HOTATA 3109

HOTATA 3109 Smart Lock Instruction Manual

KEYLESS ENTRY ELECTRONIC DEADBOLT WITH 4-IN-1 UNLOCK

1. Product Overview

The HOTATA 3109 Smart Lock offers advanced security and convenient access to your home. This electronic deadbolt supports multiple unlock methods, including keypad codes, IC cards, traditional keys, and Bluetooth app control. It features a shared storage capacity for up to 1000 user codes and IC cards, real-time access logs, auto-lock functionality, and a one-touch locking feature.
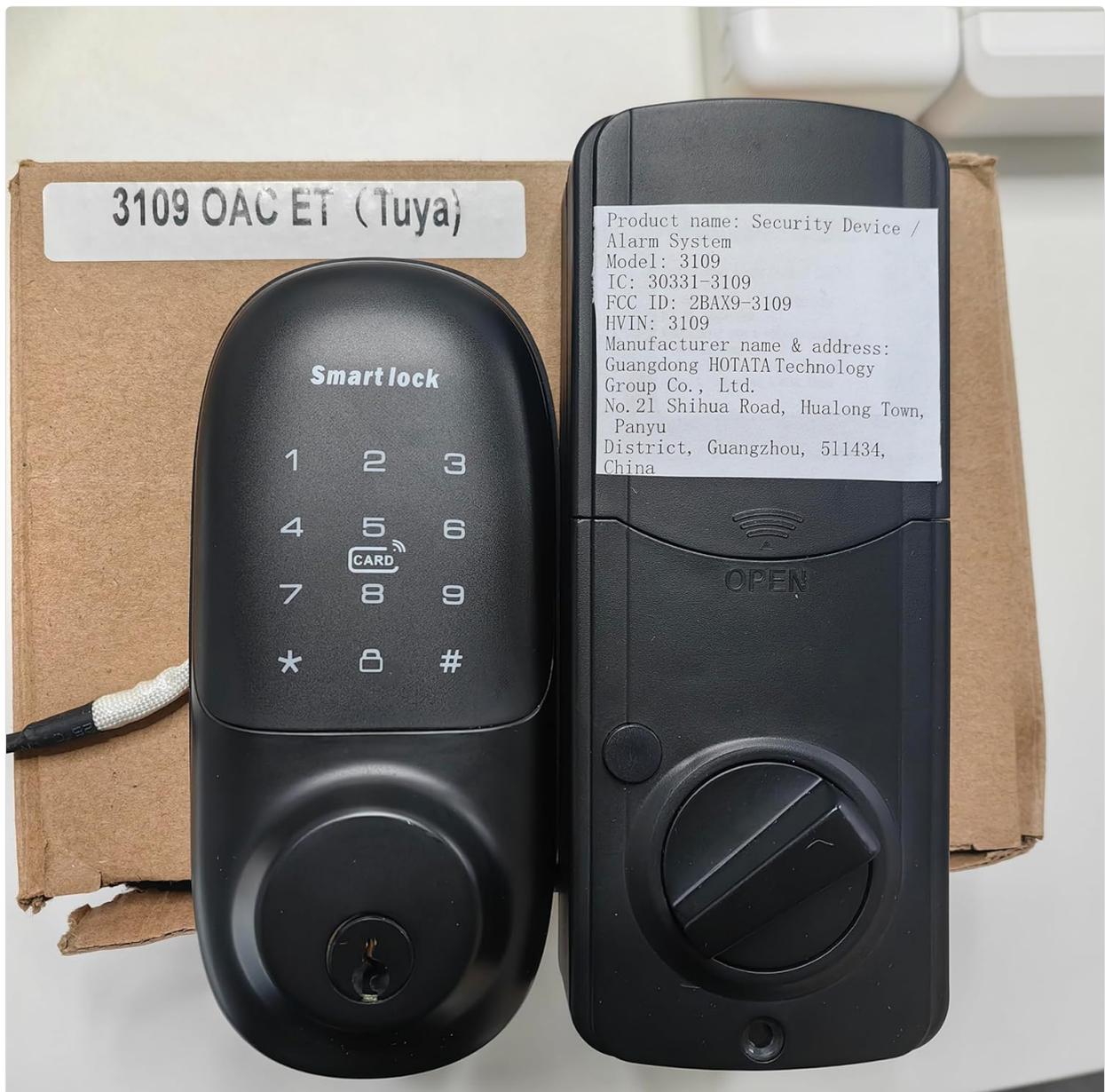
Figure 1: Overview of HOTATA 3109 Smart Lock components.

