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PayLessHere Wire Shelving Unit

PayLessHere 4-Tier Adjustable Shelf Shelving Unit User Manual

Model: Wire Shelving Unit

Brand: PayLessHere

1. Introduction

This manual provides comprehensive instructions for the assembly, operation, maintenance, and troubleshooting of your PayLessHere 4-Tier Adjustable Shelf Shelving Unit. This heavy-duty steel wire rack is designed for versatile storage in various environments, including garages, kitchens, and offices, offering a robust solution with a high load capacity and convenient mobility.

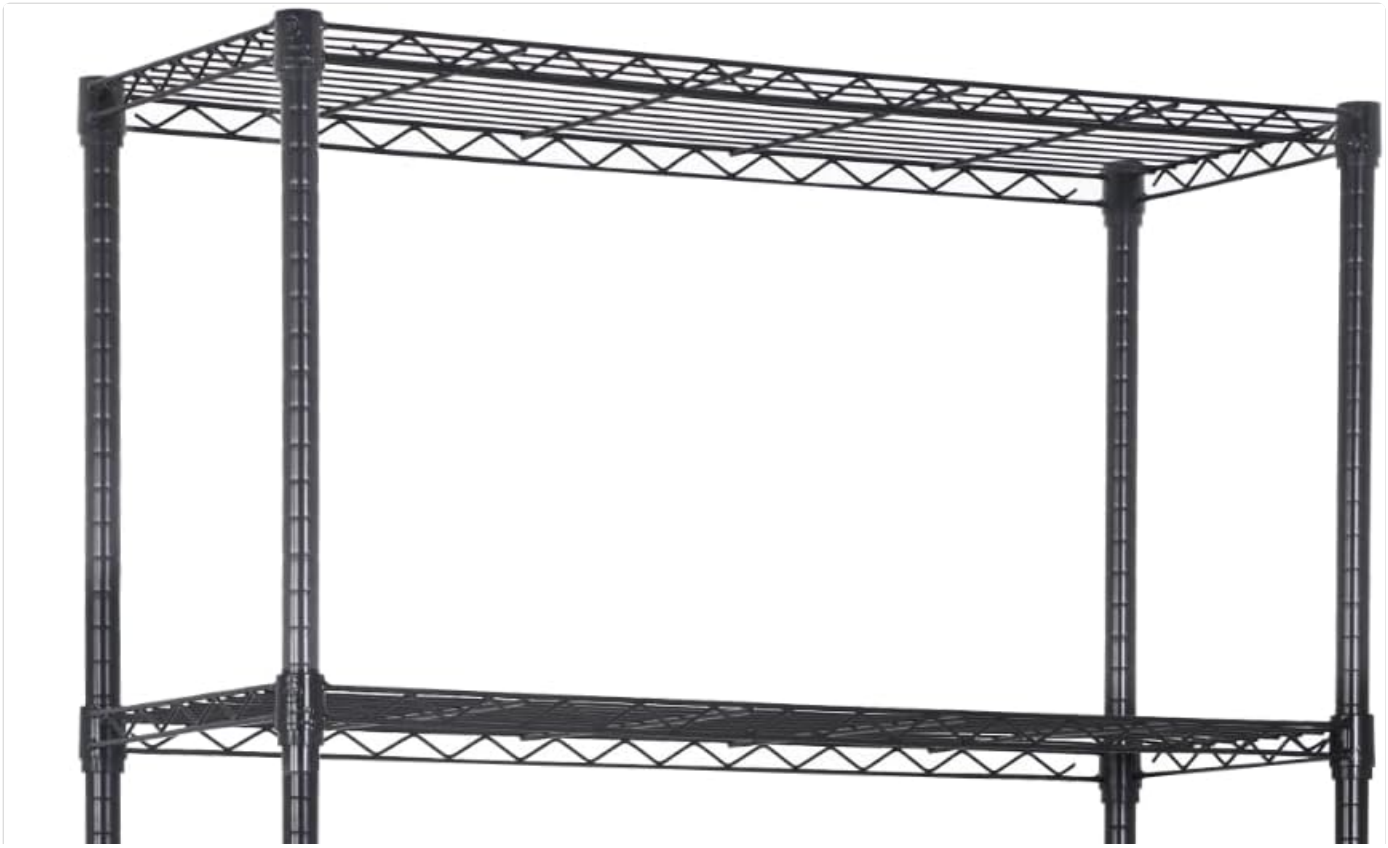




Image: The PayLessHere 4-Tier Adjustable Shelf Shelving Unit, showcasing its black finish and four adjustable shelves, equipped with wheels for mobility.

2. Safety Information

WARNING: Do not exceed the weight limit of 350 lbs per shelf. Ensure the shelf is properly assembled and level before use. Avoid contact with chemicals during assembly and use.

- Always distribute weight evenly across the shelves to prevent tipping or structural damage.
- Ensure all components are securely fastened before loading the unit.
- Keep small children and pets away from the unit during assembly and when moving it.
- Do not climb on the shelving unit.

