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ZOKOP YPO2-09C

ZOKOP Portable Air Conditioner User Manual

Model: YPO2-09C

Brand: ZOKOP

1. Introduction

This manual provides important information regarding the safe operation, installation, maintenance, and troubleshooting of your ZOKOP YPO2-09C Portable Air Conditioner. Please read this manual thoroughly before using the appliance and retain it for future reference.

The ZOKOP YPO2-09C is an 8000 BTU/H (DOE 5500 BTU) portable air conditioning system designed for spot cooling small rooms up to 300 square feet. It features a compact and mobile design, making it suitable for use in bedrooms, living rooms, or offices. The unit includes a remote control for convenient operation and a quick-install window kit for exhaust.

2. Safety Information

Always follow basic safety precautions when using electrical appliances to reduce the risk of fire, electric shock, and injury to persons.

- Ensure the power supply matches the voltage specified on the rating label.
- Do not operate the unit with a damaged cord or plug.
- Do not insert fingers or foreign objects into the air inlet or outlet.
- Keep the unit away from flammable materials and open flames.
- Always unplug the unit before cleaning or servicing.
- Do not use the unit in wet or damp environments.
- This appliance is not intended for use by persons (including children) with reduced physical, sensory or mental capabilities, or lack of experience and knowledge, unless they have been given supervision or instruction concerning use of the appliance by a person responsible for their safety.

3. Package Contents

Carefully unpack your portable air conditioner and check that all items are present and in good condition. If any items are missing or damaged, contact your retailer immediately.



Figure 3.1: Included Accessories
This image displays the complete set of accessories that come with the ZOKOP Portable Air Conditioner. From left to right, top to bottom, you can see two AAA batteries, the remote control, the exhaust hose, the exhaust hose connector, four fixing screws, the drain pipe, and the window seal-plate components.

- 1 x Portable Air Conditioner Unit
- 1 x Remote Control
- 2 x AAA Battery
- 1 x Exhaust Hose
- 1 x Exhaust Hose Connector
- 2 x Window Seal-Plate (adjustable)
- 1 x Drain Pipe
- 4 x Fixing Screw
- 1 x User Manual (this document)

4. Product Overview

Familiarize yourself with the main components of your portable air conditioner.





Figure 4.1: Front View of the Unit
This image shows the ZOKOP portable air conditioner from a front-side angle, highlighting its compact design, the air outlet grille at the top, and the four casters at the base for easy mobility.

