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› SISESOL 4-Drawer Lateral File Cabinet with Lock (Model 4 Drawer-36"W), Black Instruction Manual

SISESOL 4 Drawer-36"W

SISESOL 4-Drawer Lateral File Cabinet with Lock (Model 4 Drawer-36"W), Black

Instruction Manual

1. INTRODUCTION

This manual provides essential information for the assembly, operation, and maintenance of your SISESOL 4-Drawer Lateral File Cabinet. Please read these instructions thoroughly before beginning assembly or use to ensure proper function and safety. Keep this manual for future reference.

2. SAFETY INFORMATION

- Always assemble the cabinet on a clean, flat, and stable surface to prevent damage or injury.
- Ensure all parts are present and undamaged before assembly. Do not use damaged parts.
- Keep children and pets away from the assembly area. Small parts can be a choking hazard.
- Do not overload drawers. Distribute weight evenly to maintain stability.
- Always open only one drawer at a time to prevent the cabinet from tipping over. This cabinet is equipped with an anti-tilt mechanism for safety.
- Use caution when moving the assembled cabinet. It is heavy and may require two people.
- Do not stand or climb on the cabinet.

3. PACKAGE CONTENTS

Verify that all components listed below are included in your package. If any parts are missing or damaged, please contact SISESOL customer support.

- Cabinet panels (top, bottom, sides, back)
- Drawer components (fronts, sides, backs, bottoms)
- Full-extension ball bearing drawer slides
- Lock mechanism with 2 keys
- Adjustable hanging rods for filing

- 4 stand feet
- Name tag holders
- Assembly hardware (screws, bolts, etc.)
- 1x Instruction Manual



Figure 3.1: Key Components Overview

This image illustrates the main components of the file cabinet, including the name tag holder, smooth slide rail, lock with two keys, four stand feet, and the adjustable hanging bar for organizing files.

4. ASSEMBLY INSTRUCTIONS

Assembly of the SISESOL 4-Drawer Lateral File Cabinet typically requires approximately 30 minutes. It is recommended to have a second person assist with certain steps for ease and safety. Follow the detailed instructions provided in the included paper manual for precise assembly.

General Assembly Steps:

1. **Unpack and Identify Parts:** Carefully remove all components from the packaging. Lay them out and compare

them against the parts list in your paper manual to ensure everything is present.

2. **Assemble the Frame:** Attach the side panels to the bottom panel, followed by the back panel, using the provided hardware. Ensure all connections are secure.
3. **Install Drawer Slides:** Secure the full-extension ball bearing drawer slides to the interior of the cabinet frame according to the manual's diagrams.
4. **Assemble Drawers:** Construct each drawer by attaching the sides, back, and bottom to the drawer front. Install the corresponding drawer slides onto each drawer.
5. **Insert Drawers:** Carefully slide each assembled drawer into the cabinet frame, aligning the drawer slides.
6. **Install Lock Mechanism:** Attach the lock mechanism to the top drawer as indicated in the manual. Test the lock with the provided keys.
7. **Attach Stand Feet:** Secure the four stand feet to the bottom of the cabinet.
8. **Install Hanging Rods:** Place the adjustable hanging rods inside the drawers as needed for your filing system.



Figure 4.1: Product Dimensions and Assembly Time

This diagram provides the overall dimensions of the cabinet (35.5" W x 16" D x 52.4" H) and indicates an estimated assembly time of 30 minutes.

5. OPERATING INSTRUCTIONS

5.1 Drawer Operation

The drawers are designed with full-extension ball bearing slides for smooth and quiet operation. To open a drawer, gently pull the handle. To close, push the drawer firmly until it is fully seated.



Figure 5.1: Cabinet in Use

This image shows the file cabinet in an office environment, demonstrating how a drawer can be opened to access files.

5.2 Locking Mechanism

The top drawer is equipped with a lock to secure your documents. Insert one of the provided keys into the lock and turn it to engage or disengage the locking mechanism. Ensure the drawer is fully closed before attempting to lock it.

5.3 Anti-Tilt Interlock System

For safety, the cabinet features an anti-tilt interlock system. This system allows only one drawer to be opened at a time. If one drawer is open, other drawers will remain locked to prevent the cabinet from tipping forward. Do not attempt to force multiple drawers open simultaneously.

