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› STANI 2-Drawer Lateral File Cabinet (Model ZHG) Instruction Manual

STANI ZHG

STANI 2-Drawer Lateral File Cabinet (Model ZHG) Instruction Manual

Your guide to assembly, operation, and maintenance.

INTRODUCTION

Thank you for choosing the STANI 2-Drawer Lateral File Cabinet. This manual provides essential information for the safe assembly, proper operation, and effective maintenance of your new cabinet. Please read all instructions carefully before beginning assembly or use.



Figure 1: STANI 2-Drawer Lateral File Cabinet, Black

SAFETY INFORMATION

WARNING: Failure to follow these safety instructions may result in injury or property damage.

- Do not exceed the load limit of 100 lbs (45 kg) per shelf and 30 lbs (13.6 kg) per drawer.
- Distribute weight evenly to prevent tipping.
- Keep fingers and other body parts away from drawers and shelves when opening and closing to avoid injury.
- Always use both hands when lifting heavy items to prevent strain or injury.
- For stability, ensure only one drawer is open at a time. Opening multiple drawers simultaneously can cause the cabinet to tip over.
- It is recommended to anchor the cabinet to a wall for enhanced stability, especially in households with children or pets. Anchoring hardware may be included.

ASSEMBLY INSTRUCTIONS

The STANI 2-Drawer Lateral File Cabinet is designed for easy assembly. It features a knock-down structure and comes with detailed instructions. Assembly can typically be completed within 20 minutes with two people.

Assembly Video Guide

Video 1: Metal Cabinet Assembly Instructions by STEELCUBE. This video provides a visual guide for assembling your STANI cabinet.

Video 2: Metal Storage Cabinet Assembly by Product Demo Lab. Another helpful video demonstrating the assembly process.

General Assembly Steps (Refer to included manual for detailed diagrams):

1. Unpack all components and verify against the parts list.
2. Assemble the main frame of the cabinet using the provided screws and nuts.
3. Attach the side panels and back panel to the frame.
4. Install the drawer slides into the cabinet frame.
5. Assemble the drawers and attach them to the slides.
6. Install the adjustable shelves using the shelf clips.
7. Attach the cabinet doors and ensure they close properly.
8. Install the locking mechanisms for both the doors and drawers.

PRODUCT FEATURES

- **Multifunctional Design:** This metal cabinet combines the functions of a filing cabinet and a storage cabinet. It features two drawers for letter/legal/A4 size documents and a storage cabinet with two adjustable shelves above the filing section.
- **Secure Locking System:** Equipped with separate built-in metal locks for both the upper doors and the lower drawers. Each lock comes with two keys, ensuring the security of your stored items.
- **High-Quality Material:** Constructed from heavy-gauge cold-rolled steel plate, providing sturdiness and durability. The reinforced heavy-duty metal frame supports up to 100 lbs (45 kg) per shelf and 30 lbs (13.6 kg) per drawer.
- **Ample Storage Space:** Overall dimensions are 71"H x 32"W x 16"D (180 cm H x 81 cm W x 41 cm D). The storage cabinet includes two adjustable metal shelves, and the drawers feature two hanging rods for organizing documents. Drawer size: H11.8" x W30" x D14.8" (30 cm H x 76 cm W x 37.5 cm D).

