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> SMUG Drafting Chair for Standing Desk User Manual

## SMUG E4YH868

# SMUG Drafting Chair for Standing Desk User Manual

Model: E4YH868

## INTRODUCTION

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Thank you for choosing the SMUG Drafting Chair. This manual provides detailed instructions for assembly, operation, maintenance, and troubleshooting to ensure you get the most out of your new chair. Designed for comfort and versatility, this chair is an ideal solution for standing desks, drafting tables, and various office or home environments.





Image: The SMUG Drafting Chair in grey, featuring a mesh back, padded seat, flip-up armrests, and an adjustable foot ring.

## Safety Information

- Read all instructions carefully before assembly and use.
- Keep all packaging materials away from children.
- Ensure all bolts and screws are tightened securely before use. Periodically check and re-tighten as necessary.
- Do not stand on the chair.
- Do not use the chair if any parts are missing, damaged, or broken. Contact customer support for replacement parts.
- Maximum weight recommendation: 250 Pounds. Do not exceed this limit.

## Parts List

Please verify that all components are present before beginning assembly.

| Part | Description       | Quantity |
|------|-------------------|----------|
| A    | Backrest          | 1        |
| B    | Seat              | 1        |
| C    | Armrests (1L, 1R) | 2        |

| Part | Description           | Quantity |
|------|-----------------------|----------|
| D    | Mechanism             | 1        |
| E    | Gas Lift              | 1        |
| F    | Base                  | 1        |
| G    | Legs                  | 5        |
| H    | Casters               | 5        |
| I    | Bolts (for armrests)  | 4        |
| J    | Bolts (for seat)      | 6        |
| K    | Bolts (for base legs) | 10       |
| L    | Bolts (for mechanism) | 4        |
| M    | Wrench                | 1        |
| N    | Foot Ring             | 1        |

## SETUP AND ASSEMBLY

Follow these steps to assemble your SMUG Drafting Chair. An assembly video is provided for visual guidance.

Your browser does not support the video tag.

Video: Official assembly guide for the SMUG Drafting Chair, demonstrating each step of the installation process.

### 1. Step 1: Assemble the Chair Base.

Turn the Base (F) upside down. Insert the 5 Legs (G) into the base one by one. Use the Wrench (M) to secure them with 10 Bolts (K).



Image: Illustration of attaching the five legs to the central base of the chair.

### 2. Step 2: Install Casters.

Press the 5 Casters (H) firmly into the holes at the end of each Leg (G).



Image: Close-up of a chair base with casters, highlighting their 360-degree swivel for easy movement and floor safety.

### 3. Step 3: Attach Gas Lift and Foot Ring.

Insert the Gas Lift (E) into the center hole of the Foot Ring (N) and lift the Foot Ring upward to secure it to the Gas Lift. Then, insert the Gas Lift (E) into the assembled Base (F). Remember to remove the protective cover from the top of the Gas Lift (E) before insertion.



## Friendly

- ✓ Suitable for all floor types
- ✓ Non-damaging wheels
- ✓ No squeaking or scuffing

Image: Detailed view of the height-adjustable foot ring with a knob for secure positioning on the gas lift.

#### 4. Step 4: Install Armrests to Backrest.

Using the Wrench (M), install the Armrests (C) (marked "L" for Left and "R" for Right) to both sides of the Backrest (A) with 4 Bolts (I). **Note:** Initially, tighten these bolts only 50% to allow for adjustment in later steps.

### 03 Elastic mesh back with storage basket



Image: Close-up of the ergonomic armrests and high-density foam cushion, showing where armrests attach to the backrest.

#### 5. Step 5: Attach Armrests to Seat.

Turn the Seat (B) upside down. Ensure the "FRONT" marking on the seat is facing the correct direction. Using the Wrench (M), attach the Armrests (C) to the Seat (B) with 6 Bolts (J). Tighten these bolts 100%.

#### 6. Step 6: Attach Mechanism to Seat.

Make sure the "FRONT" direction of the Mechanism (D) and the Seat (B) are aligned. Using the Wrench (M), attach the Mechanism (D) to the Seat (B) with 4 Bolts (L). Tighten these bolts 100%.