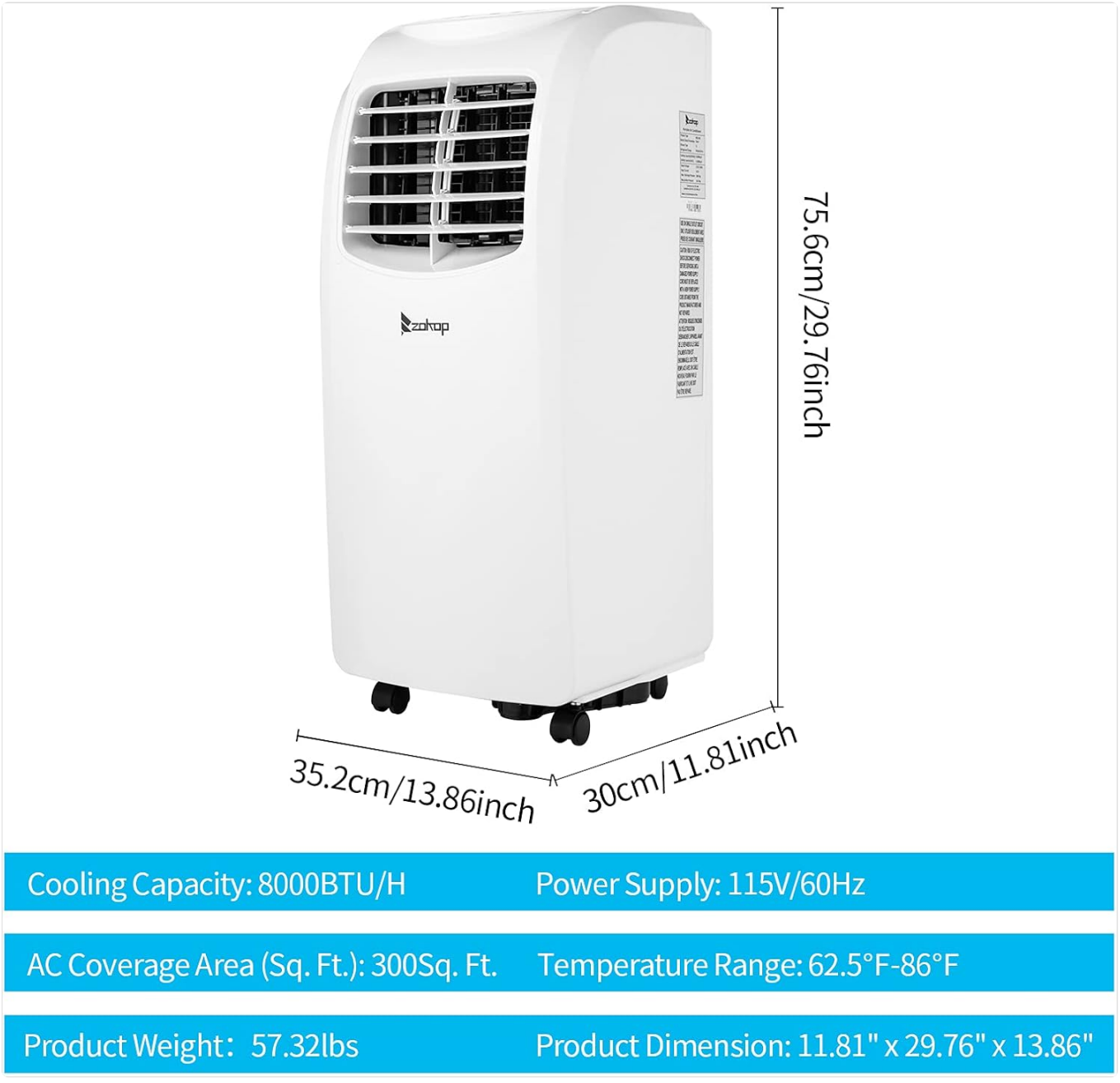

Figure 4.2: Product Dimensions
This diagram illustrates the physical dimensions of the ZOKOP portable air conditioner. The height is approximately 75.6 cm (29.76 inches), the depth is 30 cm (11.81 inches), and the width is 35.2 cm (13.86 inches).

Control Panel and Indicators:



Figure 4.3: Control Panel Layout

This image provides a detailed view of the control panel located on top of the unit. It features a digital display showing the temperature (e.g., 64°F), and buttons for TIMER, FAN, POWER, MODE, and temperature adjustment arrows. Below the buttons are indicator lights for Timer, High fan speed, Low fan speed, Full water, Cool mode, Fan mode, Dry mode, and Sleep mode.

- **Digital Display:** Shows current temperature or timer settings.
- **Power Button:** Turns the unit on or off.
- **Mode Button:** Cycles through operating modes (Cool, Fan, Dry/Dehumidify).
- **Fan Button:** Adjusts fan speed (High, Low).
- **Timer Button:** Sets the auto-on/off timer.
- **Up/Down Arrows:** Adjusts temperature settings or timer duration.
- **Indicator Lights:** Provide visual feedback on current mode, fan speed, and status (e.g., "Full Water" indicator).

5. Setup and Installation

Proper installation is crucial for the efficient operation of your portable air conditioner. This unit is designed for easy setup with a window exhaust kit.

5.1 Choosing a Location:

- Place the unit on a flat, stable surface.
- Ensure there is at least 20 inches (50 cm) of space around the unit for proper airflow.
- Locate the unit near a window or sliding door for exhaust hose installation.

- Ensure the power outlet is easily accessible.

5.2 Window Kit Installation:

1. **Assemble the Window Seal-Plate:** The window seal-plate consists of two adjustable pieces. Slide them together and adjust their length to fit your window opening (horizontal or vertical). Secure them with the provided fixing screws.
2. **Attach Exhaust Hose to Connector:** Twist the exhaust hose onto the exhaust hose connector.
3. **Attach Exhaust Hose to Unit:** Connect the other end of the exhaust hose to the exhaust outlet on the back of the air conditioner unit.
4. **Install Window Kit:** Open your window and place the assembled window seal-plate into the opening. Close the window firmly against the plate to secure it.
5. **Connect Exhaust Hose to Window Kit:** Insert the exhaust hose connector (with hose attached) into the opening in the window seal-plate. Ensure it is securely fitted to prevent air leakage.
6. **Drain Pipe Connection (Optional for Dehumidify Mode):** For continuous drainage in Dehumidify mode, connect the drain pipe to the continuous drain outlet on the unit and route it to a suitable drain or container.

Once installed, ensure the exhaust hose is as short and straight as possible to maximize cooling efficiency. Avoid sharp bends or kinks in the hose.

6. Operating Instructions

Your ZOKOP portable air conditioner offers multiple operating modes for your comfort.



Figure 6.1: Remote Control Operation

This image demonstrates the ease of operating the portable air conditioner using the included remote control. The remote allows for convenient adjustment of settings from a distance, mirroring the functions available on the unit's control panel.

6.1 Powering On/Off:

Press the **POWER** button on the control panel or remote control to turn the unit on or off.

6.2 Selecting Operating Mode:

Press the **MODE** button repeatedly to cycle through the available modes:

- **Cool Mode:** For cooling the room. The digital display will show the set temperature. Use the **UP** and **DOWN** arrows to adjust the desired temperature (62.5°F - 86°F / 17°C - 30°C).
- **Fan Mode:** Circulates air without cooling. Use the **FAN** button to select High or Low fan speed.
- **Dry (Dehumidify) Mode:** Removes moisture from the air. The fan speed is fixed in this mode. Ensure the drain pipe is connected for continuous drainage.