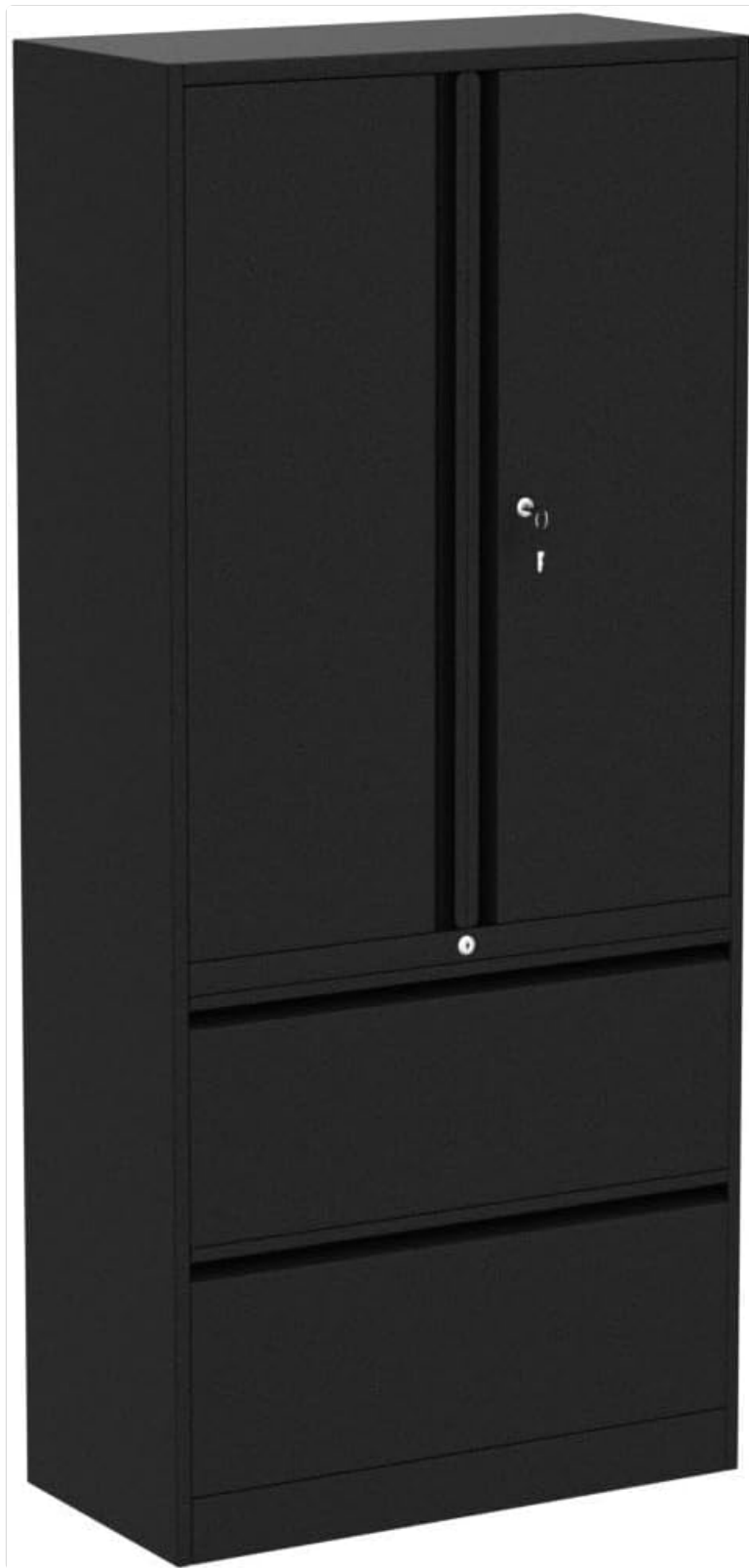


Figure 2: Product Dimensions



Figure 3: Adjustable Shelf, Thick Metal Material, and Lockable Design

OPERATION GUIDE

Using the Doors and Shelves

The upper section of the cabinet features two hinged doors that open to reveal two adjustable shelves. These shelves can be repositioned to accommodate items of various heights.

- To open the doors, insert the key into the upper lock and turn to the unlocked position. Pull the handles to open.
- To adjust a shelf, remove all items from the shelf. Lift the shelf slightly and disengage the shelf clips from their current slots. Reinsert the clips into the desired slots and place the shelf back on them, ensuring it is level and secure.
- To lock the doors, close both doors firmly. Insert the key into the lock and turn to the locked position. Remove the key.

Product Dimensions



Figure 4: Upper Storage Section with Adjustable Shelves

Using the Drawers

The lower section of the cabinet contains two lateral file drawers designed to hold letter, legal, or A4 size documents. The drawers are equipped with an anti-tip mechanism for safety.

- To open a drawer, insert the key into the lower lock and turn to the unlocked position. Pull the drawer handle.
- The drawers feature adjustable hanging rods to accommodate different file sizes. Adjust the rods by sliding them along the internal tracks.
- **Anti-Tip Mechanism:** Only one drawer can be opened at a time. If one drawer is open, the other drawer will be locked to prevent the cabinet from tipping forward.
- To close a drawer, push it firmly until it clicks into place.
- To lock the drawers, ensure both drawers are fully closed. Insert the key into the lock and turn to the locked position. Remove the key.

PRODUCT DETAILS



Figure 5: File Drawers with Hanging Rods



Figure 6: Compatibility with Various File Sizes

Product Demonstration Video

Video 3: Metal Storage Cabinet Demo by Product Demo Lab. This video showcases the features and operation of the cabinet.

CARE AND MAINTENANCE

- **Cleaning:** Wipe the cabinet surfaces with a damp cloth. Avoid using harsh chemicals or abrasive cleaners, which can damage the powder-coated finish.
- **Inspection:** Periodically check all screws and connections to ensure they remain tight. Tighten any loose fasteners as needed.
- **Lubrication:** If drawer slides become stiff, apply a small amount of silicone-based lubricant to the tracks.

SPECIFICATIONS

Feature	Detail
Brand	STANI
Model Number	ZHG
Color	Black
Material	Metal (Heavy Gauge Cold-Rolled Steel Plate)
Product Dimensions (D x W x H)	16"D x 32"W x 71"H (41 cm D x 81 cm W x 180 cm H)
Item Weight	120 Pounds (54.4 kg)
Number of Drawers	2
Number of Shelves	2 (Adjustable)
Lock Type	Key (Separate locks for doors and drawers)
Max Load Capacity per Shelf	100 lbs (45 kg)
Max Load Capacity per Drawer	30 lbs (13.6 kg)
Recommended Uses	Files & Folders, Home Office Storage
Assembly Required	Yes

CUSTOMER SUPPORT

If you have any questions, concerns, or require assistance with your STANI 2-Drawer Lateral File Cabinet, please do not hesitate to contact our customer support team. We are committed to providing prompt assistance and typically respond within 24 hours.

For support, please refer to the contact information provided with your purchase or visit the official STANI website.

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