Ricoh 132 MF

RICOH 132 MF Black & White Laser All-in-One Printer User Manual

Model: 132 MF

1. Introduction

This manual provides detailed instructions for the setup, operation, maintenance, and troubleshooting of your RICOH 132 MF Black & White Laser All-in-One Printer. Please read this manual thoroughly before using the printer to ensure safe and efficient operation.

2. Safety Information

Always follow basic safety precautions when using this product to reduce the risk of fire, electric shock, and injury to persons.

- Do not block or cover the ventilation openings.
- Use only the power cord supplied with the printer.
- Do not attempt to service this product yourself. Refer all servicing to qualified service personnel.
- Keep the printer away from water or moisture.
- Ensure the printer is placed on a stable, level surface.

3. What's in the Box

Verify that all components are present in the packaging:

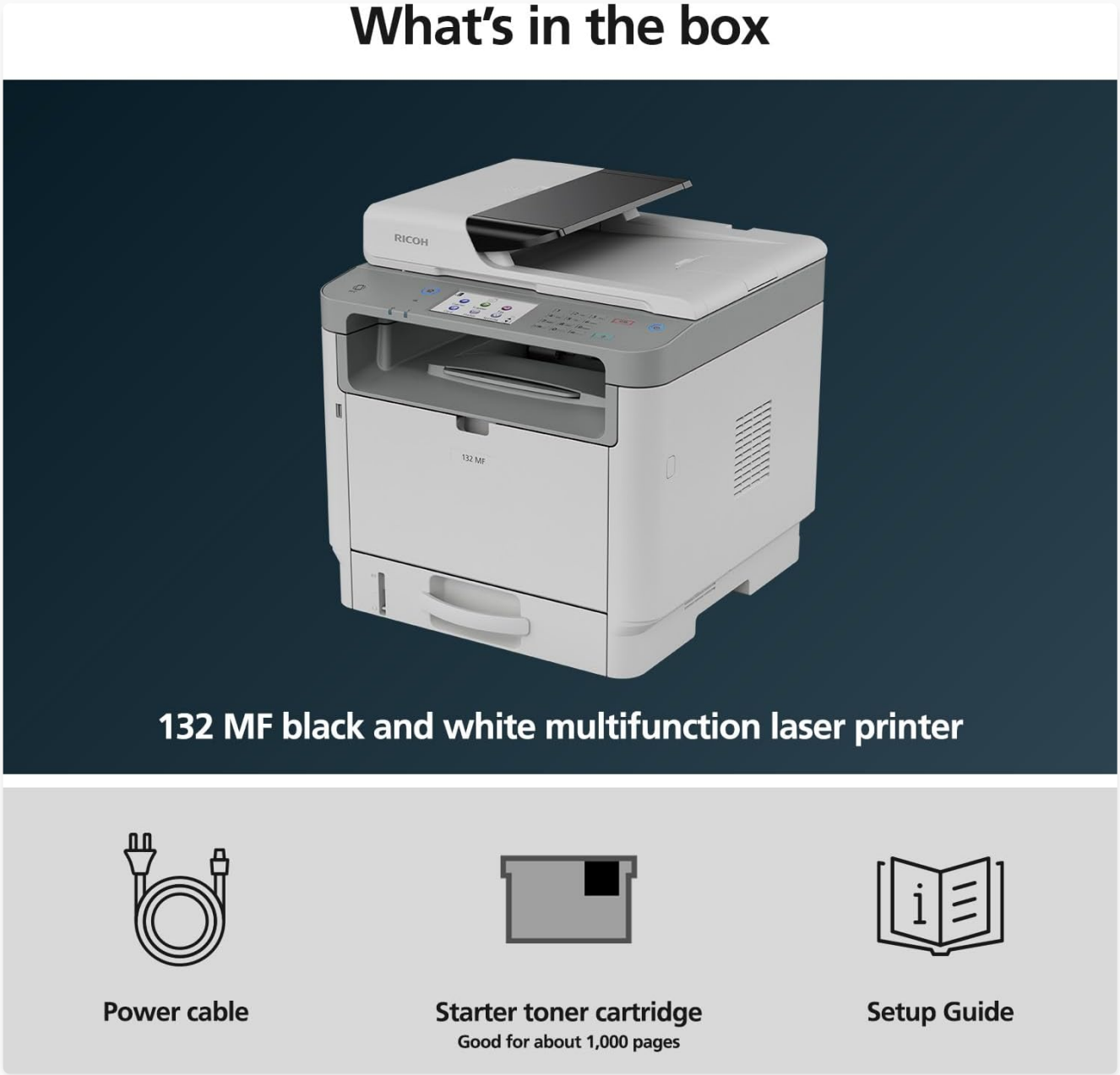


Image: The RICOH 132 MF printer and its included accessories: power cable, starter toner cartridge, and setup guide.

- RICOH 132 MF Black & White Laser All-in-One Printer
- Power Cable
- Starter Toner Cartridge (yields approximately 1,000 pages)
- Modular Cable
- Setup Guide

4. Setup

4.1 Unpacking and Placement

Carefully remove the printer from its packaging. Choose a location that is flat, stable, and has adequate ventilation. Ensure there is enough space around the printer for operation and maintenance.



Image: The RICOH 132 MF printer, ready for setup.

4.2 Connecting the Power

Connect the supplied power cable to the printer's power input and then to a grounded electrical outlet. Do not connect the printer to a power strip or extension cord during initial setup.

4.3 Installing the Toner Cartridge

1. Open the front cover of the printer.
2. Gently shake the new toner cartridge horizontally several times to distribute the toner evenly.
3. Insert the toner cartridge into the printer until it clicks into place.

4. Close the front cover.



Image: Easy setup and toner exchange process for the RICOH 132 MF.

4.4 Loading Paper

The printer supports various paper sizes including Letter, A4, and Legal. It features a 250-sheet primary paper tray and a 50-sheet multi-purpose tray.



