

## SISESOL 3 Drawer-Mobile

# SISESOL 3-Drawer Mobile File Cabinet User Manual

Model: 3 Drawer-Mobile | Brand: SISESOL

## 1. INTRODUCTION

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Thank you for choosing the SISESOL 3-Drawer Mobile File Cabinet. This manual provides essential information for the safe and efficient use of your new file cabinet. Please read these instructions carefully before installation and operation, and retain them for future reference.

This mobile file cabinet is designed to provide secure and organized storage for your documents and office supplies, featuring three drawers, a locking mechanism, and smooth-rolling casters for easy mobility.

## 2. SAFETY INFORMATION

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### Important Safety Precautions:

- Always keep the cabinet away from heat sources.
- Never leave the cabinet unattended while in use, especially if drawers are open.
- Be cautious when opening and closing the drawers to avoid injury.
- Keep the casters clean and in good condition to prevent accidents.
- Always use the locking mechanism when the cabinet is not in use to prevent unauthorized access.
- Do not overload drawers beyond the specified weight limit to maintain stability and prevent damage.
- Ensure the cabinet is placed on a level surface to prevent tipping.

## 3. PACKAGE CONTENTS

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Verify that all components are present before proceeding with assembly.

- File Cabinet (Main Unit)
- Hanging Rods (for file drawers)
- Casters (Wheels)
- Keys (for lock)

- User Manual (this document)

## 4. PRODUCT OVERVIEW

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The SISESOL 3-Drawer Mobile File Cabinet is designed for efficiency and durability in various office and home environments. It features a robust metal construction and a sleek white finish.



Figure 1: Front view of the SISESOL 3-Drawer Mobile File Cabinet.

Key features include:

- **Stylish and Practical Design:** Fits under most desks, maintaining a tidy workspace.
- **Increased Storage Space:** Equipped with 2 removable hanging bars, accommodating letter, legal, and A4 hanging file folders.

- **Sturdy Construction:** Made of metal with anti-rust electrostatic spraying, supporting up to 200 lbs. Drawer border closed design helps prevent insect entry.
- **Enhanced Mobility:** Includes five casters, with two front casters featuring braking functions and one center caster to prevent tipping.

