Marsail RM-MSOC4

Marsail Executive Office Chair Instruction Manual

Model: RM-MSOC4

Introduction

Welcome to your new Marsail Executive Office Chair. This manual provides detailed instructions for assembly, operation, maintenance, and troubleshooting to ensure you get the most out of your chair. Please read this manual thoroughly before assembly and use.

Image: The Marsail Executive Office Chair, featuring black PU leather, flip-up armrests, and a sturdy five-star base with casters, positioned in a home office environment.

Safety Information

Adhere to the following safety guidelines to prevent injury and ensure the longevity of your chair:

- **Maximum Weight Capacity:** This chair is designed to support a maximum weight of**300 pounds**. Do not exceed this limit.
- **Assembly:** Ensure all screws, bolts, and connections are tightened securely before using the chair. Periodically check and re-tighten as needed.
- **Usage:** Do not stand on the chair or use it as a step stool. Avoid sudden movements or excessive force when adjusting the chair.

- **Surface:** For optimal stability and movement, use the chair on a hard, flat floor surface.
- **Children:** Keep children away from the chair during assembly. Supervise children when they are near or using the chair.

Parts List

Before beginning assembly, please verify that all components listed below are present and undamaged. If any parts are missing or damaged, contact customer support immediately.

- Seat Cushion
- Backrest
- Armrests (2)
- Chair Base (5-star)
- Casters (5)
- Gas Lift Cylinder
- Mechanism Plate
- Hardware Pack (screws, washers, Allen wrench)

Image: A detailed diagram illustrating the key dimensions of the Marsail Executive Office Chair, including seat width, backrest height, and overall footprint.

Assembly Instructions

Assembly of your Marsail Executive Office Chair is designed to be straightforward and typically takes about 10-20 minutes. Follow these steps carefully:

1. **Attach Casters to Base:** Insert the five casters into the holes at the end of each leg of the chair base. Push firmly until they click into place.
2. **Insert Gas Lift:** Place the gas lift cylinder into the central hole of the assembled chair base.
3. **Attach Mechanism to Seat:** Align the mechanism plate with the pre-drilled holes on the underside of the seat cushion. Secure it with the provided screws, ensuring the front of the mechanism faces the front of the seat.
4. **Attach Armrests to Seat:** Secure the armrests to the sides of the seat cushion using the designated screws. Do not fully tighten yet.
5. **Attach Backrest:** Connect the backrest to the seat cushion and armrests using the remaining screws. Once all screws are in place, tighten all screws on the armrests and backrest evenly.
6. **Connect Top to Base:** Carefully place the assembled seat and backrest onto the gas lift cylinder, ensuring the cylinder is properly seated in the mechanism.

Image: A person demonstrating the assembly process of the Marsail Executive Office Chair, highlighting the ease of connecting the seat to the base.

Note: No official product videos were available for embedding in this manual.

Operating Instructions

Height Adjustment

To adjust the chair's height, locate the lever on the right side, under the seat. While seated, pull the lever up to lower the chair. To raise the chair, stand up slightly and pull the lever up. Release the lever at your desired height to lock it in place.