2. Setup and Installation

Proper installation is crucial for the optimal performance of your HOTATA 3109 Smart Lock. Please follow these steps carefully. A screwdriver is the only tool required for installation.

2.1 Latch Installation

1. Adjust the length of the latch to align the lock bolt hole with the center of the door hole. The latch is engraved with an "UP" symbol; ensure it faces upwards.
2. Insert the latch into the side door hole and tighten the screws.

Figure 2: Adjusting the latch length and installing it into the door frame.

2.2 Exterior Keypad Installation

1. Ensure the key is pulled out from the exterior keypad before installation.
2. Route the cable through the door below the bolt and push the keypad onto the door.

2.3 Interior Mounting Plate and Unit Installation

1. Connect the wires for the outer lock and the inner lock.

2. Align the mounting plate and pretighten the screws, then fully tighten them.

3. For left-opening doors, position the interior lock knob horizontally during installation. For right-opening doors, position the interior lock knob vertically.

4. Tighten the screw to secure the interior unit.

2.4 Testing the Latch

Insert the key and test the latch. If there is an abnormality in the extension and retraction of the latch, it may be due to incorrect installation of the lock lever or inner knob direction, or incorrect L/R setting. Please follow the instructions in the installation video to reinstall and resolve the issue.

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Video 1: Detailed installation guide for the HOTATA 3109 Smart Lock.

3. Operating Instructions

3.1 Unlock Methods

The HOTATA 3109 Smart Lock offers four ways to unlock your door:

- **Keypad Unlock:** Enter your programmed passcode on the touchscreen keypad.
- **IC Card Unlock:** Tap the provided IC card against the keypad's card reader area.
- **Key Unlock:** Use the traditional physical key as a backup or primary method.
- **App Unlock:** Use the dedicated mobile application via Bluetooth to unlock the door.

Figure 3: Visual representation of the four available unlock methods.

3.2 Locking Features

- **One-Touch Locking (Exterior):** Press and hold the lock button on the exterior keypad for 2 seconds to engage the deadbolt.
- **Interior Lock/Unlock Button:** Use the manual turn knob or button on the interior unit to lock or unlock the door.
- **Auto-Lock:** The lock can be configured to automatically lock after a set period.
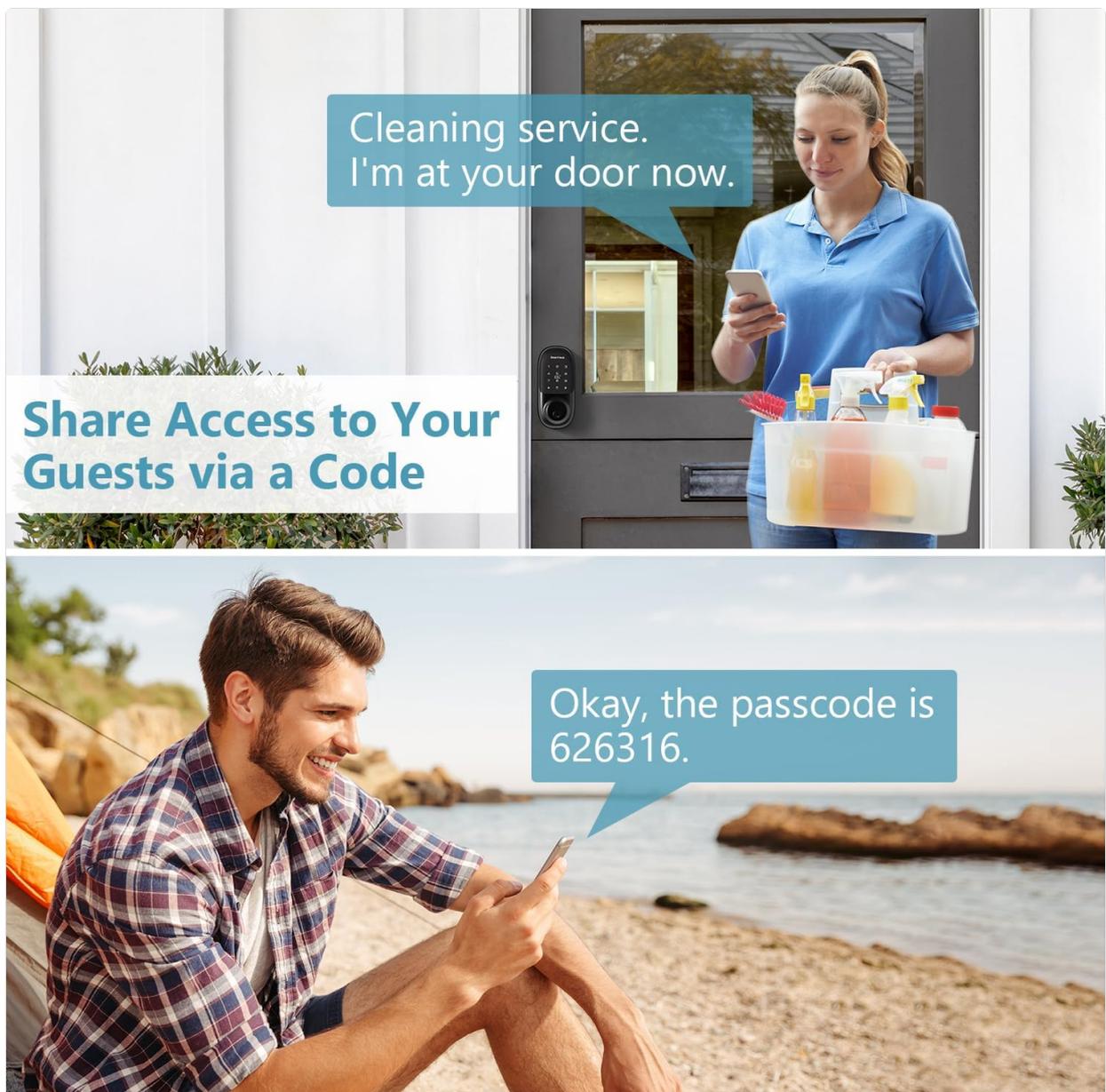
Figure 4: One-touch locking and auto-lock functionality.