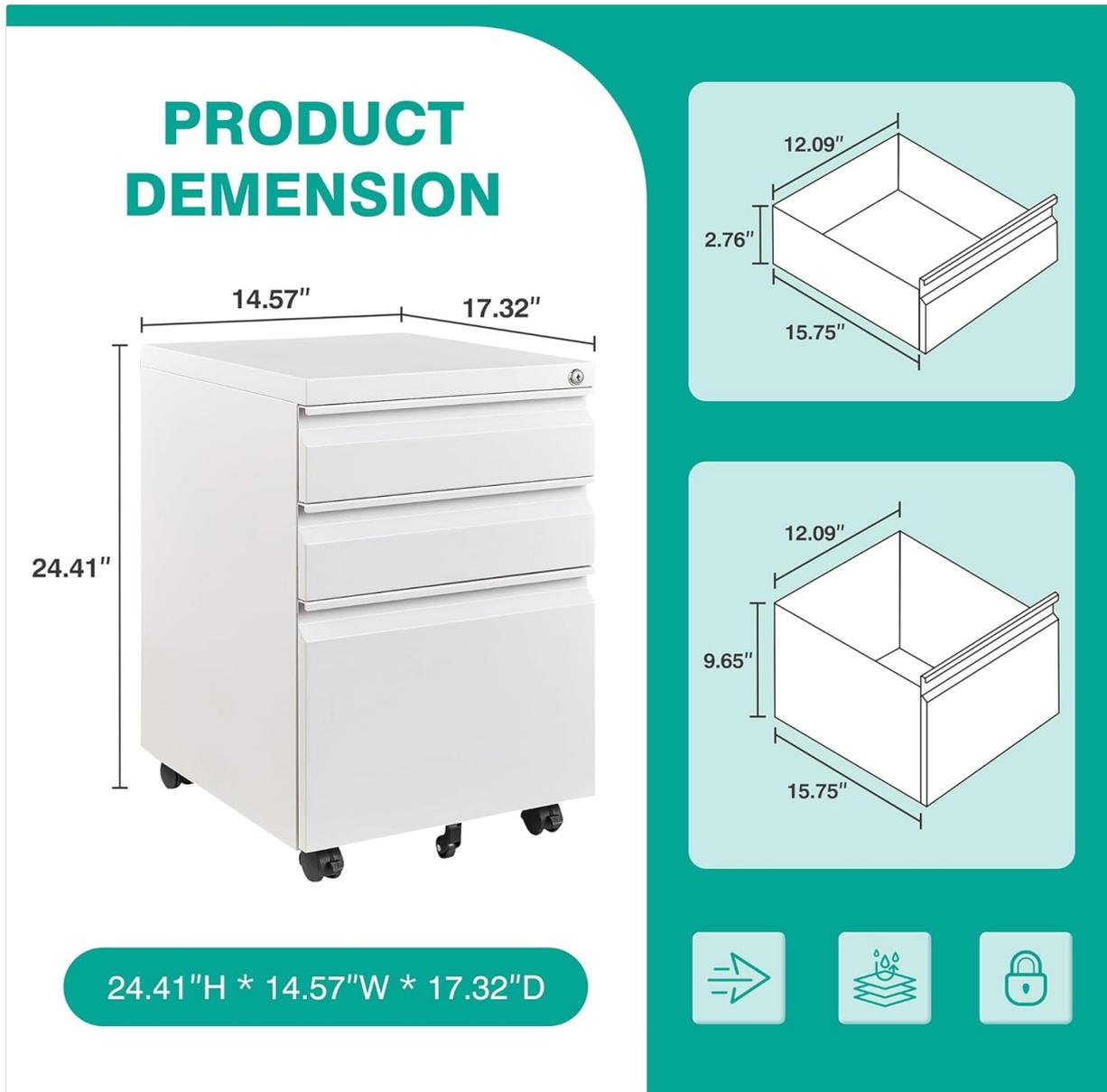


Figure 2: Detailed product dimensions (24.41"H x 14.57"W x 17.32"D) and individual drawer dimensions.

## 5. ASSEMBLY INSTRUCTIONS

The SISESOL 3-Drawer Mobile File Cabinet arrives fully assembled, with the exception of the casters. Follow these steps to attach the casters:

1. **Unpack:** Carefully remove the cabinet and all components from the packaging. Place the cabinet on a soft, clean surface to prevent scratches.
2. **Identify Caster Types:** You will have five casters. Two casters have a locking mechanism (front), two are standard (rear), and one is an anti-tipping caster (center).
3. **Attach Casters:**
  - Carefully tilt the cabinet to access the bottom.
  - Insert the two locking casters into the designated holes at the front underside of the cabinet.

- Insert the two standard casters into the designated holes at the rear underside of the cabinet.
- Insert the anti-tipping caster into the center hole at the bottom of the largest drawer's frame. This caster is designed to extend when the bottom drawer is opened, providing stability.
- Ensure all casters are securely fastened.

4. **Position Cabinet:** Carefully return the cabinet to an upright position.



Figure 3: Illustration of key components, including the casters and lock.

## Convenient ▶▶ To Move Around

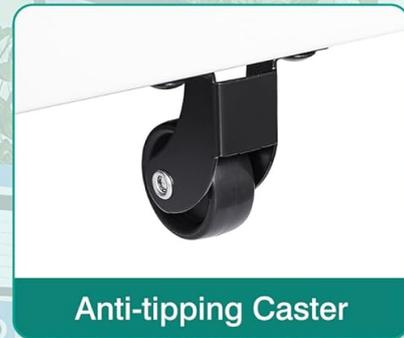


Figure 4: Details of the anti-tipping caster and lockable casters.

## 6. OPERATING INSTRUCTIONS

### 6.1. Drawer Operation

The drawers feature smooth slide rails for easy opening and closing. They are designed for full extension, allowing complete access to contents.

- To open a drawer, gently pull the handle.
- To close a drawer, push it firmly until it is fully seated.

### 6.2. Locking Mechanism

The cabinet is equipped with a single lock that secures all three drawers simultaneously for enhanced security.

- To lock the drawers, ensure all drawers are fully closed. Insert the key into the lock cylinder located on the top drawer and turn it clockwise. Remove the key.
- To unlock the drawers, insert the key and turn it counter-clockwise.