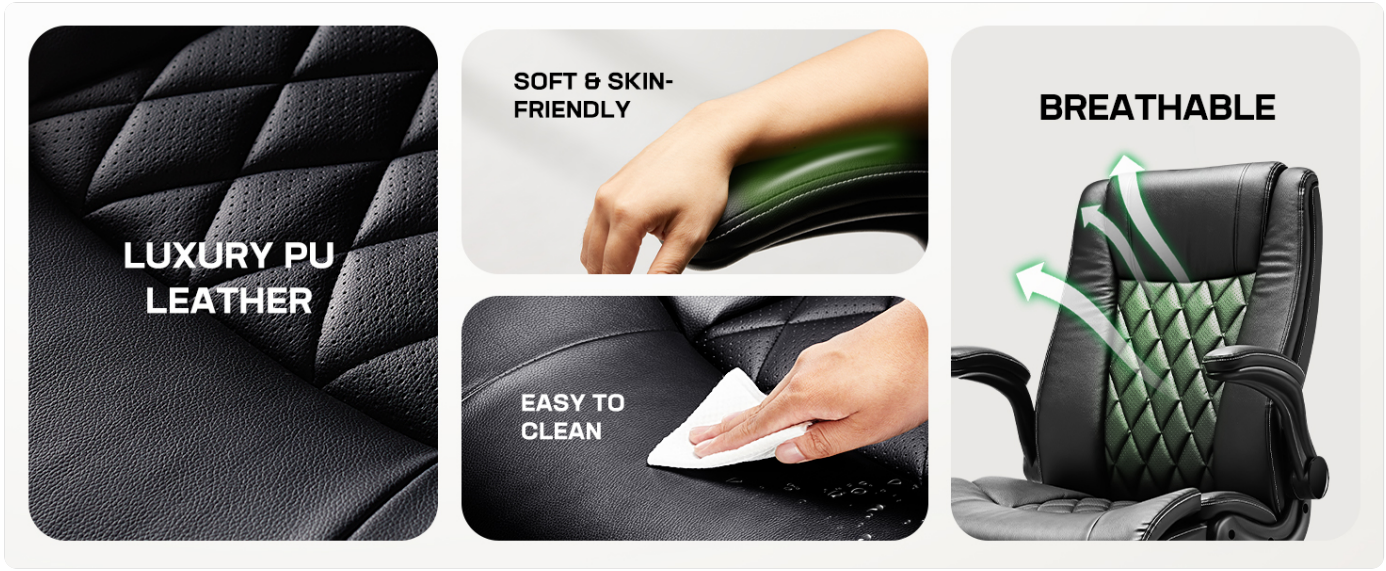

Image: An illustration demonstrating the smooth height adjustment feature of the chair, with arrows indicating upward and downward movement.

Recline Function

The chair offers a recline function from 90° (upright) to 120° (relaxed). To recline, pull the same lever used for height adjustment outwards to unlock the tilt mechanism. Lean back to your desired angle. Push the lever inwards to lock the chair in that position. To return to an upright position, lean forward slightly and pull the lever outwards, then release it when upright.

Image: A person comfortably reclining in the Marsail Executive Office Chair, illustrating the chair's ability to tilt back for relaxation.

Flip-Up Armrests

The armrests are designed to flip up 90° to allow the chair to be pushed further under a desk, saving space, or to provide more unrestricted movement. Simply lift the armrests upwards until they lock into the vertical position. To return them to the down position, gently pull them down.

Image: The Marsail Executive Office Chair with its armrests flipped upwards, demonstrating the space-saving feature when pushed under a desk.

Swivel and Rolling

The chair features a 360° swivel function, allowing for easy rotation. The smooth-rolling casters enable effortless movement across hard floor surfaces.

Maintenance and Care

Proper maintenance will extend the life and appearance of your Marsail Executive Office Chair:

- **Cleaning:** Wipe the chair clean with a damp cloth. For tougher spots, use a mild soap solution and then wipe dry. Avoid using harsh chemicals, abrasive cleaners, or solvents, as these can damage the PU leather.
- **Hardware Check:** Periodically check all screws and bolts to ensure they remain tight. Re-tighten any loose hardware to maintain stability and safety.
- **Caster Care:** Regularly inspect the casters for hair, dust, or debris that may impede smooth rolling. Clean them as needed.
- **Environment:** Keep the chair away from direct sunlight and extreme heat sources, which can cause the PU leather to fade or crack over time.

Troubleshooting

If you encounter any issues with your Marsail Executive Office Chair, refer to the following common problems and their solutions:

Problem	Possible Cause	Solution
Chair wobbles or feels unstable	Loose assembly screws or bolts.	Check and tighten all screws and bolts, especially those connecting the backrest, armrests, and mechanism to the seat.
Gas lift not adjusting height	Gas lift not properly seated or defective.	Ensure the gas lift is fully inserted into both the base and the mechanism. If the issue persists, the gas lift may be defective; contact customer support.
Difficulty rolling or casters stuck	Debris (hair, dust) caught in casters.	Turn the chair over and carefully remove any obstructions from the caster wheels.
Armrests do not flip up/down smoothly	Mechanism obstruction or misalignment.	Check for any foreign objects near the armrest pivot points. Ensure armrest screws are not overtightened, allowing for smooth movement.

If the problem persists after attempting these solutions, please contact Marsail customer support for further assistance.

Specifications

Feature	Detail
Brand	Marsail

Feature	Detail
Model Name	MSOC4
Item Model Number	RM-MSOC4
Color	Black
Product Dimensions (D x W x H)	25.59"D x 26.77"W x 47.24"H
Seat Depth	25.59 inches
Item Weight	28.7 pounds
Maximum Weight Recommendation	300 Pounds
Back Style	Solid Back
Special Features	Adjustable Height, Ergonomic, Rolling, Space Saving (Flip-up Armrests)
Reclining Position Count	2 (90°-120°)
Furniture Base Movement	Swivel
Furniture Finish	Leather (PU Leather)
Fill Material	Foam
Recommended Uses	Office, Reading, Relaxing
UPC	810145630266

Warranty and Customer Support

Marsail is committed to providing high-quality products and excellent customer service. Your Marsail Executive Office Chair comes with a **5-year after-sales guarantee**.

If you experience any issues such as missing parts, product damage, or other concerns that are not resolved by the troubleshooting section, please do not hesitate to contact us. Our dedicated customer support team aims to respond within 24 hours during workdays.

Please refer to the contact information provided in the original packaging or visit the official Marsail store for support:

Visit the Official Marsail Store

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Ask a question about this manual

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Question

Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

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