3.3 Access Management

- **Shared Storage Capacity:** The smart lock can accommodate up to 1000 user codes and IC cards, allowing flexible access for family, tenants, delivery personnel, and more.
- **Real-time Access Logs:** Monitor door access records directly from the app, providing a clear overview of who enters and exits your home.
- **Temporary Passcodes:** Generate temporary passcodes for guests or service providers, which can be set to expire after a specific duration.

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Video 2: Overview of HOTATA Smart Lock features including multiple unlock methods, access logs, and auto-lock.

4. Maintenance

4.1 Battery Installation

The HOTATA 3109 Smart Lock requires 4 AA batteries (not included). Ensure batteries are installed correctly according to polarity markings. Replace batteries when the low battery indicator appears on the keypad or app.

4.2 Emergency Charging

In case of complete battery depletion, the lock features an emergency Type-C charging port located on the exterior keypad. Connect a Type-C cable to a power source to temporarily power the lock and gain access.

5. Troubleshooting

- **Latch not extending/retracting properly:** Verify the L/R setting on the interior unit matches your door's opening direction. Recheck the installation of the lock lever and ensure it's not binding.
- **Keypad unresponsive:** Check battery levels and replace if necessary. Ensure the battery cover is securely installed.
- **IC card not working:** Ensure the IC card is properly registered. Try re-registering the card if issues persist.
- **Incorrect passcode entry:** Ensure you are entering the correct passcode followed by the appropriate confirmation key (e.g., #).
- **Lock malfunctioning (e.g., self-opening/closing):** This could indicate an installation issue or a defect. Re-verify all installation steps, especially the L/R setting and cable connections. If the issue persists, contact customer support.

6. Specifications

Feature	Detail
Brand	HOTATA
Model Number	3109
Lock Type	Deadbolt
Unlock Methods	Bluetooth, Code, IC Card, Key
User Capacity	Up to 1000 codes/IC cards
Material	Aluminum
Color	Black
Item Dimensions (L x W x H)	2.56 x 1.06 x 5.75 inches
Item Weight	2.48 pounds
Batteries Required	4 AA batteries (not included)
Special Features	Anti-Peeping Password, Fob Unlock, One-Touch Lock, Passcode Unlock, Touchscreen

7. Warranty and Support

HOTATA provides a 1-year warranty and free lifetime technical support for your smart lock. For any questions or assistance, please feel free to contact us.

Email: aftersale@hotata.com

Video Tutorials: Check out our video tutorials available at youtube.com/@hotataaftersaleplaylists