6.3 Adjusting Fan Speed:

In Cool or Fan mode, press the **FAN** button to switch between High and Low fan speeds. The corresponding indicator light will illuminate.

6.4 Setting the Timer:

The timer function allows you to set the unit to automatically turn on or off after a specified period (0-24 hours).

- **Auto-Off:** With the unit running, press the **TIMER** button. Use the **UP** and **DOWN** arrows to set the desired off-time.
- **Auto-On:** With the unit off, press the **TIMER** button. Use the **UP** and **DOWN** arrows to set the desired on-time.

6.5 Sleep Mode:

In Cool mode, activate Sleep mode for quieter operation and gradual temperature adjustment during sleep. Refer to the remote control for the specific Sleep button.

7. Maintenance

Regular maintenance ensures optimal performance and extends the lifespan of your air conditioner.

7.1 Cleaning the Air Filter:

The air filter should be cleaned every two weeks or more frequently depending on usage and air quality. A dirty filter reduces airflow and efficiency.

1. Unplug the unit from the power outlet.
2. Locate and remove the air filter from the back or side of the unit (refer to product diagram if unsure).
3. Wash the filter with warm, soapy water. Rinse thoroughly.
4. Allow the filter to air dry completely before reinstalling. Do not expose to direct sunlight.

7.2 Draining Accumulated Water:

When the internal water tank is full, the "Full Water" indicator light will illuminate, and the unit will stop operating. You need to drain the water manually.

1. Turn off and unplug the unit.
2. Place a shallow pan or tray under the drain outlet at the bottom rear of the unit.
3. Remove the drain plug to allow water to flow out.
4. Once drained, replace the drain plug firmly.

For continuous drainage in Dehumidify mode, connect the provided drain pipe to the continuous drain outlet.

7.3 Cleaning the Unit Exterior:

Wipe the exterior of the unit with a soft, damp cloth. Do not use harsh chemicals, abrasives, or solvents.

7.4 Storage:

If storing the unit for an extended period:

1. Drain all accumulated water completely.
2. Clean the air filter.
3. Unplug the power cord and coil it neatly.
4. Store the unit in a cool, dry place, away from direct sunlight and extreme temperatures.

8. Troubleshooting

Before contacting customer support, please refer to the following table for common issues and their solutions.

Problem	Possible Cause	Solution
Unit does not turn on.	No power; Power cord not plugged in; Circuit breaker tripped; Full water tank.	Check power outlet; Plug in power cord firmly; Reset circuit breaker; Drain water tank.
Unit does not cool.	Dirty air filter; Exhaust hose blocked or disconnected; Room too large; Doors/windows open; Temperature setting too high.	Clean air filter; Check exhaust hose for kinks/blockages and ensure it's connected; Ensure room size is within coverage area; Close doors/windows; Lower temperature setting.
Unit is noisy.	Unit not on a level surface; Air filter dirty; Obstruction in fan.	Place unit on a level surface; Clean air filter; Check for and remove any obstructions.
"Full Water" indicator is on.	Internal water tank is full.	Drain the water tank as per maintenance instructions.
Remote control not working.	Batteries dead or incorrectly inserted; Obstruction between remote and unit.	Replace batteries (AAA); Ensure line of sight to the unit's receiver.

9. Specifications

Detailed technical specifications for the ZOKOP YPO2-09C Portable Air Conditioner.

Feature	Specification
Brand	ZOKOP
Model	YPO2-09C
Cooling Capacity	8000 BTU/H (ASHRAE), 5500 BTU (DOE)
Refrigerant / Charge	R410A / 19 Oz
Power Supply	115V/60Hz
Rated Input	970W
Rated Current	8.0A
Air Flow	380 m^3/H
AC Coverage Area	Up to 300 Sq. Ft.
Noise Level	51-56dB
Temperature Setting Range	62.5°F - 86°F (17°C - 30°C)

Feature	Specification
Timing Range	0-24 Hours
Filter Type	Washable
Exhaust Hose Length	150 cm / 59 inch (Φ15 cm / 5.9 inch diameter)
Product Dimensions (L x W x H)	11.81" x 29.76" x 13.86" (30 x 75.6 x 35.2 cm)
Product Weight	26 kg / 57.32 lb



Figure 9.1: Coverage Area Guide
This image provides a general guide for air conditioner coverage areas based on BTU ratings. For an 8000 BTU unit like this one, it is recommended for rooms between 200-300 square feet. Larger BTU units are suggested for larger areas.

10. Warranty and Support

For warranty information and customer support, please refer to the warranty card included with your product or contact

the retailer where you purchased the unit. Please have your model number (YPO2-09C) and purchase date ready when contacting support.

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