

## VIVO DESK-TOP1R

# VIVO DESK-TOP1R 63x32 Inch Black Carbon Fiber Universal Table Top Instruction Manual

Model: DESK-TOP1R

## 1. INTRODUCTION

This manual provides detailed instructions for the assembly, operation, and maintenance of your VIVO DESK-TOP1R 63x32 inch Black Carbon Fiber Universal Table Top. This table top is designed to be compatible with various standard and sit-to-stand height adjustable desk frames, offering a spacious and organized workspace.

## 2. SAFETY INFORMATION

Always follow the assembly instructions provided. Ensure all three sections of the tabletop are used for stability. Do not exceed the weight limit of the desk frame. Always keep the desk on a stable surface and avoid placing heavy objects on the edges to prevent tipping.

## 3. WHAT'S IN THE BOX

Your VIVO DESK-TOP1R package includes the following components:

- Black Carbon Fiber 63" x 32" Table Top (3 sections)
- Assembly hardware (screws, wooden dowel pins, support bars)
- Cable management covers

## 4. SPECIFICATIONS

Feature	Detail
Brand	VIVO

Model Number	DESK-TOP1R
Product Dimensions	31.5"D x 63.1"W x 0.75"H
Color	Black Carbon Fiber
Top Material Type	Carbon Fiber (Laminated)
Special Feature	Scratch Resistant
Item Weight	38.2 Pounds
Required Assembly	Yes
Recommended People for Assembly	2

## 5. SETUP AND ASSEMBLY

The VIVO DESK-TOP1R table top requires minimal assembly. All necessary hardware and instructions are included. It is recommended that two people assist with the assembly due to the size and weight of the components.

### 5.1 General Assembly Notes

- Ensure all three sections of the tabletop are used for proper stability and functionality.
- The pre-drilled holes on this tabletop are designed to fit VIVO desk frame models (e.g., DESK-V101M, DESK-V102E, DESK-V103E).
- If using with most other desk frames, pre-drilling will be required to secure the tabletop.

### 5.2 Assembly Steps

1. **Connect Desktop Panels:** Place the three desktop panels upside down on a soft, clean surface. Use the provided wooden dowel pins to align and connect the panels.
2. **Attach Support Bars:** Lay the metal support bars over the pre-drilled holes in the assembled desktop. Secure them using the provided 5/8" screws and a Phillips screwdriver.
3. **Secure to Desk Frame:** Carefully lift the assembled desktop and place it onto your desk frame. Align the desktop with the frame's mounting points. Secure the desktop to the frame using the provided 5/8" screws and a Phillips screwdriver.
4. **Insert Cable Management Covers:** Place the cable management covers into the designated holes on the desktop.

# 3 PANEL TABLETOP



**3 CABLE MANAGEMENT OPENINGS**  
for convenience and organization



Figure 1: Dimensions of the 3-panel VIVO DESK-TOP1R table top, measuring 63.1 inches wide by 31.5 inches deep.