Image: The printer with the paper tray extended for loading.

1. Pull out the paper tray until it stops.
2. Adjust the paper guides to the size of the paper you are loading.
3. Load the paper stack, ensuring it is flat and within the maximum fill line.
4. Gently push the paper tray back into the printer.

4.5 Network and USB Connection

The RICOH 132 MF offers flexible connectivity options, including Ethernet and USB. An optional Wi-Fi dongle is available separately for wireless connectivity.



Image: Connectivity options for the RICOH 132 MF, including Ethernet and USB.

- **Ethernet:** Connect an Ethernet cable from your network router or switch to the printer's Ethernet port.
- **USB:** Connect a USB cable from your computer to the printer's USB port.

4.6 Driver Installation

After connecting the printer, install the necessary drivers on your computer. Drivers can typically be found on the manufacturer's website or the included setup CD (if applicable). For mobile devices, the printer supports AirPrint and Mopria.

5. Operating Instructions

The RICOH 132 MF features a 4.3" color touchscreen for easy navigation and control of its functions.



Image: The 4.3-inch color touchscreen display of the RICOH 132 MF.

5.1 Printing

The printer offers quick double-sided printing up to 34 pages per minute (ppm) in black and white, producing clean and clear text and graphics.



Image: Example of sharp and precise black & white print quality from the RICOH 132 MF.

- **From a Computer:** Select the RICOH 132 MF from your printer list in any application. Adjust settings like duplex printing, paper size, and quality as needed.
- **From Mobile Devices:** Use AirPrint (for iOS devices) or Mopria (for Android devices) to print directly from your smartphone or tablet.

5.2 Copying

Use the copier function to duplicate documents quickly. The printer can make up to 99 copies per run.

1. Place the document face-down on the scanner glass or face-up in the 35-sheet automatic document feeder (ADF).
2. On the touchscreen, select the 'Copier' function.
3. Adjust settings such as number of copies, darkness, and paper size.
4. Press the 'Start' button.

5.3 Scanning

Scan documents to your computer or network location. The printer supports both flatbed and sheetfed scanning.