PRODUCT DIMENSION



Assembly Required

Figure 5.2: Anti-Tilt Interlock System

This diagram visually explains the anti-tilt safety feature, which prevents more than one drawer from being opened at a time to ensure cabinet stability.

5.4 File Organization

The drawers are designed to accommodate various document sizes, including A4, F4, Letter, and Legal. Adjustable hanging rods are included to facilitate organized hanging file storage.

ANTI-TIP INTERLOCK SYSTEM

Only allow **1** drawer to be opened at one time to prevent the cabinet from tipping over.

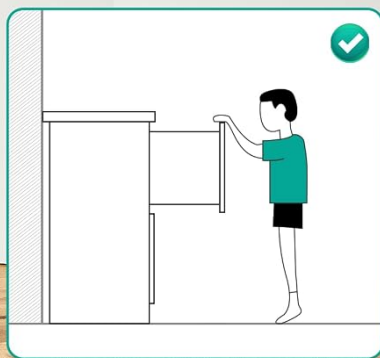
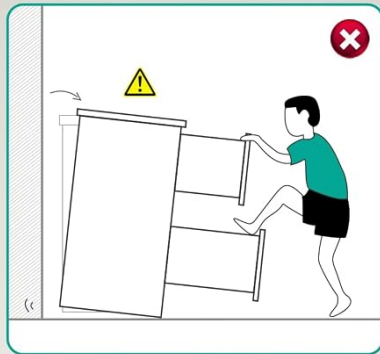


Figure 5.3: File Compatibility

This image demonstrates the versatility of the drawers, showing how they can store A4, Letter, F4, and Legal-sized documents, as well as file boxes, using the adjustable hanging bars.

6. MAINTENANCE

6.1 Cleaning

To clean the cabinet, wipe surfaces with a soft, damp cloth. Avoid using abrasive cleaners or harsh chemicals, as these can damage the powder-coated finish. Dry immediately with a clean, dry cloth.

6.2 Drawer Slides

The ball bearing slides are designed for long-term smooth operation. If a drawer becomes stiff, ensure it is not overloaded. You may apply a small amount of silicone-based lubricant to the slides if necessary, but avoid oil-based lubricants which can attract dust.

6.3 General Care

Periodically check all screws and fasteners to ensure they remain tight. Retighten if necessary to maintain the

cabinet's structural integrity.

7. TROUBLESHOOTING

Problem	Possible Cause	Solution
Drawer does not slide smoothly.	Overloaded drawer, misaligned slides, debris in slides.	Reduce drawer load. Check slide alignment and clear any obstructions. Apply silicone lubricant if needed.
Cabinet feels unstable or wobbly.	Loose assembly hardware, uneven floor.	Check and tighten all assembly screws. Ensure the cabinet is on a level surface.
Lock is not engaging or disengaging.	Drawer not fully closed, key not fully inserted, lock mechanism obstruction.	Ensure the top drawer is completely closed. Insert the key fully and turn firmly. Check for any obstructions around the lock.
Cannot open multiple drawers.	Anti-tilt interlock system is active.	This is a safety feature. Only one drawer can be opened at a time. Close any open drawers before attempting to open another.

8. SPECIFICATIONS

Feature	Detail
Brand	SISESOL
Model Name	4 Drawer Lateral File Cabinet
Model Number	DBKS202273W
Color	Black
Size	4 Drawer-36"W
Product Dimensions	16"D x 35.4"W x 52.4"H
Item Weight	110 Pounds
Material Type	Alloy Steel
Finish Type	Powder Coated
Special Feature	Foldable, Lockable
Assembly Required	Yes
Mounting Type	Floor Mount
Recommended Uses	File and File Folder Storage

9. WARRANTY AND SUPPORT

SISESOL is committed to providing quality products and customer satisfaction. If you encounter any problems during installation or use, or if you have questions regarding your product, please do not hesitate to contact SISESOL customer support. We are available to assist you with any issues.

For support, please refer to the contact information provided with your purchase or visit the official SISESOL brand store online.

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