

## BOLISS BLS-2818HD

# BOLISS BLS-2818HD Drafting Chair Instruction Manual

Model: BLS-2818HD | Brand: BOLISS

## 1. INTRODUCTION AND OVERVIEW

Thank you for choosing the BOLISS BLS-2818HD Drafting Chair. This manual provides detailed instructions for the assembly, operation, maintenance, and troubleshooting of your new chair. Designed for comfort and versatility, this ergonomic chair is suitable for various environments, including standing desks, offices, bars, and cafes. Please read this manual thoroughly before assembly and use to ensure proper function and longevity of your product.

Key features of your BOLISS BLS-2818HD Drafting Chair include:

- 3D designed headrest with height adjustment.
- 90-degree flip-up armrests for space-saving and versatility.
- Adjustable footrest ring for leg support and 360-degree swivel.
- Ergonomic design with a free-placed lumbar cushion.
- Breathable nylon mesh back and a 4-inch thick, resilient seat cushion.
- High-bearing five-star base with smooth-rolling casters for stability and mobility.
- SGS-certified cylinder for safety.

## 2. SAFETY INFORMATION

**WARNING: Always follow assembly instructions carefully. Do not exceed the maximum weight recommendation of 400 pounds (181 kg).**

- Ensure all screws and bolts are securely tightened before use. Periodically check and re-tighten as necessary.
- Do not stand on the chair.

- Avoid using the chair on uneven surfaces.
- Keep small parts away from children during assembly.
- Do not use abrasive cleaners or harsh chemicals on any part of the chair.
- If any parts are missing, damaged, or worn, discontinue use and contact customer service for replacement parts.

### 3. PACKAGE CONTENTS

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Please verify that all components are present before beginning assembly. If any parts are missing or damaged, please contact BOLISS customer service.

- Backrest Assembly (1)
- Seat Cushion Assembly (1)
- Armrests (2)
- Gas Lift Cylinder (1)
- Five-Star Base (1)
- Casters (5)
- Footrest Ring (1)
- Lumbar Cushion (1)
- Hardware Pack (Screws, Washers, Allen Wrench)

### 4. ASSEMBLY INSTRUCTIONS

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Follow these steps carefully to assemble your BOLISS BLS-2818HD Drafting Chair. It is recommended to assemble the chair on a soft, clean surface to prevent damage.

1. **Attach Casters to Base:** Insert each of the five casters into the holes at the end of each leg of the five-star base. Push firmly until they click into place.
2. **Insert Gas Lift:** Place the gas lift cylinder into the center hole of the five-star base.
3. **Attach Footrest Ring:** Slide the footrest ring over the gas lift cylinder. Ensure it is oriented correctly and can be adjusted later.
4. **Attach Armrests to Seat:** Secure the armrests to the underside of the seat cushion using the provided screws. Ensure the armrests are facing the correct direction (flip-up mechanism towards the back).
5. **Attach Backrest to Seat:** Align the backrest with the mounting points on the seat cushion and secure it with the appropriate screws.
6. **Connect Seat Assembly to Gas Lift:** Carefully place the assembled seat and backrest onto the gas lift cylinder, ensuring the center mechanism aligns with the top of the cylinder. Press down firmly to secure.
7. **Place Lumbar Cushion:** Position the separate lumbar cushion on the backrest for desired support.



Figure 4.1: Chair Dimensions and Key Components. This diagram illustrates the overall dimensions and various parts of the chair, aiding in assembly and understanding its structure.

