

## **bonsaii C237-D**

# **Bonsaii C237-D Cross-Cut Shredder**

## User Manual

### **1. INTRODUCTION**

Thank you for purchasing the Bonsaii C237-D Cross-Cut Shredder. This manual provides important information regarding the safe operation, maintenance, and troubleshooting of your new shredder. Please read this manual thoroughly before using the product and retain it for future reference.

This shredder is designed for personal and home office use, providing secure disposal of sensitive documents, credit cards, staples, and small paper clips. Its compact design and efficient shredding capabilities make it an ideal solution for protecting your personal information.

### **2. SAFETY INSTRUCTIONS**

To ensure safe operation and prevent damage to the shredder, please observe the following safety precautions:

- Keep hands, hair, and loose clothing away from the paper entry slot.
- Keep children and pets away from the shredder.
- Do not insert more than the specified number of sheets (5 sheets of A4 paper) at once to prevent jams.
- Do not shred adhesive labels, continuous forms, newspapers, or plastic other than credit cards.
- Always unplug the shredder before moving, cleaning, or emptying the waste bin.
- Do not operate the shredder if the power cord is damaged or if the machine is malfunctioning.
- Avoid placing the shredder near heat sources or in direct sunlight.
- Ensure the shredder is placed on a stable, level surface.

### **3. PACKAGE CONTENTS**

Please check the package for the following items:

- Bonsaii C237-D Shredder Unit (with shredding head)
- Waste Bin (13L capacity)
- User Manual (Japanese language, translated to English in this document)

### **4. PRODUCT COMPONENTS**



Figure 4.1: Front view of the Bonsai C237-D Shredder.



Figure 4.2: Close-up of the control panel and safety features.

The Bonsai C237-D shredder consists of the following main components:

- **Shredding Head:** Contains the cutting blades, motor, and control panel. Features a convenient handle for easy lifting.
- **Paper Entry Slot:** Where paper and credit cards are inserted for shredding.
- **Control Panel:** Includes the power switch (Auto/Off/Reverse) and indicator lights (Power, Overheat).
- **Waste Bin:** A 13-liter capacity bin to collect shredded material. Features a transparent window to monitor waste level.
- **Handle:** Integrated into the shredding head for easy removal and carrying.

## 5. SETUP

Follow these steps to set up your shredder:

1. **Unpack:** Carefully remove all components from the packaging.
2. **Position:** Place the waste bin on a flat, stable surface.
3. **Assemble:** Place the shredding head securely on top of the waste bin. Ensure it is properly seated to activate the safety interlock switch.
4. **Connect Power:** Plug the power cord into a standard electrical outlet.



Figure 5.1: The handle-up design allows for easy removal of the shredding head to access the waste bin.

## 6. OPERATING INSTRUCTIONS

### 6.1. Powering On/Off

- Slide the power switch on the control panel to the 'Auto' position. The power indicator light will illuminate.
- To turn off the shredder, slide the switch to the 'Off' position.

### 6.2. Shredding Paper



Figure 6.1: The shredder can handle up to 5 sheets of A4 paper simultaneously and has a continuous run time of 4 minutes.

- Ensure the shredder is in 'Auto' mode.
- Insert up to 5 sheets of A4 paper (64g/m<sup>2</sup>) straight into the paper entry slot. The shredder will automatically start and stop once the paper has passed through.
- For thicker paper, reduce the number of sheets to prevent jams.

### 6.3. Shredding Credit Cards, Staples, and Paper Clips

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Figure 6.2: The shredder produces 5x18mm micro cross-cut particles for high security and can shred credit cards.

- The shredder can shred one credit card at a time. Insert the card into the designated slot (if separate) or the main paper entry slot.
- Small staples and paper clips can be shredded along with paper, eliminating the need for removal.

## 6.4. Auto-Start and Reverse Functions



Figure 6.3: Illustration of the auto-start and reverse functions for efficient and jam-free operation.

- **Auto-Start:** When the switch is in 'Auto' mode, the shredder's sensor detects paper insertion and automatically begins shredding, stopping once the paper has cleared. This conserves energy.
- **Reverse:** If a paper jam occurs, slide the switch to the 'Reverse' position. This will reverse the shredding mechanism, helping to clear the jam. Pull the paper out carefully.

