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Sauder 431622

Sauder Ambleside Lateral File, Serene Walnut Finish Instruction Manual

Model: 431622 | Brand: Sauder

INTRODUCTION

This manual provides detailed instructions for the assembly, operation, and maintenance of your Sauder Ambleside Lateral File cabinet. Please read all instructions carefully before beginning assembly and retain this manual for future reference.



Image: The Sauder Ambleside Lateral File cabinet, showcasing its two drawers with fluted black fronts and serene walnut finish.

SAFETY INFORMATION

WARNING: To prevent tipping and potential injury, do not force open more than one drawer at a time. The cabinet is designed with an interlocking safety mechanism to allow only one drawer to be opened at a time. Always ensure the cabinet is placed on a level surface.

PACKAGE CONTENTS

Before assembly, verify that all components are present. Refer to the included assembly instructions for a complete list of parts and hardware.

- All necessary materials (engineered wood panels)
- Required hardware (screws, dowels, drawer slides, handles)
- Detailed assembly instructions

SETUP AND ASSEMBLY

Assembly is required for this product. It is recommended to have two people for assembly. Ensure you have adequate space and the necessary tools (e.g., screwdriver, hammer) before starting.

1. **Unpack Components:** Carefully remove all parts from the packaging. Lay them out on a clean, soft surface to prevent scratches.
2. **Identify Parts:** Match each part to the diagrams in the included assembly instructions.
3. **Follow Step-by-Step Instructions:** Adhere strictly to the sequence provided in the manufacturer's assembly guide. Each step is designed to ensure proper construction and stability.
4. **Install Drawer Slides:** Attach the drawer slides to the cabinet frame and drawer boxes as indicated. Ensure they are level and securely fastened for smooth operation.
5. **Assemble Drawers:** Construct the drawer boxes, ensuring all connections are tight.
6. **Insert Drawers:** Carefully insert the assembled drawers into the cabinet, aligning them with the slides.
7. **Attach Handles:** Secure the handles to the drawer fronts.
8. **Final Placement:** Position the assembled cabinet on a level surface.



Image: The assembled Sauder Ambleside Lateral File cabinet positioned in a room, demonstrating its

OPERATING INSTRUCTIONS

The Sauder Ambleside Lateral File cabinet is designed for efficient document storage.

- **Opening Drawers:** Gently pull the handle to open a drawer. The full extension slides allow for complete access to your files.
- **Interlocking Safety Mechanism:** Only one drawer can be opened at a time. If one drawer is open, the other will remain locked to prevent the cabinet from tipping. Do not attempt to force open a second drawer.
- **File Organization:** The drawers are equipped to hold both letter and legal-size hanging files. Adjust the file rails as needed to accommodate your document size.
- **Top Surface Use:** The spacious top surface can be used for a printer, decorative items, or other office essentials. Ensure items placed on top do not exceed the cabinet's weight capacity.



Image: A drawer of the lateral file cabinet shown open, revealing organized hanging files for letter or legal sizes.



Image: Detailed view of the drawer interior, highlighting the full extension slides and the capacity for hanging files.

MAINTENANCE

Proper care will extend the life and appearance of your lateral file cabinet.

- **Cleaning:** Wipe surfaces with a soft, damp cloth. Avoid harsh chemicals or abrasive cleaners, which can damage the finish.
- **Spills:** Clean spills immediately to prevent staining or damage to the engineered wood.
- **Hardware:** Periodically check and tighten any loose screws or hardware to maintain stability.
- **Sunlight Exposure:** Avoid prolonged exposure to direct sunlight, which can cause fading or discoloration.

TROUBLESHOOTING

Problem	Possible Cause	Solution
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Problem	Possible Cause	Solution
Drawer does not open smoothly.	Misaligned drawer slides or obstruction.	Check that drawer slides are correctly installed and free of debris. Ensure all screws are tight.
Second drawer cannot be opened.	Interlocking safety mechanism is engaged.	This is normal operation. Close the first open drawer completely before attempting to open the second.
Cabinet feels unstable or wobbly.	Loose connections or uneven floor.	Ensure all assembly hardware is securely tightened. Verify the cabinet is on a level surface; use shims if necessary.
Missing parts or damaged components.	Manufacturing defect or shipping damage.	Contact Sauder customer support for replacement parts. Refer to the "Support" section.

SPECIFICATIONS

Feature	Detail
Brand	Sauder
Model Name	Ambleside
Model Number	431622
Color	Serene Walnut Finish
Product Dimensions (Overall)	29.53" W x 18.50" D x 29.92" H (75.0 cm W x 47.0 cm D x 76.0 cm H)
Inside Drawer Dimensions	26 3/8" W x 12 1/4" D x 9 1/4" H (67.0 cm W x 31.0 cm D x 23.4 cm H)
Item Weight	87 Pounds
Material	Engineered Wood
Number of Drawers	2
File Compatibility	Letter and Legal Size Hanging Files
Special Feature	Interlocking Safety Mechanism
Assembly Required	Yes
Mounting Type	Freestanding
UPC	042666118637