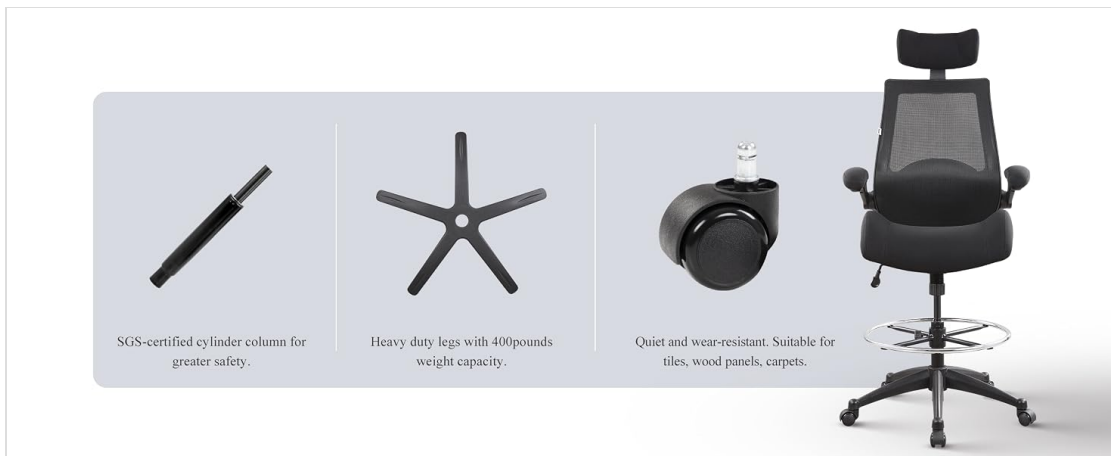


Figure 4.2: Core Components. This image highlights the SGS-certified cylinder, heavy-duty five-star base, and quiet, wear-resistant casters, which are essential for the chair's stability and mobility.

## 5. OPERATING INSTRUCTIONS

Your BOLISS Drafting Chair offers several adjustment features to customize your seating experience:

- **Height Adjustment:** To raise the chair, lift the lever located under the seat while taking

your weight off the chair. To lower the chair, lift the lever while seated. Release the lever at the desired height.

- **Headrest Adjustment:** The 3D designed headrest can be adjusted in height to provide optimal neck and head support. Simply push or pull the headrest up or down to your preferred position.
- **Armrest Adjustment:** The armrests feature a 90-degree flip-up design. To raise them, lift them upwards until they lock into a vertical position. To lower them, lift slightly and then push them down.
- **Footrest Ring Adjustment:** The footrest ring can be adjusted up or down along the gas lift to accommodate different user heights and desk levels. Loosen the knob on the footrest ring, slide it to the desired height, and then re-tighten the knob securely.
- **Backrest Tilting Function:** The chair features a tilting mechanism. Push the lever (usually on the left side under the seat) inwards to lock the backrest in an upright position. Pull the lever outwards to enable the rocking/tilting function. A tension knob (usually under the front of the seat) can be turned to adjust the resistance of the tilt. Turn left to loosen for easier tilting, turn right to tighten for more resistance.
- **Swivel Function:** The chair is designed to swivel 360 degrees for ease of movement and access to your workspace.

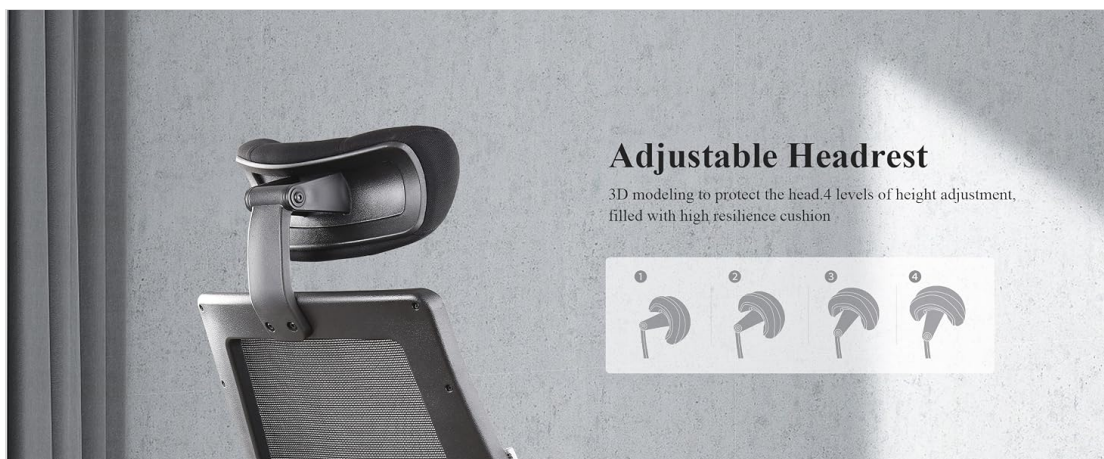


Figure 5.1: Adjustable Headrest. The headrest can be adjusted to four different height levels for personalized comfort and neck support.



Figure 5.2: Adjustable Foot Ring. The footrest ring promotes a balanced sitting posture and can be adjusted in height to relieve leg discomfort during prolonged sitting.