## 6.5. Overheat Protection

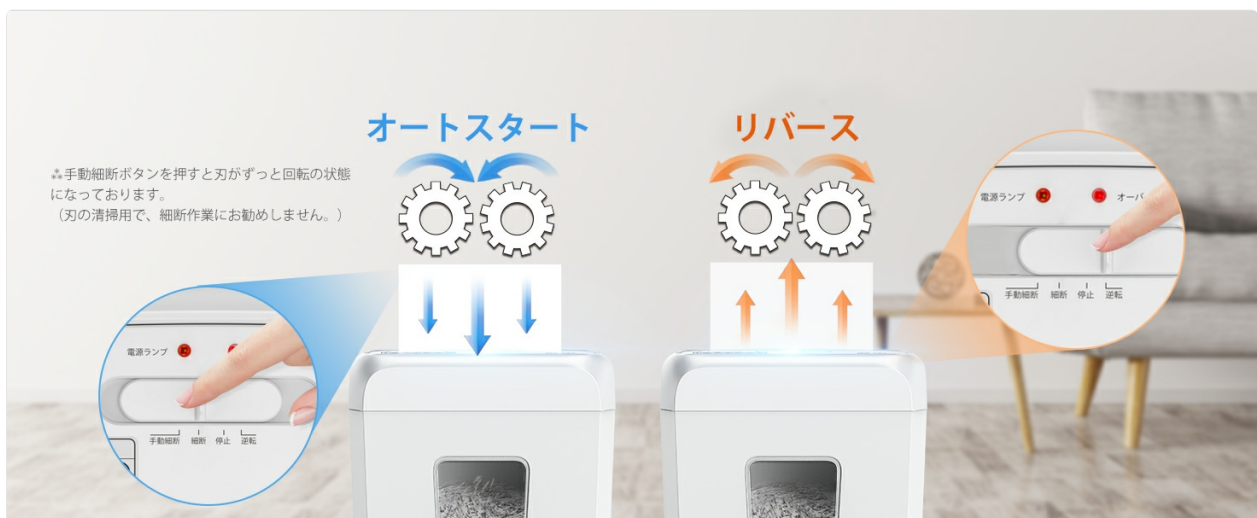


Figure 6.4: The shredder is equipped with overheat protection and an automatic power cut-off for safety.

The shredder is equipped with an overheat protection system. If the motor temperature rises too high (e.g., after continuous shredding for more than 4 minutes), the shredder will automatically shut off, and the Overheat indicator light will turn red. Allow the shredder to cool down for approximately 30 minutes before resuming operation. Do not attempt to force the shredder to operate while it is in overheat protection mode.

## 7. MAINTENANCE

### 7.1. Emptying the Waste Bin

Regularly check the transparent window on the waste bin. When the shredded material reaches approximately 2/3 of the bin's capacity, it is recommended to empty it to prevent jams and ensure optimal performance.

1. Ensure the shredder is turned 'Off' and unplugged.
2. Lift the shredding head using the integrated handle.
3. Carefully remove the waste bin and dispose of the shredded contents.
4. Replace the waste bin and securely place the shredding head back on top.

## 7.2. Cleaning the Shredder

- Always unplug the shredder before cleaning.
- Wipe the exterior of the shredder with a soft, dry cloth. Do not use abrasive cleaners or solvents.
- Periodically clean the paper entry slot and the cutting blades using a soft brush or a specialized shredder cleaning sheet (not included).

## 8. TROUBLESHOOTING

If you encounter issues with your shredder, refer to the following table for common problems and solutions:

| Problem                           | Possible Cause                                                                                  | Solution                                                                                                                      |
|-----------------------------------|-------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Shredder does not turn on.        | Not plugged in; Power switch in 'Off' position; Shredding head not properly seated; Overheated. | Ensure power cord is securely plugged in; Slide switch to 'Auto'; Re-seat shredding head firmly; Allow shredder to cool down. |
| Paper jam.                        | Too much paper inserted; Paper inserted incorrectly.                                            | Slide switch to 'Reverse' to clear the jam, then remove paper. Reduce paper quantity for future shredding.                    |
| Shredder stops during operation.  | Overheat protection activated; Waste bin full; Shredding head not properly seated.              | Allow shredder to cool down; Empty waste bin; Re-seat shredding head firmly.                                                  |
| Excessive noise during operation. | Overload; Blades need lubrication (if applicable).                                              | Reduce paper quantity; Use shredder lubricating sheets.                                                                       |

If the problem persists after trying these solutions, please contact Bonsaii customer support.

## 9. SPECIFICATIONS

| Feature    | Specification |
|------------|---------------|
| Model      | C237-D        |
| Shred Type | Cross-Cut     |

| Feature                   | Specification                      |
|---------------------------|------------------------------------|
| Shred Size                | 5 x 18 mm (Micro Cross-Cut)        |
| Shredding Capacity        | 5 sheets (A4, 64g/m <sup>2</sup> ) |
| Continuous Shredding Time | 4 minutes                          |
| Cool-down Time            | Approx. 30 minutes                 |
| Waste Bin Capacity        | 13 Liters                          |
| Operating Noise Level     | Approx. 62 dB                      |
| Shredding Speed           | Approx. 1.8 m/min (50/60Hz)        |
| Dimensions (W x D x H)    | Approx. 300 x 180 x 362.2 mm       |
| Weight                    | Approx. 2.86 kg                    |
| Cord Length               | Approx. 1.5 m                      |
| Color                     | White                              |

## 10. WARRANTY AND SUPPORT

The Bonsaii C237-D Shredder comes with a 1-year warranty from the date of purchase. This warranty covers defects in materials and workmanship under normal use.

For warranty claims, technical support, or any inquiries regarding your product, please contact Bonsaii customer service through the retailer where you purchased the product or visit the official Bonsaii website for contact information.

Please retain your purchase receipt as proof of purchase for warranty purposes.