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## EasyKeys HW001

# EasyKeys Office Furniture Replacement Key for Haworth HW001 Instruction Manual

Model: HW001

## INTRODUCTION

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This manual provides essential information for the proper use and care of your EasyKeys replacement key for Haworth HW001 office furniture locks. This key is a genuine original equipment part, designed for compatibility with Haworth office furniture, including those manufactured by RSI Systems Furniture. Please read these instructions carefully to ensure correct identification and operation.

# Where to Find Your Lock Code



**On the Key**



**On the Lock Face**



**On a Label Inside/  
Behind the Lock**



**On the  
Cabinet/Door Label**



## Important Notes

- Order by Manufacturer → Lock codes are manufacturer-specific.
- Key Cuts Differ → Even if codes look similar, they vary by brand.

Image: The EasyKeys replacement key for Haworth HW001 office furniture.

### SETUP: IDENTIFYING YOUR LOCK CODE AND KEY COMPATIBILITY

Before ordering or using your replacement key, it is crucial to verify that your lock code and manufacturer match the product title. Lock codes are specific to manufacturers, and key cuts can vary even if codes appear similar

across different brands.

### How to Find Your Lock Code:

Your lock code can typically be found in one of the following locations:

- **On the Key:** If you have an existing key, the code is often stamped directly on it.
- **On the Lock Face:** The code may be engraved or printed on the visible part of the lock cylinder.
- **On a Label Inside/Behind the Lock:** For some furniture, the code is on a sticker or label located inside the drawer, cabinet, or behind the lock mechanism.
- **On the Cabinet/Door Label:** Check for a label on the furniture itself, often near the lock or hinge.





Image: Visual guide illustrating common locations to find your lock code.

Ensure the code you find precisely matches 'HW001' and the manufacturer is Haworth to guarantee compatibility.

## OPERATING INSTRUCTIONS

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### Using Your Replacement Key:

1. **Insert the Key:** Gently insert the key into the lock cylinder. Do not force the key if it does not slide in smoothly.
2. **Turn to Unlock/Lock:** Once fully inserted, turn the key clockwise or counter-clockwise (depending on the lock mechanism) to engage or disengage the lock.
3. **Remove the Key:** After locking or unlocking, return the key to its original insertion position before gently pulling it out.

Always use a gentle, steady motion when inserting, turning, and removing the key. Forcing the key can damage both the key and the lock mechanism.

## MAINTENANCE

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Proper maintenance can extend the life of your lock and ensure smooth operation of your key.

- **Keep Key Clean:** Periodically wipe your key with a dry cloth to remove any dirt or debris.
- **Lubricate Locks:** If a lock becomes stiff or difficult to turn, apply a small amount of graphite lubricant directly into the keyhole. Avoid using oil-based lubricants, as they can attract dust and cause further issues.



Image: Example of graphite lubricant suitable for lock maintenance.

- **Avoid Bending:** Do not use the key for purposes other than operating the lock, and avoid applying excessive force that could bend or break it.

## TROUBLESHOOTING

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## Common Issues and Solutions:

- **Key Does Not Insert Fully:**

- Ensure the key is oriented correctly.
- Check for any obstructions in the keyway.
- Verify that the key code matches the lock.

- **Key Inserts but Does Not Turn:**

- Apply a small amount of graphite lubricant into the keyhole and gently try to turn the key.
- Ensure the lock mechanism is not jammed by internal components of the furniture.
- Confirm the key code is correct for the specific lock.

- **Key is Stuck in the Lock:**

- Gently wiggle the key while applying slight outward pressure.
- Avoid forcing the key, as this can cause it to break inside the lock.
- If lubrication was recently applied, allow it to work for a few minutes.

If these steps do not resolve the issue, contact customer support for further assistance.

## SPECIFICATIONS

<b>Brand</b>	EasyKeys
<b>Model Name</b>	HW001
<b>Manufacturer</b>	Haworth
<b>Part Number</b>	HW001-haworth-key-494499
<b>Lock Type</b>	Cam
<b>Material</b>	Brass
<b>Item Dimensions (L x W x H)</b>	0.5 x 0.5 x 1 inches
<b>Item Weight</b>	4 ounces
<b>Included Components</b>	Key
<b>Special Features</b>	Adjustable Fit, Durable, Genuine Original Equipment Part

## WARRANTY INFORMATION

EasyKeys guarantees your order. For specific details regarding warranty coverage and return policies, please refer to the purchase documentation or contact EasyKeys customer support directly. General return policies typically allow for returns within 30 days of purchase.

## CUSTOMER SUPPORT

For any questions, concerns, or assistance with your EasyKeys replacement key, please contact our customer support team. You can find more information and contact details on the official EasyKeys store:

[Visit the EasyKeys Store on Amazon](#)

Our US-based support team is available to answer your questions and ensure your satisfaction.