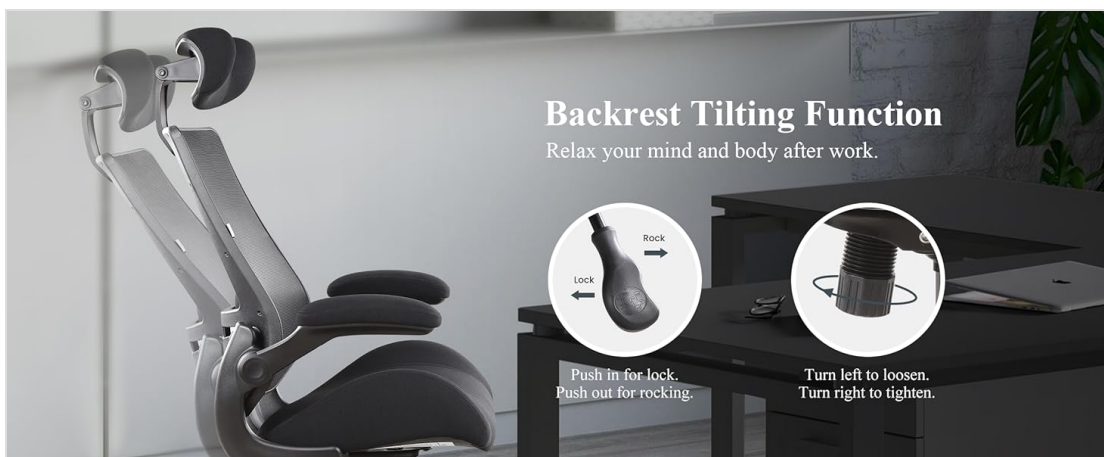


Figure 5.3: Backrest Tilting Function. This image illustrates the lever to lock/unlock the backrest and the knob to adjust tilt tension, allowing users to relax comfortably.

## 6. MAINTENANCE

Proper maintenance will extend the life and appearance of your BOLISS Drafting Chair:

- **Cleaning:** Wipe clean with a soft, damp cloth. For stubborn stains on fabric or mesh, use a mild soap solution and wipe dry immediately. Avoid harsh chemicals or abrasive cleaners.
- **Regular Checks:** Periodically check all screws and bolts to ensure they are tight. Re-tighten as needed to maintain stability and safety.
- **Caster Care:** Keep casters free of hair and debris to ensure smooth rolling.
- **Avoid Direct Sunlight:** Prolonged exposure to direct sunlight can cause fading or damage to the materials.

## 7. TROUBLESHOOTING

If you encounter any issues with your BOLISS Drafting Chair, refer to the following common problems and solutions:

Problem	Possible Cause	Solution
Chair does not hold height or sinks.	Gas lift cylinder is faulty or damaged.	Contact customer service for a replacement gas lift cylinder.
Chair squeaks when moving or adjusting.	Loose fasteners or friction between parts.	Tighten all assembly screws. Apply a small amount of silicone lubricant to moving parts if necessary.
Casters do not roll smoothly.	Debris (hair, lint) caught in casters.	Remove casters and clean any debris from the wheels and axles.
Backrest does not tilt or is too stiff/loose.	Tilt lock engaged or tension knob incorrectly adjusted.	Ensure the tilt lock lever is disengaged. Adjust the tilt tension knob (under the seat) to your preference.

If the problem persists after attempting these solutions, please contact BOLISS customer service for further assistance.

## 8. SPECIFICATIONS

Feature	Specification
Brand	BOLISS

Feature	Specification
Model Name	BLS-2818HD (also LB-2818HD-BLK)
Color	Black
Product Dimensions (D x W x H)	27.6"D x 27.3"W x 52.8"H
Maximum Weight Recommendation	400 Pounds (181 kg)
Item Weight	46.2 pounds (20.9 kg)
Back Style	Mesh Back
Fill Material	Foam
Furniture Base Movement	Swivel
Recommended Uses	Drafting, Office
Product Care Instructions	Wipe Clean