3. Package Contents

Before beginning assembly, verify that all components are present and undamaged. If any parts are missing or damaged, please contact customer support.

- Wire Shelving Unit components (shelves, poles, plastic clips, wheels/leveling feet)

4. Setup & Assembly

The PayLessHere 4-Tier Adjustable Shelf is designed for quick and easy assembly without the need for additional tools. Follow these steps for a secure setup:

1. **Unpack Components:** Carefully remove all parts from the packaging and lay them out on a clean, flat surface.
2. **Attach Leveling Feet or Wheels:** Screw the adjustable leveling feet or the caster wheels into the bottom of the four lower poles. If using wheels, ensure the two lockable wheels are placed on the same side for easier locking.
3. **Assemble Poles:** Connect the pole sections by screwing them together. Ensure they are tightly secured.
4. **Install Plastic Clips:** Snap the two-part plastic clips around the poles at the desired height for the bottom shelf. Ensure the arrows on the clips point upwards and that both halves click securely into place around the pole grooves. Repeat for all four poles at the same height.
5. **Place First Shelf:** Slide the first wire shelf down over the poles until it rests firmly on the plastic clips. Gently tap the corners of the shelf with a rubber mallet (not included) or your hand to ensure it is fully seated and level.
6. **Install Remaining Shelves:** Repeat step 4 and 5 for the remaining shelves, adjusting the height of the plastic clips as needed for your desired shelf spacing.
7. **Final Check:** Once all shelves are in place, ensure all connections are secure and the unit is stable. If using leveling feet, adjust them to ensure the unit is level on uneven surfaces.



Image: A visual guide demonstrating the four simple steps for assembling the shelving unit, including attaching clips and sliding shelves into place.



Image: Close-up of the adjustable leveling feet, which can be rotated to stabilize the unit on uneven floors.

5. Operating Instructions

5.1 Adjustable Shelf Height

The shelves can be adjusted to accommodate items of various sizes. To adjust a shelf's height:

1. Empty the shelf you wish to adjust.
2. Lift the shelf off the plastic clips.
3. Remove the plastic clips from the poles.
4. Re-position the plastic clips at the desired new height, ensuring they are level across all four poles.
5. Place the shelf back onto the clips, ensuring it is securely seated.