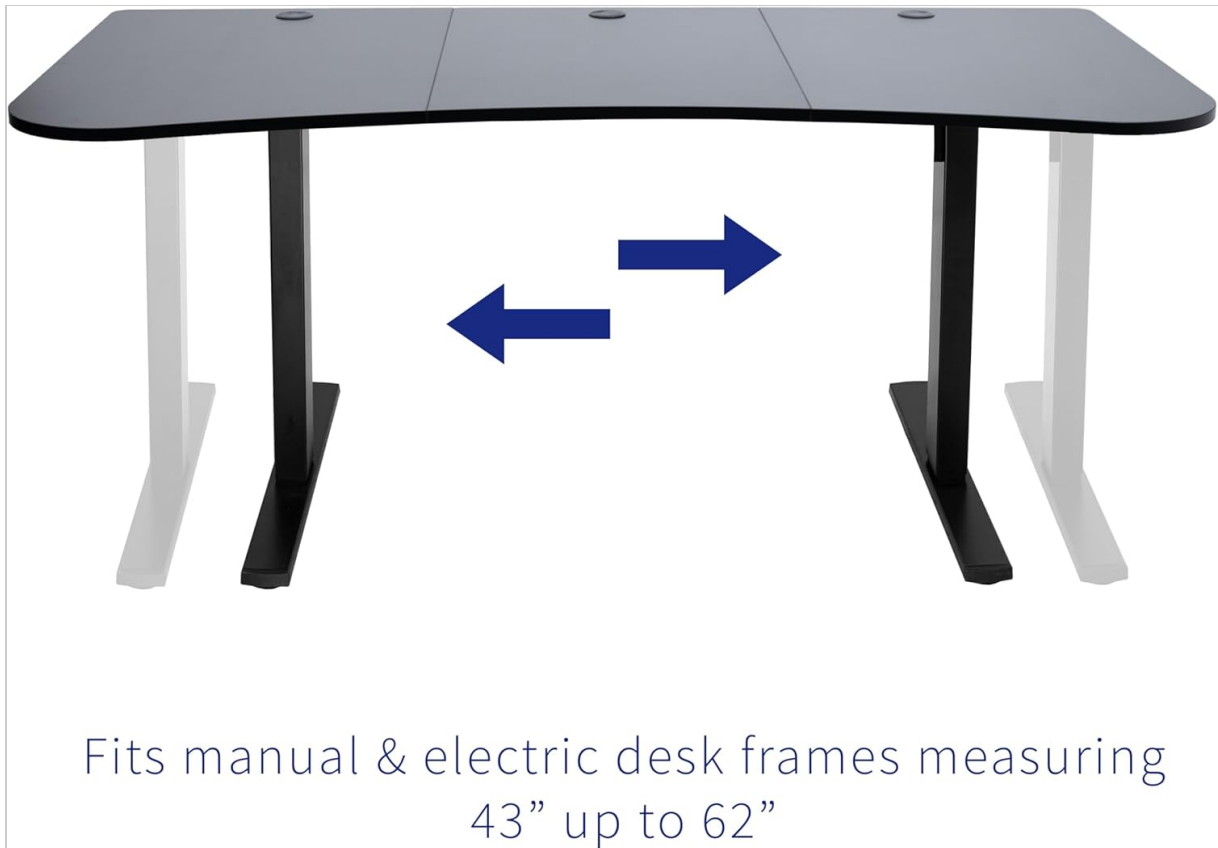


Figure 2: The VIVO DESK-TOP1R table top mounted on an adjustable desk frame, demonstrating compatibility with frames ranging from 43 to 62 inches in length.

### 5.3 Assembly Video

Video 1: This video provides a detailed guide on assembling the VIVO 63 x 32 inch Table Top, including connecting the three panels and securing them to a desk frame.

## 6. OPERATING INSTRUCTIONS

The VIVO DESK-TOP1R table top is designed to enhance your workstation experience, especially when paired with a compatible adjustable desk frame.

### 6.1 Adjustable Height Functionality

When combined with a VIVO manual or electric height-adjustable desk frame, this table top allows for seamless transitions between sitting and standing positions. Refer to your specific desk frame's manual for instructions on adjusting height and programming presets.

### 6.2 Spacious Work Area

The large 63.1" x 31.5" (28" at center) surface provides ample space for multiple monitors, laptops, and essential office supplies, ensuring an organized and efficient work environment.



Figure 3: The VIVO DESK-TOP1R Black Carbon Fiber Table Top configured with dual monitors, keyboard, mouse, and other computer peripherals, demonstrating its spacious work area.

### 6.3 Cable Management

Integrated cable management holes are strategically placed to help keep your power and AV cords tidy and organized, reducing clutter on your desktop.



Figure 4: A close-up view of the integrated cable management grommet on the VIVO DESK-TOP1R table top, designed to keep cables organized.

## 6.4 Operational Videos

Video 2: A user demonstration of the VIVO desk frame with a compatible tabletop, showcasing its height adjustment capabilities and ergonomic benefits.

Video 3: A user review highlighting the spaciousness and ease of assembly of the VIVO desktop.

## 7. MAINTENANCE

To ensure the longevity and appearance of your VIVO DESK-TOP1R table top, follow these simple maintenance guidelines:

- **Cleaning:** Wipe the surface regularly with a soft, damp cloth. For stubborn marks, use a mild, non-abrasive cleaner. Avoid harsh chemicals that may damage the carbon fiber laminate finish.
- **Spills:** Clean up spills immediately to prevent staining or damage to the surface.
- **Protection:** While the surface is scratch-resistant, using coasters for drinks and desk pads for heavy equipment can further protect the tabletop.
- **Fasteners:** Periodically check all screws and fasteners to ensure they are tight. Re-tighten if necessary to maintain stability.

## 8. TROUBLESHOOTING

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If you encounter any issues with your VIVO DESK-TOP1R table top, please refer to the following common solutions:

- **Wobbling/Instability:** Ensure all assembly screws and fasteners connecting the desktop panels and to the desk frame are securely tightened. Verify that the desk frame itself is stable and properly assembled according to its own instructions.
- **Desktop Panels Not Aligning:** Double-check that the wooden dowel pins are correctly inserted and that the panels are pressed firmly together during initial assembly.
- **Pre-drilled Holes Don't Match Frame:** As noted in the specifications, the pre-drilled holes are optimized for VIVO desk frames. If using a non-VIVO frame, custom pre-drilling may be necessary. Exercise caution and ensure proper measurements before drilling.
- **Damage During Shipping:** Inspect the product upon arrival. If any components are damaged, contact VIVO customer support immediately.

## 9. WARRANTY AND SUPPORT

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The VIVO DESK-TOP1R table top comes with a **1-year full warranty**, which is a limited warranty covering manufacturing defects. For warranty claims, technical assistance, or any product-related inquiries, please contact VIVO customer support.

VIVO is a US-based company dedicated to providing quality office ergonomics and customer support. For further assistance, please visit the official VIVO website or contact their support team directly.