and one directly under the brew head.



Filling: Indicates the status of water filling

Heating: Indicates that coffee is being made

Note: During cooking, if you press "Push to Brew" again, there will be no water inflow. This is a safety device to prevent water from filling up. It also ensures that the taste of the coffee will not be diluted by misuse.

Image: A close-up of one of the warming plates, designed to keep coffee at an optimal serving temperature.

6. MAINTENANCE

6.1 Daily Cleaning

- Always unplug the coffee maker and allow it to cool completely before cleaning.
- Wash the glass decanters and filter basket with warm, soapy water. Rinse thoroughly and dry. Note: Decanters are not dishwasher safe.
- Wipe down the exterior of the machine with a damp cloth. Do not use abrasive cleaners or scouring pads.
- Ensure all parts are completely dry before reassembling or operating the machine.

6.2 Descaling

Regular descaling is crucial to maintain performance and extend the lifespan of your coffee maker, especially in areas with hard water. The frequency depends on water hardness and usage.

1. Prepare a descaling solution according to the descaler product instructions (a descaling packet may be included with your machine).
2. Pour the descaling solution into the water reservoir.
3. Place an empty decanter on the warming plate.
4. Initiate a brew cycle as you would for coffee.
5. After the cycle is complete, discard the solution.
6. Run 2-3 cycles with fresh, clean water to rinse the machine thoroughly.

7. TROUBLESHOOTING

If you encounter issues with your coffee maker, please refer to the following common problems and solutions:

Problem	Possible Cause	Solution
Coffee not brewing.	No power; water reservoir empty; "Push to Brew" button not pressed.	Check power connection; fill water reservoir; press "Push to Brew" button.
Coffee is weak or tastes bad.	Insufficient coffee grounds; incorrect grind size; machine needs descaling.	Adjust coffee amount; use appropriate grind; descale the machine.
Water not filling automatically.	Water supply off; water line kinked or disconnected; "Push to Brew" button pressed during active brewing.	Check water supply; inspect water line; ensure only one brew cycle is initiated at a time.
Coffee overflows from filter basket.	Too many coffee grounds; filter basket not seated correctly; clogged spray head.	Reduce coffee amount; ensure filter basket is properly in place; clean spray head.

8. SPECIFICATIONS

Feature	Detail
Brand	SYBO
Model Name	3GA
Color	Stainless Steel

Feature	Detail
Product Dimensions	14.1"D x 16.3"W x 17.3"H
Item Weight	23.4 pounds
Coffee Maker Type	Drip Coffee Machine
Operation Mode	Fully Automatic (with optional manual fill)
Included Components	3 Glass Carafes
Number of Items	3 (referring to carafes)
Capacity	12-Cup (per carafe) / 4.8 Pounds (total capacity)
Is Dishwasher Safe	No (for decanters)
UPC	860006669492
Date First Available	December 14, 2023

9. WARRANTY & SUPPORT

For any questions, missing parts, or further assistance, please contact SYBO Customer Support:

Email: CS@SYBO.us

Phone: (650) 735-1862

Please have your model number (3GA) and UPC (860006669492) available when contacting support.

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Question

Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

Submit question