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> [Jabra](#) /

> [Jabra Speak2 40 Portable Speakerphone User Manual](#)

## Jabra 2740-109

# Jabra Speak2 40 Portable Speakerphone User Manual

Model: 2740-109 | Brand: Jabra

## INTRODUCTION

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The Jabra Speak2 40 is a portable speakerphone designed for hybrid working environments, offering high-quality audio for meetings and calls. It features a 50mm full-range speaker with wideband audio, four beamforming noise-cancelling microphones, and full-duplex technology for natural conversations. This manual provides essential information on setting up, operating, maintaining, and troubleshooting your Speak2 40.

## WHAT'S IN THE BOX

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Verify that all components are present in the package:

- 1x Jabra Speak2 40 Portable Speakerphone
- USB C Cable with integrated USB A Adapter
- Felt Pouch
- Safety Information & Declarations leaflet
- Warranty leaflet



## Jabra Speak2 40 Altavoz con cable y funda de protección para viajes

Image: Jabra Speak2 40 speakerphone shown alongside its protective felt pouch, highlighting the included accessories for portability.

### SETUP

The Jabra Speak2 40 is designed for easy plug-and-play connectivity, allowing you to start using it almost immediately.

#### Connecting to Your Computer

1. Locate the integrated USB cable on your Speak2 40. This cable features both a USB-C connector and an attached USB-A adapter.
2. Connect the speakerphone to an available USB port on your computer.
  - If your computer has a USB-C port, use the USB-C connector directly.
  - If your computer has a standard USB-A port, attach the USB-A adapter to the USB-C connector and then plug it into your computer's USB-A port.
3. The Speak2 40 will be automatically recognized by your operating system. You may need to select it as the default audio device (speaker and microphone) in your computer's sound settings or within your communication application (e.g., Microsoft Teams, Zoom).



## Conectores USB C y USB A en el mismo cable

Image: A close-up view of the Jabra Speak2 40's integrated USB cable, showing both the USB-C connector and the attached USB-A adapter for versatile connectivity.



**Altavoz con rango completo de 50 mm y un audio de banda ancha** para disfrutar de un sonido potente y de gran calidad en cualquier parte

Image: The Jabra Speak2 40 speakerphone connected to a laptop, demonstrating its plug-and-play functionality for immediate use in a workspace.

## OPERATING INSTRUCTIONS

The Speak2 40 features intuitive controls for managing your calls and audio.

### Button Functions

The top surface of the speakerphone features touch-sensitive controls:

- **Power Button:** Press and hold to turn the device on or off.
- **Volume Up (+):** Increase the speaker volume.
- **Volume Down (-):** Decrease the speaker volume.
- **Mute Microphone:** Toggle the microphone mute on or off. The LED ring will indicate mute status.
- **Answer/End Call:** Press to answer an incoming call or end an active call.
- **Microsoft Teams Button:** For Microsoft Teams certified models, this button can be used to join meetings, bring the Teams

window to the foreground, or check notifications.



Image: The Jabra Speak2 40 speakerphone from an angled top view, clearly displaying its touch-sensitive controls for power, volume, mute, call management, and the Microsoft Teams button, along with the illuminated LED ring.

## In-Call Experience

The Speak2 40 is optimized for clear communication:

- **Full-Duplex Audio:** Allows both parties to speak and be heard simultaneously, mimicking natural face-to-face conversations.
- **Voice Level Normalization:** Automatically adjusts the volume of different speakers to ensure everyone is heard clearly, regardless of how loudly or softly they speak.
- **Noise-Cancelling Microphones:** The four beamforming microphones focus on voices and filter out distracting background noise, ensuring your voice is crystal clear to others.



## El audio dúplex permite que todos hablen y se oigan al mismo tiempo

Image: Two individuals engaged in a video conference call, with the Jabra Speak2 40 speakerphone positioned on the table, demonstrating its use in a collaborative meeting setting.

