**HP 40Q45B629**

# HP Officejet Pro 8132e All-in-One User Manual

Comprehensive guide for your HP Officejet Pro 8132e Multifunction Printer.

## 1. Introduction

Welcome to the user manual for your new HP Officejet Pro 8132e All-in-One Multifunction Printer. This guide provides detailed instructions for setting up, operating, maintaining, and troubleshooting your device to ensure optimal performance.

### Product Overview

The HP Officejet Pro 8132e is a versatile all-in-one printer designed for home and small office use, offering printing, scanning, copying, and faxing capabilities. It features wireless connectivity, automatic duplexing, and a user-friendly touchscreen interface.

Figure 1.1: HP Officejet Pro 8132e All-in-One Printer, showing the front view with the control panel and paper tray.

# 2. Setup

## 2.1 Unpacking the Printer

Carefully remove the printer from its packaging. Ensure all packing materials, tapes, and protective films are removed from the exterior and interior of the printer.

Figure 2.1: Diagram highlighting key features of the HP Officejet Pro 8132e, including the 2.7-inch color touchscreen, 35-sheet automatic document feeder, 225-sheet paper tray, and connectivity options.

## 2.2 Installing Ink Cartridges

1. Open the ink cartridge access door.
2. Insert the HP 923 setup ink cartridges into their corresponding slots until they click into place.
3. Close the ink cartridge access door.

## 2.3 Loading Paper

1. Pull out the input tray.
2. Adjust the paper guides to fit the paper size.
3. Load a stack of plain white paper into the tray, print side down. The printer supports up to 225 sheets.
4. Push the input tray back into the printer.

## 2.4 Connecting to Power

Connect the power cord to the back of the printer and then to a grounded electrical outlet. Press the power button to turn

on the printer.

### 2.5 Network Connection

The HP Officejet Pro 8132e supports Wi-Fi, Ethernet, and USB 2.0 connectivity.

- **Wi-Fi:** On the printer's control panel, navigate to the Wireless Setup Wizard and follow the on-screen prompts to connect to your Wi-Fi network.
- **Ethernet:** Connect an Ethernet cable from the printer's Ethernet port to your router or network switch.
- **USB:** Connect a USB cable from the printer's USB port to your computer.

### 2.6 Software Installation

Install the HP Smart app on your computer or mobile device for full functionality, including printing, scanning, and managing printer settings. The app is available for download from the official HP website or your device's app store.

## 3. Operating the Printer

### 3.1 Printing Documents

1. Ensure the printer is powered on and connected to your device.
2. Open the document you wish to print.
3. Select "Print" from the application's menu.
4. Choose "HP Officejet Pro 8132e" as your printer.
5. Adjust print settings (e.g., paper size, color/monochrome, duplexing) as needed.
6. Click "Print".

The printer supports automatic duplexing for two-sided printing.

### 3.2 Scanning Documents

You can scan documents using the flatbed scanner or the 35-sheet automatic document feeder (ADF).

1. Place the document on the scanner glass or in the ADF.
2. On the printer's control panel, select "Scan" or use the HP Smart app on your device.
3. Choose scan settings (e.g., destination, file type, resolution).
4. Initiate the scan.

Figure 3.1: Close-up view of the HP Officejet Pro 8132e's 2.7-inch color touchscreen control panel, showing menu, copy, and scan options.

### 3.3 Copying Documents

1. Place the document on the scanner glass or in the ADF.
2. On the printer's control panel, select "Copy".
3. Choose the number of copies and other settings (e.g., color/monochrome, resize).
4. Press "Start Copy".

### 3.4 Faxing Documents

To use the fax function, ensure the printer is connected to a phone line.

1. Place the document on the scanner glass or in the ADF.
2. On the printer's control panel, select "Fax".
3. Enter the recipient's fax number.
4. Press "Start Fax".

## 4. Maintenance

### 4.1 Replacing Ink Cartridges

When an ink cartridge is low or empty, a message will appear on the control panel or in the HP Smart app. Use genuine HP 923 ink cartridges for best results.

1. Ensure the printer is on.
2. Open the ink cartridge access door.
3. Press the tab on the old cartridge to release it, then pull it out.
4. Unpack the new cartridge and insert it into the correct slot until it clicks.
5. Close the ink cartridge access door.

### 4.2 Cleaning the Printer

- **Exterior:** Wipe the exterior surfaces with a soft, damp, lint-free cloth.
- **Scanner Glass:** Clean the scanner glass with a soft cloth lightly dampened with glass cleaner. Do not spray cleaner directly onto the glass.
- **ADF Rollers:** Refer to the HP Smart app or online support for detailed instructions on cleaning ADF rollers if paper jams occur frequently.

### 4.3 Firmware Updates

Regularly check for and install firmware updates through the HP Smart app or the printer's control panel to ensure optimal performance and security. Automatic updates are available with HP+.

## 5. Troubleshooting

### 5.1 Common Issues and Solutions

| Issue | Possible Cause | Solution |
|---|---|---|
| Printer not responding | Power off, network issue, driver issue | Check power connection, restart printer and router, reinstall printer drivers. |
| Paper jams | Incorrect paper loading, foreign objects | Remove all jammed paper carefully, ensure paper is loaded correctly and not overfilled. |
| Poor print quality | Low ink, clogged printhead, incorrect paper type | Check ink levels, perform printhead cleaning from printer settings, use recommended paper. |
| Cannot connect to Wi-Fi | Incorrect password, router issues, signal interference | Verify Wi-Fi password, move printer closer to router, restart router. |

### 5.2 Error Codes

If an error code appears on the printer's display, refer to the HP support website or the HP Smart app for specific troubleshooting steps related to that code.

## 6. Specifications

| Feature | Detail |
|---|---|
| Model Name | HP Officejet Pro 8132e |

| Feature | Detail |
|---|---|
| Model Number | 40Q45B629 |
| Functions | Print, Copy, Scan, Fax |
| Print Technology | Inkjet |
| Print Speed (Black) | Up to 20 ppm |
| Print Speed (Color) | Up to 10 ppm |
| Print Resolution (Black) | Up to 600 dpi |
| Print Resolution (Color) | Up to 4800 x 1200 dpi |
| Duplex Printing | Automatic (Standard) |
| Scanner Type | Flatbed, ADF |
| ADF Capacity | 35 sheets |
| Paper Input Capacity | 225 sheets |
| Display | 2.7-inch Color Touchscreen |
| Connectivity | Wi-Fi, Ethernet, USB 2.0, AirPrint |
| Weight | 8000 Grams |

## 7. Warranty and Support

### 7.1 Product Warranty

The HP Officejet Pro 8132e comes with a 3-year warranty against factory defects. Additionally, HP+ provides an extra year of commercial warranty.

### 7.2 Customer Support

For technical assistance, driver downloads, or further information, please visit the official HP support website or contact HP customer service. Keep your product model number (40Q45B629) and serial number ready when contacting support. You can find more information and support resources atwww.hp.com/support.

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