1. Place the document on the scanner glass or in the ADF.
2. On the touchscreen, select the 'Scanner' function.
3. Choose your scan destination (e.g., computer, email, network folder) and desired settings (e.g., resolution, file type).
4. Press the 'Start' button.

5.4 Faxing

Send and receive faxes using the integrated fax function.

1. Connect a phone line to the printer's fax port.
2. Place the document to be faxed on the scanner glass or in the ADF.
3. On the touchscreen, select the 'Fax' function.
4. Enter the recipient's fax number.
5. Press the 'Start' button.

6. Maintenance

6.1 Toner Cartridge Replacement

When the toner is low, a message will appear on the printer's display. Replace the toner cartridge as described in Section 4.3.

6.2 Cleaning the Printer

Regular cleaning helps maintain print quality and extends the life of your printer.

- **Exterior:** Wipe the exterior of the printer with a soft, damp, lint-free cloth.
- **Scanner Glass:** Clean the scanner glass with a soft cloth moistened with glass cleaner.
- **Interior:** Refer to the detailed cleaning instructions in the full user manual available on the Ricoh support website.

6.3 Clearing Paper Jams

If a paper jam occurs, the printer display will show an error message indicating the location of the jam. Follow the on-screen instructions or refer to the full user manual for specific steps to clear the jam.

7. Troubleshooting

This section addresses common issues you might encounter with your RICOH 132 MF printer.

Problem	Possible Cause	Solution
Printer not turning on	Power cable not connected properly; Power outlet issue.	Ensure power cable is securely connected. Try a different outlet.
Cannot connect to network/computer	Incorrect network settings; Driver not installed; Cable issue.	Verify network settings on printer and computer. Reinstall drivers. Check Ethernet/USB cable connections.

Problem	Possible Cause	Solution
Poor print quality	Low toner; Dirty print head/scanner glass; Incorrect print settings.	Replace toner cartridge. Clean scanner glass. Adjust print quality settings in software.
Paper jams frequently	Incorrect paper loading; Using unsuitable paper; Debris in paper path.	Ensure paper is loaded correctly and guides are adjusted. Use recommended paper types. Inspect paper path for obstructions.
AirPrint quality is low DPI	Specific AirPrint driver/firmware issue.	Ensure printer firmware is up to date. Consider using IPP protocol for higher quality if AirPrint remains an issue.

For more detailed troubleshooting, please refer to the comprehensive troubleshooting guide available on the Ricoh support website.

8. Specifications

Key technical specifications for the RICOH 132 MF Black & White Laser All-in-One Printer:



Image: Key features and dimensions of the RICOH 132 MF printer.

Feature	Specification
Model Name	132 MF
Printing Technology	Laser
Printer Output	Monochrome
Max Print Speed Monochrome	34 ppm
Max Print Resolution (B&W)	1200 x 1200 dpi
Functions	Print, Scan, Copy, Fax
Duplex Printing	Automatic
Display Type	4.3" Color LCD Touchscreen

Feature	Specification
Connectivity Technology	Ethernet, USB (Wi-Fi optional via dongle)
Max Input Sheet Capacity	250 sheets (primary tray) + 50 sheets (multi-purpose tray)
Scanner Type	Flatbed, Sheetfed (35-sheet ADF)
Compatible Devices	Android, iOS, iPhone
Product Dimensions (DxWxH)	15.4" x 15.9" x 16.5"
Item Weight	40 pounds
Power Consumption (On-mode)	527 Watts

9. Warranty & Support

9.1 Warranty Information

The RICOH 132 MF printer comes with a**1 Year Advance Exchange Warranty**. This warranty covers defects in materials and workmanship under normal use during the warranty period. For specific terms and conditions, please refer to the warranty documentation included with your product or visit the official Ricoh website.

9.2 Customer Support

For technical assistance, driver downloads, or further support, please visit the official Ricoh support website or contact their customer service. Ensure you have your printer's model number (132 MF) and serial number ready when contacting support.
Ricoh Official Website: www.ricoh.com

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Name

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Question

Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

Submit question