### 6.3. File Organization

The bottom drawer is designed to accommodate various file sizes using the included removable hanging bars.



Figure 5: The adjustable hanging bar system supports A4, Letter, and Legal size documents, as well as file boxes.

- **Adjusting Hanging Bars:** Position the hanging bars to fit your desired file size (A4, Letter, or Legal). The bars can be moved to create the necessary width for hanging folders.
- **Top Drawers:** The top two drawers are suitable for general office supplies, stationery, and smaller documents. An adjustable pencil tray may be included for organization.

## 6.4. Mobility

The cabinet's casters allow for easy movement around your workspace.

- **Moving the Cabinet:** Unlock the front casters by flipping their levers upwards. Gently push or pull the cabinet to its desired location.
- **Securing the Cabinet:** Once in position, engage the locking mechanism on the two front casters by flipping their levers downwards to prevent unintended movement.
- **Anti-Tipping Feature:** The center caster under the bottom drawer extends when the drawer is opened, providing additional stability and preventing the cabinet from tipping forward.



Figure 6: The file cabinet fits conveniently under a desk, demonstrating its mobile and space-saving design.

## 7. MAINTENANCE

Regular maintenance will ensure the longevity and optimal performance of your SISESOL file cabinet.

- **Cleaning:** Wipe the exterior surfaces with a soft, damp cloth. Avoid abrasive cleaners or harsh chemicals that could damage the finish. For stubborn marks, a mild soap solution can be used, followed by drying with a clean cloth.
- **Drawer Slides:** Periodically check the drawer slides for any debris or dust. If drawers become stiff, a small amount of silicone-based lubricant can be applied to the slides.
- **Casters:** Keep the casters free of hair, dust, and other obstructions to ensure smooth rolling. Clean them regularly with a damp cloth.
- **Lock:** Ensure the lock mechanism operates smoothly. Do not force the key if it feels stiff.

## 8. TROUBLESHOOTING

Problem	Possible Cause	Solution
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Problem	Possible Cause	Solution
Drawers are difficult to open or close.	<p>Drawer slides are dirty or obstructed.</p> <p>Drawer is overloaded.</p> <p>Cabinet is not on a level surface.</p>	<p>Clean drawer slides and remove any obstructions.</p> <p>Reduce the weight in the drawer.</p> <p>Relocate the cabinet to a level surface.</p>
Lock is not engaging all drawers.	<p>One or more drawers are not fully closed.</p> <p>Lock mechanism is misaligned.</p>	<p>Ensure all drawers are completely pushed in before attempting to lock.</p> <p>If the issue persists, contact customer support.</p>
Cabinet is unstable or tips easily.	<p>Anti-tipping caster is not properly installed or functioning.</p> <p>Cabinet is on an uneven surface.</p> <p>Too many drawers are open simultaneously.</p>	<p>Verify the anti-tipping caster is correctly installed and extends when the bottom drawer is opened.</p> <p>Ensure the cabinet is on a flat, stable surface.</p> <p>Avoid opening more than one drawer at a time, especially the top ones, to maintain balance.</p>
Casters are not rolling smoothly or locking.	<p>Casters are obstructed by debris.</p> <p>Locking mechanism on casters is faulty.</p>	<p>Clean casters thoroughly.</p> <p>Ensure the locking levers are fully engaged/disengaged. If still problematic, contact support.</p>

## 9. SPECIFICATIONS

<b>Brand</b>	SISESOL
<b>Model</b>	3 Drawer-Mobile
<b>Color</b>	White
<b>Product Dimensions (D x W x H)</b>	17.3"D x 15"W x 24.4"H
<b>Material</b>	Metal
<b>Weight Limit</b>	200 Pounds (Total)
<b>Number of Drawers</b>	3
<b>Special Feature</b>	Removable Hanging Rods, Lockable, Mobile (Casters)
<b>Assembly Required</b>	Yes (Casters only)
<b>Item Weight</b>	51.3 pounds

## 10. WARRANTY AND SUPPORT

SISESOL is committed to providing high-quality products. For any questions, concerns, or assistance with your file cabinet, please do not hesitate to contact our customer support team.

Refer to your purchase documentation or the SISESOL brand store on Amazon for specific warranty details and contact information.

*"Please feel free to contact us if need help."*

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