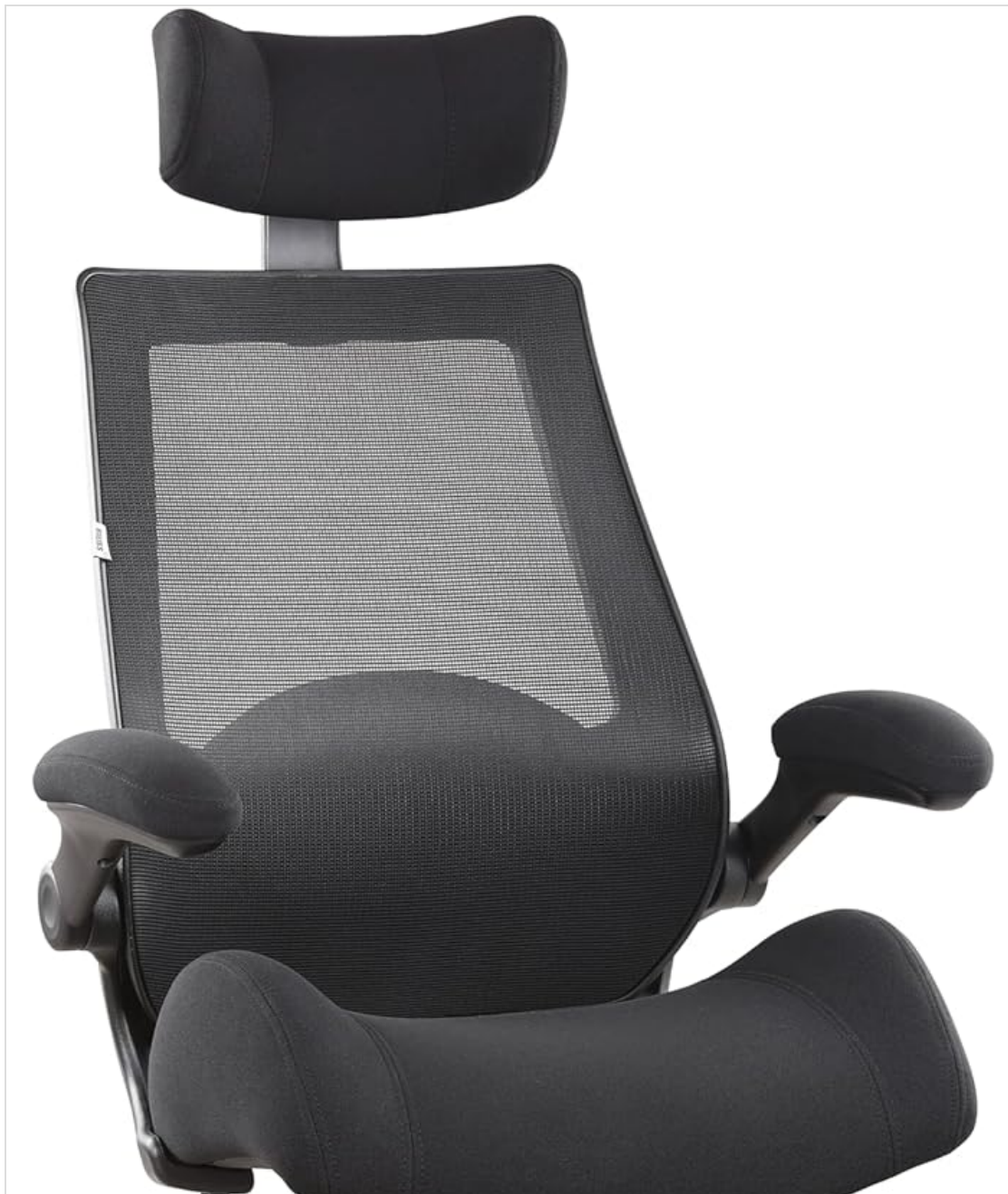




Figure 8.1: BOLISS BLS-2818HD Drafting Chair. This image provides a full view of the chair, showcasing its design and features.

## 9. WARRANTY AND SUPPORT

BOLISS stands behind the quality of its products. Your BOLISS BLS-2818HD Drafting Chair comes with a **two-year warranty** from the date of purchase.

During this warranty period, if you experience any issues with your chair due to manufacturing defects or material flaws, please contact our after-sales service team. We are committed to resolving any problems you may encounter.

### Contact Information:

- For support, please refer to the contact details provided on your purchase receipt or the BOLISS official website.
- When contacting support, please have your model number (BLS-2818HD) and proof of purchase readily available.

