

Skywin SW-Talk

Skywin Bluetooth Conference Speaker with Microphone (Model SW-Talk) User Manual

1. INTRODUCTION

Thank you for choosing the Skywin Bluetooth Conference Speaker with Microphone. This device is designed to enhance your conference calls and online meetings with clear audio and reliable connectivity. This manual provides detailed instructions for setting up, operating, and maintaining your conference speaker.

2. PACKAGE CONTENTS

Please verify that all items are present in your package:

- 3 x Skywin Bluetooth Conference Speakers
- 3 x USB Charging Cables
- User Manual

Note: The '3 x Remote Control' listed in some product descriptions is an error. The controls are integrated into each speaker unit.

3. PRODUCT FEATURES

- **Wireless Connectivity:** Connects via Bluetooth or USB for versatile use.
- **Extended Battery Life:** Up to 5 hours of talk time and 300 hours of standby.
- **Crystal Clear Audio:** Features an omnidirectional 360° microphone with advanced echo and noise cancellation, filtering background noise within a 3-meter radius.
- **Multi-Person Conferencing:** 360° microphone array picks up voices from the entire room, suitable for 3-5 participants.
- **Broad Compatibility:** Works with Zoom, Skype, Google Hangouts, Microsoft Teams, and other platforms. Compatible with PCs, laptops, smartphones, and other smart devices.
- **Simple Setup:** No dedicated application required for basic functionality.



This image displays three Skywin Bluetooth Conference Speakers, highlighting their compact and ergonomic design suitable for various meeting environments.

BLUETOOTH SPEAKER

NO
MESSY
CABLES



A close-up view of the Skywin Bluetooth Conference Speaker, illustrating its wireless design for a clutter-free setup.

clear sound and
clear voices
no echo



A detailed view of the speaker, emphasizing its acoustic design for clear sound, clear voice transmission, and effective echo cancellation.

4. SETUP INSTRUCTIONS

4.1 Charging the Device

Before first use, fully charge the speaker. Connect the provided USB charging cable to the speaker's charging port and the other end to a USB power adapter (not included) or a computer's USB port. The LED indicator will show charging status.

4.2 Powering On/Off

- To power on: Press and hold the Power button until the LED indicator lights up.
- To power off: Press and hold the Power button until the LED indicator turns off.

4.3 Connecting via Bluetooth

1. Ensure the speaker is powered on and in pairing mode (LED indicator will flash, typically blue).
2. On your device (smartphone, laptop, PC), enable Bluetooth and search for available devices.
3. Select "SkywinConferenceSpeaker" from the list of devices.
4. Once connected, the LED indicator will typically show a solid blue light.

SIMPLE TO NO APP SETUP



An image depicting the ease of connecting the speaker, showing a smartphone screen selecting the 'Conference Speaker' option, indicating a straightforward setup process without requiring a dedicated app.

4.4 Connecting via USB

Connect the speaker to your computer using a USB cable. The speaker will be recognized as an audio device. You may need to select it as the default input/output device in your computer's sound settings or within your conferencing software.

5. OPERATING INSTRUCTIONS

5.1 Basic Controls

The speaker features integrated buttons for common functions:

- **Power Button:** Press and hold to turn on/off.
- **Volume Up/Down:** Adjust speaker volume.
- **Mute Microphone:** Mute or unmute the microphone.
- **Answer/End Call:** Manage phone calls when connected via Bluetooth to a smartphone.

5.2 Using with Conferencing Software

The Skywin Conference Speaker is compatible with popular platforms such as Zoom, Skype, Google Hangouts, and Microsoft Teams. After connecting the speaker (via Bluetooth or USB), ensure it is selected as

the primary microphone and speaker device within the audio settings of your chosen conferencing application.



A visual representation of the speaker's 360-degree omni-directional microphone, designed to capture audio from all directions in a room.

REPLACEMENT FOR YOUR EXPENSIVE CONFERENCE PHONES



The Skywin Bluetooth Conference Speaker placed on a large conference table, illustrating its suitability for professional meeting environments.

6. CHARGING AND BATTERY INFORMATION

The speaker is equipped with a rechargeable Lithium Ion battery. A full charge provides approximately 5 hours of talk time and up to 300 hours of standby time. Battery life may vary based on usage and environmental factors. Always use the provided USB cable for charging.



The conference speaker positioned on a table during a meeting, demonstrating its battery performance with up to 5 hours of talk time and 300 hours of standby.

7. TROUBLESHOOTING

- **Device not powering on or charging:** Ensure the USB cable is securely connected to both the speaker and a working power source. Allow sufficient time for charging. If issues persist, try a different USB port or power adapter.
- **No sound or microphone not working:**
 - Check if the speaker is properly connected via Bluetooth or USB.
 - Verify that the speaker is selected as the default audio input and output device in your computer's sound settings and within your conferencing application.
 - Ensure the microphone is not muted on the speaker or within the software.
 - Adjust the volume levels on both the speaker and your connected device.
- **Bluetooth connection issues:**
 - Ensure the speaker is within the effective range of your Bluetooth device.
 - Turn off and on the Bluetooth on your device and the speaker.

- Remove the speaker from your device's paired list and attempt to re-pair.
- Some desktop PCs may require a compatible Bluetooth adapter for optimal performance.
- **Audio quality issues (echo, distortion):**
 - Ensure the speaker is placed on a stable surface and not too close to walls or other reflective surfaces.
 - Reduce background noise in the environment.
 - The speaker is optimized for voice communication; audio quality for music playback may vary.

8. SPECIFICATIONS

Model Name	SkywinConferenceSpeaker (SW-Talk)
Mounting Type	Tabletop Mount
Speaker Type	Computer Speaker
Special Feature	Built-In Microphone
Compatible Devices	Smartphone, Laptop, Desktop
Wireless Communication Technology	Bluetooth
Connectivity Technology	Bluetooth, USB
Power Source	Battery Powered (1 Lithium Ion battery included)
Speaker Maximum Output Power	10 Watts
Frequency Response	80 KHz
Item Weight	1.43 Kilograms (3.14 pounds)

9. WARRANTY AND SUPPORT

For warranty information and customer support, please refer to the documentation included with your purchase or contact Skywin directly through their official website. Protection plans may be available for extended coverage.