### KEY FEATURES OVERVIEW

The Jabra Speak2 40 incorporates advanced features to enhance your communication experience:

- **Optimal Sound and Aesthetics:** Equipped with a 50mm full-range speaker and wideband audio for powerful, clear sound. The chic fabric cover not only adds to its design but also improves acoustic performance.
- **Advanced Microphone Technology:** Features four ultra-advanced beamforming microphones that pick up sound from all directions while actively reducing distracting background noises.
- **Seamless Connectivity:** Offers easy plug-and-play connection via its integrated USB-C cable with a USB-A adapter, ensuring compatibility with various devices.
- **Certified for Leading Platforms:** Certified for Microsoft Teams and compatible with all other major communication platforms like Zoom, ensuring a reliable and optimized experience.
- **Durability:** Designed with IP64-rated water and dust resistance, making it suitable for various environments.



## Certificados para las principales plataformas de reuniones virtuales

Image: The Jabra Speak2 40 speakerphone displayed in a professional setting, with a prominent 'Certified for Microsoft Teams' logo, indicating its optimization for Microsoft's communication platform.

### MAINTENANCE

To ensure the longevity and optimal performance of your Jabra Speak2 40, follow these maintenance guidelines:

- **Cleaning:** Gently wipe the device with a soft, dry, or slightly damp cloth. Avoid using harsh chemicals, cleaning solvents, or strong detergents.
- **Water and Dust Resistance:** The Speak2 40 is IP64-rated for water and dust resistance. While it can withstand splashes and dust, it is not designed to be submerged in water. Ensure the USB port is dry before connecting.
- **Storage:** When not in use, store the speakerphone in its felt pouch to protect it from dust and scratches. Store in a cool, dry place away from extreme temperatures.
- **Firmware Updates:** Regularly update the device firmware using Jabra Xpress or Jabra Direct software to ensure the best performance and access to new features.



## Protección con clasificación IP64 frente al polvo y al agua

Image: The Jabra Speak2 40 speakerphone on a countertop, with text indicating its IP64 rating for protection against dust and water splashes, highlighting its durability.

### TROUBLESHOOTING

If you encounter issues with your Jabra Speak2 40, try the following steps:

- **No Audio/Microphone Not Working:**

- Ensure the Speak2 40 is securely connected to your computer's USB port.
- Check your computer's sound settings and your communication application's audio settings to ensure the Jabra Speak2 40 is selected as the default speaker and microphone.
- Verify that the microphone is not muted on the device itself (check the mute button and LED indicator).

- **Poor Audio Quality:**

- Ensure there are no obstructions between the speakerphone and the participants.
- Check for excessive background noise in the environment. While the device has noise cancellation, extreme noise can still affect clarity.

- Update the device firmware using Jabra Direct.
- **Device Not Recognized:**
  - Try connecting to a different USB port on your computer.
  - Restart your computer.
  - Ensure your operating system and drivers are up to date.

## SPECIFICATIONS

<b>Model Name</b>	Speak2 40
<b>Item Model Number</b>	2740-109
<b>Dimensions (D x W x H)</b>	4.72"D x 4.72"W x 1.3"H (120mm x 120mm x 33mm)
<b>Item Weight</b>	8.6 ounces (245 Grams)
<b>Speaker Size</b>	50 Millimeters (Full-range)
<b>Microphones</b>	4 (Beamforming, Noise-cancelling)
<b>Connectivity</b>	USB-C (with USB-A adapter)
<b>Power Source</b>	Battery Powered (1 AAAA battery required, likely internal rechargeable)
<b>Water Resistance Level</b>	IP64 (Waterproof/Dust resistant)
<b>Included Components</b>	Jabra Speak2 40, Felt Pouch, Safety Information & Declarations leaflet, Warranty leaflet

## WARRANTY AND SUPPORT

Your Jabra Speak2 40 comes with a **2-year warranty**. Registration may be required to activate the full warranty benefits. Please refer to the included Warranty leaflet for detailed terms and conditions.

For the latest firmware updates, additional support, and detailed product information, please visit the official Jabra support website and download the Jabra Xpress or Jabra Direct software.

For further assistance, contact Jabra customer support through their official channels.