#### 7. Step 7: Connect Seat Assembly to Gas Lift and Final Tightening.

Align the hole on the Mechanism (D) with the Gas Lift (E). Press the chair down firmly until it is fully secured onto the gas lift. Finally, use the Wrench (M) to 100% tighten the previously installed 4 Bolts (I) on the Armrests (C) where they connect to the Backrest (A).

#### 8. Step 8: Finish Installation.

Your SMUG Drafting Chair is now fully assembled and ready for use.

## OPERATING INSTRUCTIONS

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Your SMUG Drafting Chair offers several adjustable features for optimal comfort and ergonomics.

- **Height Adjustment (Seat Air Lift):**

Locate the lever under the right side of the seat. To raise the seat, lift the lever while taking your weight off the seat. To lower the seat, lift the lever while seated. The seat height can be adjusted from 18.5" to 22.2" from the floor.

## Update your workspace

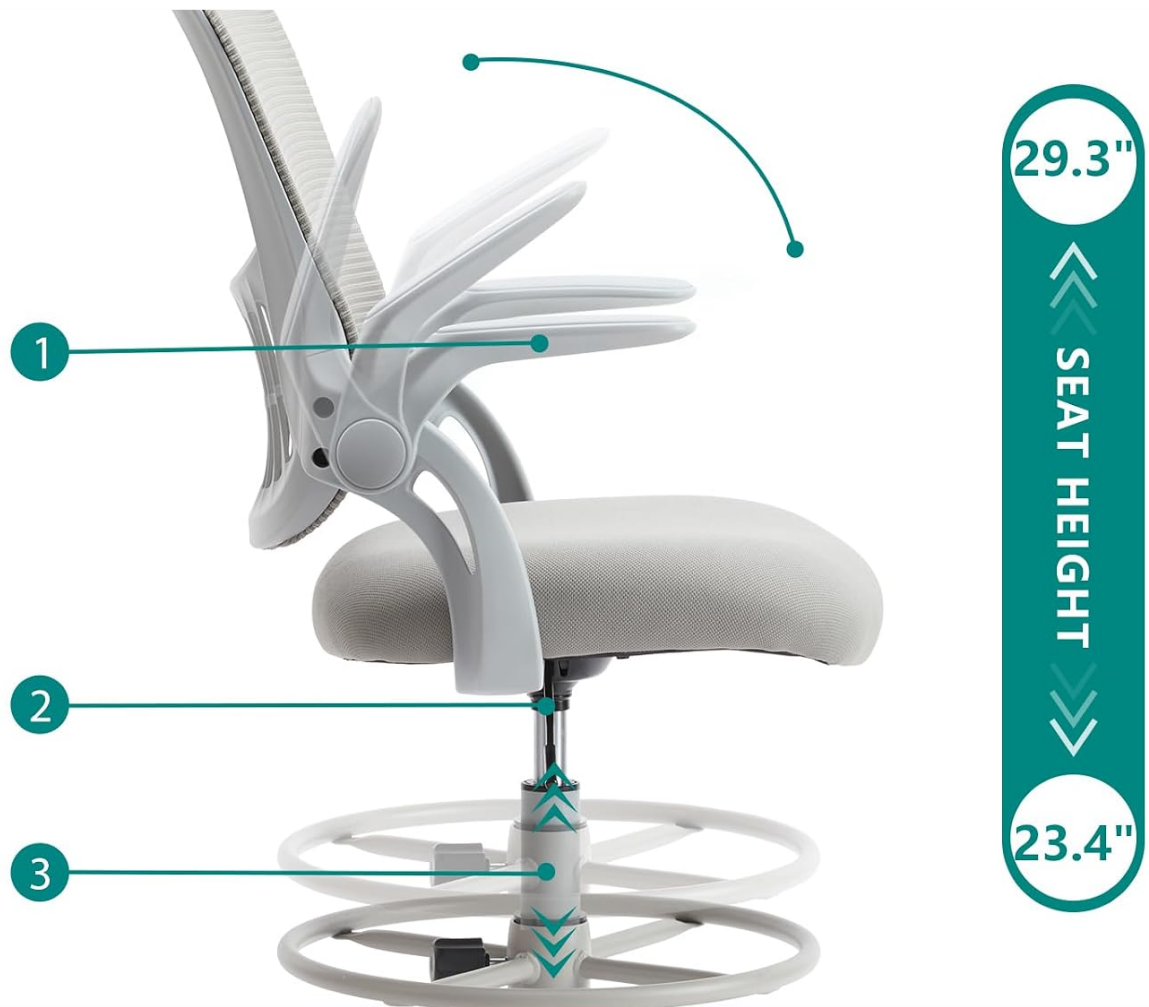
- ✓ Perfect for home or office
- ✓ Create a productive work environment
- ✓ Assemble multiple chairs with less hassle



Image: Diagram showing the air lift lever for adjusting seat height.

