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> Grimtron Hotel Safe Box User Manual

Grimtron VTH100

Grimtron Hotel Safe Box User Manual

Model: VTH100

1. INTRODUCTION

Thank you for choosing the Grimtron Hotel Safe Box. This safe is designed to provide secure storage for your valuables, including documents, laptops, smartphones, smartwatches, jewelry, and cash. It features advanced security options such as an audit-trail function, administrator password capabilities, silent mode, LED interior lighting, and a backlit keypad. This manual will guide you through the setup, operation, and maintenance of your new safe.



Figure 1: Grimtron Hotel Safe Box, designed to accommodate a 17-inch laptop.

2. PRODUCT OVERVIEW AND COMPONENTS

The Grimtron Hotel Safe Box is constructed from durable alloy steel, ensuring robust protection for your items. It features a backlit keypad for easy access in low light conditions and a secure locking mechanism.

2.1 Included Components

- User Manual × 1
- Plush Pad × 1
- Expansion Screw × 4
- Emergency Key × 2
- Hexagonal Screwdriver × 1

Product Size

User Manual×1 Expansion Screw×4 Plush Pad×1

Emergency Key×2 Hexagonal Screwdriver×1



Figure 2: Included components and key dimensions of the safe (15.35"D x 19.49"W x 7.87"H).

2.2 Key Features

- **Backlit Keypad:** For easy visibility and operation in the dark.
- **Silent Mode:** Option to mute keypad sounds for discreet operation.
- **LED Interior Light:** Illuminates the safe's interior for easy retrieval of items.
- **Emergency Key Access:** Provides an alternative method to open the safe in case of forgotten password or battery failure.
- **Audit-Trail Function:** Allows querying of opening and closing records (requires additional CEU, not included).

- **Hotel & Personal Modes:** Flexible operation for different user scenarios.
- **Administrator Password:** Prevents unauthorized modification of settings in Hotel Mode.



Figure 3: Liquid Crystal Display and Backlit Keypad.



Figure 4: Internal LED Light for visibility.

3. SETUP

3.1 Initial Opening and Battery Installation

Upon receiving your safe, it will typically be in an unlocked state. Before first use, install 4 AA batteries (not included) into the battery compartment located inside the safe door. Ensure correct polarity.

3.2 Mounting the Safe

For enhanced security, the safe can be securely mounted to a surface. It features 4 anchor holes: 2 in the bottom and 2 in the back. Use the provided expansion screws to secure the safe to a stable surface such as a wall or floor.



Figure 5: Quick installation steps for mounting the safe.

3.3 Setting User Passwords and Modes

The safe supports both Hotel Mode and Personal Mode, offering flexibility based on your needs. Refer to the detailed instructions in the included User Manual for specific steps on setting up initial passwords, administrator passwords, and switching between modes. The Administrator Manual 2.0 provides comprehensive details on advanced features like date/time settings, password length, and alarm duration.

Administrator Manual 2.0



Tamper-Proof:
administrator password programming



Monitoring Record:
read unlock logs



Custom Settings:
date and time, password length, alarm duration



Privacy Settings:
auto-hide password on input



Note:
free handheld for orders over 20 units

Figure 6: Overview of Administrator Manual 2.0 features.

4. OPERATING INSTRUCTIONS

4.1 Locking and Unlocking the Safe

1. When you receive the safe, it is open and ready to hold your valuables.
2. To lock: Close the safe door, enter your desired 4-6 digit password on the keypad, and press the "#" key. The safe will lock.
3. To unlock: Enter the set password on the keypad. The safe will open.

How to lock and unlock the safe



1. Safe is open when you receive it (can hold your valuables)



2. Close the safe, enter the password you want to set and press "#" to lock the safe.



3. Enter the setted password and the safe opens.

Figure 7: Visual guide for locking and unlocking the safe.

4.2 Silent Mode and Backlit Keypad

To activate silent mode and mute keypad sounds, refer to the specific instructions in your detailed user manual. The backlit keypad automatically illuminates when keys are pressed, allowing for quick and easy access even in dark environments.

4.3 Hotel Mode vs. Personal Mode

The safe offers two operational modes:

- **Hotel Mode:** Designed for temporary users, allowing guests to set their own temporary passwords. An administrator password can be set to manage access and prevent unauthorized changes. This mode also supports unlocking records and date programming.
- **Personal Mode:** Ideal for long-term personal use, where a permanent personal password is set. This mode also supports unlocking records and date programming.



Figure 8: Hotel Mode (left) and Personal Mode (right) usage examples.

4.4 Using the Emergency Key

In case of forgotten password or depleted batteries, the emergency key can be used to open the safe. Locate the hidden keyhole cover, typically near the keypad, and use the provided hexagonal screwdriver to remove it. Insert the emergency key and turn to unlock the safe. It is recommended to store emergency keys in a secure location outside the safe.

4.5 Audit-Trail Function

The safe is equipped with an audit-trail function that records opening and closing events. To access these records, a handheld CEU (not included, additional purchase required) is necessary. This feature is particularly useful for monitoring safe usage in hotel or rental environments.



Figure 9: Administrator Device Connection Port for CEU.

5. MAINTENANCE

5.1 Battery Replacement

When the battery power is low, the keypad display may indicate a low battery warning. Replace all 4 AA batteries promptly to ensure continuous operation. Always use new, high-quality alkaline batteries.

5.2 Cleaning and Care

Clean the exterior of the safe with a soft, damp cloth. Avoid using abrasive cleaners or solvents that could damage the finish. Ensure the keypad and display remain free of dust and debris. The push pad inside the safe can be removed and cleaned as needed to protect your valuables.

6. TROUBLESHOOTING

6.1 Safe Not Opening

- **Incorrect Password:** Ensure you are entering the correct 4-6 digit password.
- **Low Battery:** If the display is dim or unresponsive, replace the batteries.
- **Emergency Key:** Use the emergency key as a backup to open the safe.

6.2 Keypad Unresponsive

- **Battery Check:** Verify batteries are correctly installed and have sufficient charge.
- **Reset:** Refer to the user manual for instructions on how to reset the keypad or safe if necessary.

6.3 Audit-Trail Errors

If you encounter issues with the audit-trail function, ensure your CEU device is properly connected and functioning. Consult the CEU's manual for specific troubleshooting steps.

7. SPECIFICATIONS

Feature	Detail
Brand	Grimtron
Model Number	VTH100
Product Dimensions	15.35"D x 19.49"W x 7.87"H

Feature	Detail
Capacity	1.36 Cubic Feet
Material	Alloy Steel
Color	Black
Lock Type	Backlit Keypad, Administrator's Handheld (CEU), Emergency Key, Tenant Password
Mounting Type	Tabletop (with anchor holes for secure mounting)
Item Weight	28.6 pounds (13 Kilograms)
Batteries Required	Yes (4 x AA, not included)
Special Features	Administrator Function Code, Audit-Trail Function, Silent Mode, LED Light, Plush Pad

8. WARRANTY AND SUPPORT

For any questions, technical assistance, or warranty inquiries regarding your Grimtron Hotel Safe Box, please contact Grimtron customer support. Refer to the contact information provided on the product packaging or the official Grimtron website for the most up-to-date support details.