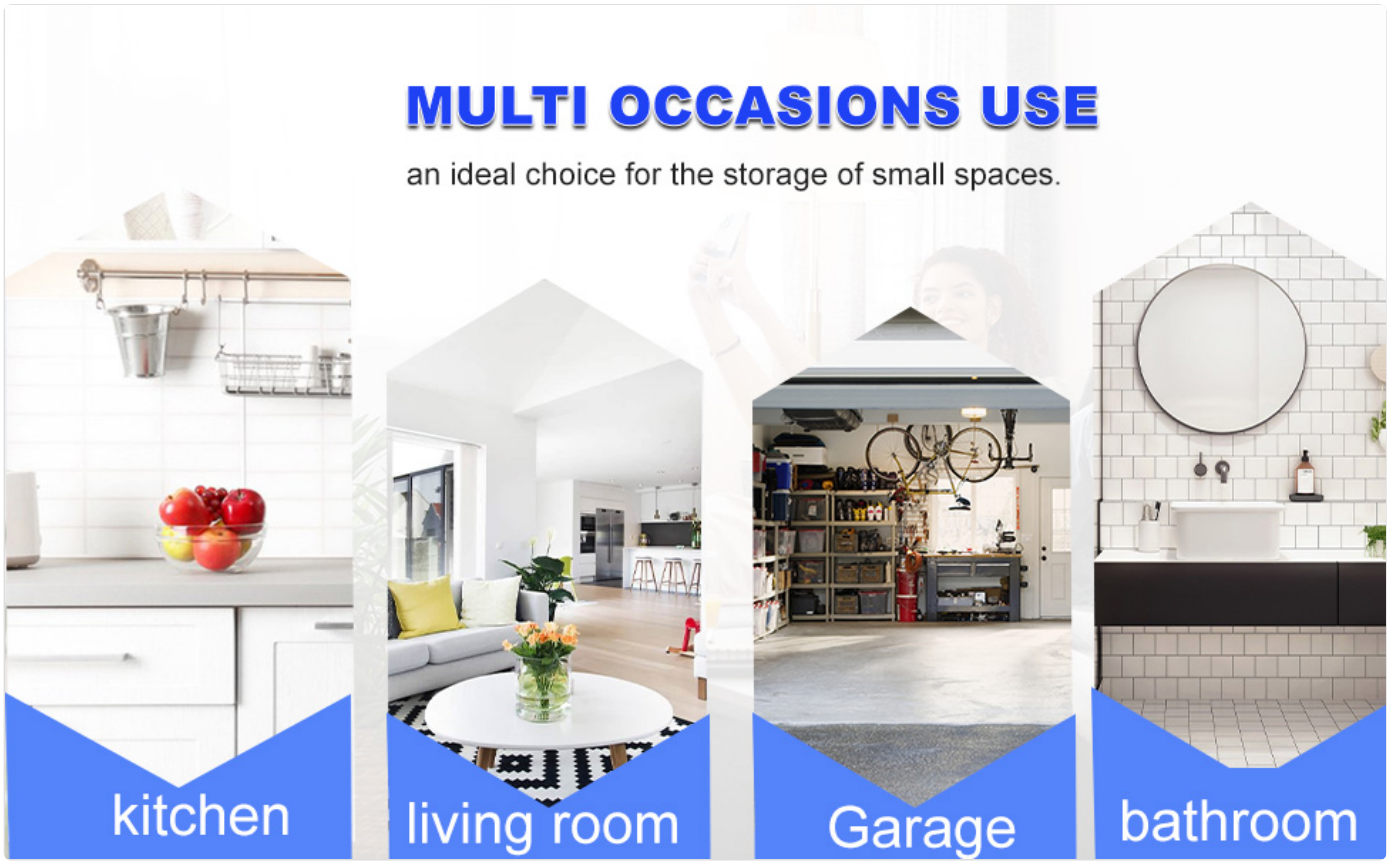


Image: A diagram illustrating how the shelves can be adjusted up or down along the poles to customize storage space.

5.2 Mobility and Stability

Your shelving unit comes with the option of wheels for easy mobility or leveling feet for stationary stability.

- **Using Wheels:** If you have installed the wheels, the unit can be easily moved. Two of the wheels are lockable. To secure the unit in place, press down on the locking lever on these two wheels. To move, release the levers.
- **Using Leveling Feet:** If you have installed the leveling feet, the unit is designed for stationary use. Adjust the feet by twisting them to ensure the unit is stable and level on uneven surfaces.



Image: A close-up showing the two options for the base: 2 lockable wheels for mobility and adjustable leveling feet for stationary stability.

5.3 Load Capacity

Each shelf is designed to support up to**350 pounds** when the load is evenly distributed. The total maximum load capacity for the entire unit is **1400 pounds**. Adhering to these limits ensures the longevity and safety of the shelving unit.



Image: A diagram illustrating the individual shelf capacity of 350 lbs and the total unit capacity of 1400 lbs, with visual representations of weight distribution.

6. Maintenance

To maintain the appearance and functionality of your shelving unit, follow these simple care instructions:

- **Cleaning:** Wipe the shelves and poles with a dry cloth to remove dust and debris. For tougher spots, use a damp cloth with mild soap and water, then dry immediately to prevent rust.
- **Inspection:** Periodically check all connections to ensure they remain tight and secure.
- **Avoid Harsh Chemicals:** Do not use abrasive cleaners or harsh chemicals, as they may damage the finish.



Image: An icon depicting a hand wiping a surface, indicating the recommended cleaning method for the shelving unit.

7. Troubleshooting

If you encounter any issues with your shelving unit, refer to the following common problems and solutions:

- **Unit is Unstable/Wobbly:**
  Solution: Ensure all plastic clips are securely snapped into place and are at the same height on all four poles. If using leveling feet, adjust them to compensate for uneven flooring. If using wheels, ensure the locks are engaged when stationary.
- **Shelf Not Sitting Level:**
  Solution: Check that the plastic clips underneath the shelf are all at the exact same height and are fully engaged in the pole grooves. Re-seat the shelf by gently tapping down on the corners.
- **Difficulty Assembling Poles:**
  Solution: Ensure the pole sections are aligned correctly before twisting. Apply firm, even pressure. Do not force components if they do not fit; check for any obstructions or misalignments.
- **Overloaded Shelf:**
  Solution: Remove items from the shelf immediately. Redistribute weight evenly or reduce the total load to stay within the 350 lbs per shelf and 1400 lbs total capacity.

8. Specifications

Feature	Detail
Brand	PayLessHere
Model Name	Heavy Duty Storage Rack (Wire Shelving Unit)
Product Dimensions	36"D x 14"W x 62"H
Number of Shelves	4 (Adjustable)
Material	Steel (Powder Coated Finish)
Weight Limit Per Shelf	350 Pounds (evenly distributed)
Total Weight Capacity	1400 Pounds

Assembly Required	Yes (Easy Assembly, No Tools Required)
Special Features	Adjustable, with Wheels (2 lockable) or Leveling Feet
Product Care Instructions	Wipe with Dry Cloth
Item Weight	18 Pounds



Image: A diagram showing the dimensions of the shelving unit: 35.6 inches wide, 14.0 inches deep, and 61.8 inches high.

9. Warranty Information

This product is manufactured to high-quality standards. For specific warranty details, please refer to the product packaging or contact PayLessHere customer support directly. Extended protection plans may be available for purchase separately to cover your product beyond the standard manufacturer's warranty.

10. Support

For further assistance, product inquiries, or to report any issues, please visit the official PayLessHere store or contact their customer service.

Visit the PayLessHere Store

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