- **Adjustable Foot Ring:**

The 17.7" diameter metal foot ring can be adjusted to your preferred height. Loosen the knob on the foot ring, slide it up or down the gas lift, and then tighten the knob securely to lock it in place. This feature accommodates users of most heights, especially for standing desks.



## Excellent Adjustability

Footrest height adjustable within 8 INCHES

- ① Flip-up Armrests
- ② Seat Air Lift
- ③ Adjustable Foot-ring

Image: Visual representation of the chair's adjustable features, including flip-up armrests, seat air lift, and the adjustable foot-ring.

- **Flip-up Armrests:**

The armrests can be flipped up to allow the chair to be pushed closer to your desk, saving space when not in use. Simply lift the armrests upwards until they click into the vertical position. To lower them, pull them down.

- **360° Swivel and Rolling Casters:**

The chair features a 360° swivel function for easy rotation and smooth-rolling casters for mobility. The casters are designed to be hardwood safe, preventing squeaking or scratching.



Image: Two SMUG drafting chairs positioned at standing desks, demonstrating their suitability for various workspace setups.

## MAINTENANCE

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- **Cleaning:**

Wipe clean with a damp cloth. Avoid harsh chemicals or abrasive cleaners that may damage the mesh or fabric. For deeper cleaning of the mesh, a mild soap solution can be used, followed by wiping with a clean, damp cloth and air drying.

- **Regular Checks:**

Periodically inspect all bolts and connections to ensure they remain tight. Re-tighten any loose fasteners to maintain stability and safety.

- **Caster Care:**

Keep casters free of hair and debris to ensure smooth rolling. If casters become stiff, they can be removed and cleaned.

# TROUBLESHOOTING

| Problem                             | Possible Cause                                     | Solution                                                                                                                                                                   |
|-------------------------------------|----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Chair is wobbly.                    | Loose bolts or uneven assembly.                    | Check and tighten all assembly bolts, especially those connecting the legs to the base and the armrests to the seat/backrest. Ensure the chair is on a flat, even surface. |
| Seat height adjustment not working. | Gas lift cover not removed, or gas lift is faulty. | Ensure the black protective cap on top of the gas lift was removed during assembly. If the issue persists, the gas lift may need replacement. Contact customer support.    |
| Casters not rolling smoothly.       | Debris caught in casters, or casters are damaged.  | Remove any hair or debris from the caster wheels. If damaged, replacement casters may be needed.                                                                           |
| Armrests are loose.                 | Armrest bolts are not fully tightened.             | Re-tighten the bolts connecting the armrests to the backrest and seat (Bolts I and J).                                                                                     |

# SPECIFICATIONS

- Brand:** SMUG
- Model Name:** Drafting Chair (E4YH868)
- Color:** Grey
- Product Dimensions:** 18.5"D x 20"W x 28"H
- Seat Height (from floor):** 18.5" - 22.2" (adjustable)
- Armrest Height (from floor):** 26.6" - 30.3"
- Seat Depth:** 16.5 inches
- Chair Backrest Width:** 18.5 Inches
- Maximum Weight Recommendation:** 250 Pounds
- Material:** Mesh back, Sponge fill cushion
- Special Features:** Adjustable Height, Flip-up Arm Rests, Rolling Casters, Adjustable Foot Rest, Lumbar Support
- Assembly Required:** Yes
- UPC:** 736571244986

# PRODUCT DIMENSION

Weight Capacity: 250LBS



Image: Detailed diagram illustrating the key dimensions of the SMUG Drafting Chair, including seat height, depth, and backrest dimensions.

## WARRANTY AND SUPPORT

SMUG is committed to providing high-quality products. For any questions, concerns, or assistance with your drafting chair, please contact our customer support team. Please refer to your purchase documentation for specific warranty details and terms.

You can also visit the official SMUG store for more information and support:

[Visit the SMUG Store on Amazon](#)

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