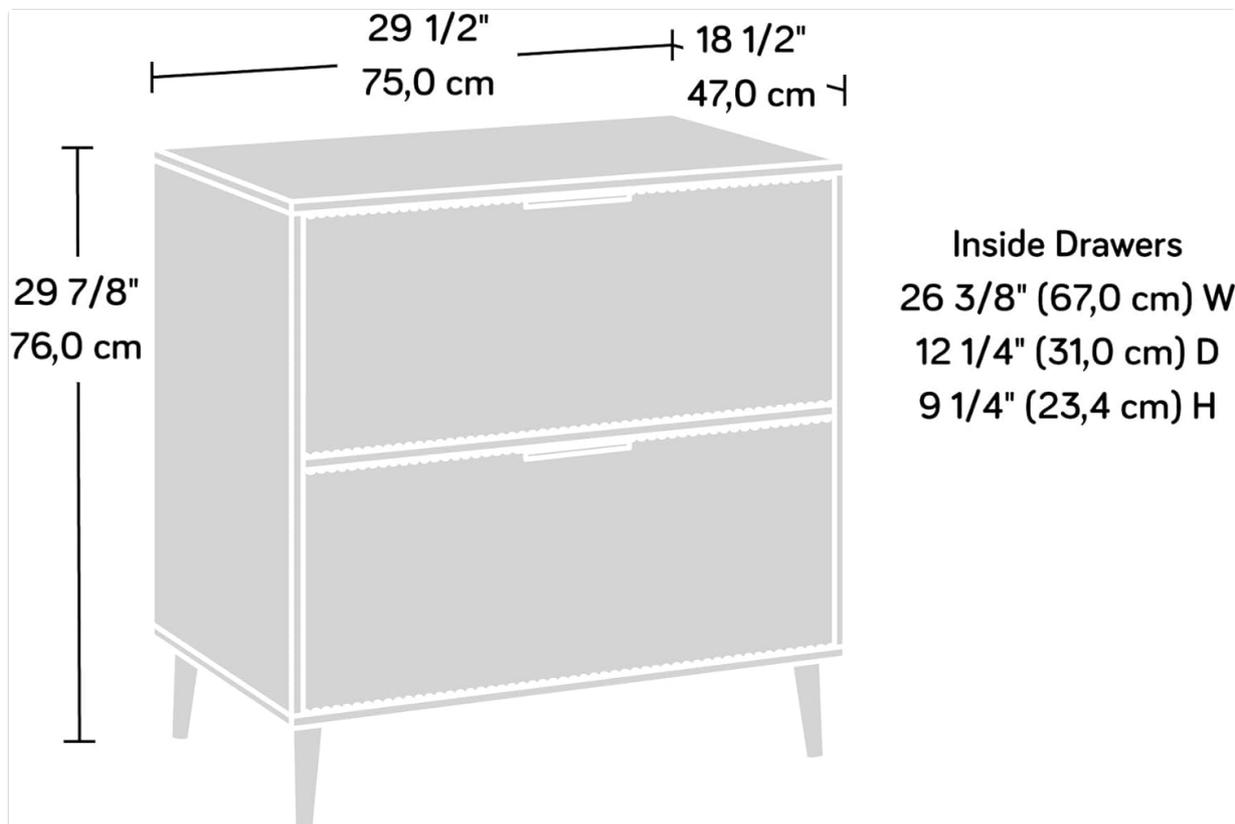


Image: Dimensional diagram of the lateral file cabinet, including overall and internal drawer measurements.

WARRANTY INFORMATION

This Sauder Ambleside Lateral File cabinet is backed by a **5-Year Limited Warranty**. This warranty covers defects in materials and workmanship under normal use. For specific terms and conditions, please refer to the warranty documentation included with your product or contact Sauder customer support.

CUSTOMER SUPPORT

For assistance with assembly, missing parts, or any other inquiries, please contact Sauder customer support:

- **Phone:** 800-523-3987 (Domestic Call Center)
- **Online Support:** Visit [sauder.com/service](https://www.sauder.com/service) for live chat, assembly tip videos, and replacement parts.



Image: A Sauder customer service representative wearing a headset, ready to assist with product inquiries.

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Related Documents - 431622



[Sauder 428211 Lateral File Cabinet Assembly Instructions](#)

Comprehensive assembly guide for the Sauder 428211 Lateral File Cabinet, featuring detailed part identification, hardware lists, step-by-step instructions, and safety precautions.



[Sauder Lateral File Assembly Instructions | Heritage Hill Collection 102702](#)

This document provides comprehensive assembly instructions and safety guidelines for the Sauder Lateral File, Heritage Hill Collection (Model 102702). It includes detailed part identification, hardware lists, and step-by-step assembly guidance to help users build their furniture.



[Sauder 409044 Edge Water Collection Lateral File Assembly Instructions](#)

Step-by-step assembly instructions for the Sauder 409044 Edge Water Collection Lateral File, including part identification, hardware details, safety information, and warranty details.



[Sauder Lateral File - Heritage Hill Collection Assembly Instructions](#)

Comprehensive assembly instructions for the Sauder Heritage Hill Collection Lateral File (Model 102702). Includes part identification, hardware list, step-by-step assembly guidance, safety warnings, and warranty information.



[Sauder Affirm Collection Storage Cabinet Assembly Instructions \(Model 427057\)](#)

Comprehensive assembly instructions and safety information for the Sauder Affirm Collection Storage Cabinet, Model 427057. Learn how to assemble your new storage unit with step-by-step guidance, part identification, and hardware details.



[Sauder HomePlus Storage Cabinet User Manual](#)

Comprehensive user manual for the Sauder HomePlus Storage Cabinet in Sienna Oak finish (Model 411963), including assembly instructions, part identification, hardware details, safety warnings, and warranty information.