**Manuals+**
Q & A | Deep Search | Upload



## WeHere B09Z7WWR4W

# WeHere 32 Key Lock Box Instruction Manual

Model: B09Z7WWR4W | Brand: WeHere

## Introduction

The WeHere 32 Key Lock Box is a robust and versatile key management solution designed for secure storage and organized access to multiple keys. Featuring dual unlocking methods—a combination lock and traditional key access—along with an integrated app function for password retrieval and key directory management, this cabinet is ideal for various environments including offices, stores, schools, and homes. Constructed from durable cold-rolled steel, it ensures the safety and longevity of your stored keys.

Image: The WeHere 32 Key Lock Box, showcasing its combination lock, traditional keyhole, and a smartphone displaying the companion app's password history feature.

## Key Features

- **Dual Unlocking Methods:** Offers both a secure combination lock and a traditional mechanical key for flexible access.
- **App Functionality:** Utilize the WeHere app to record and retrieve your combination password, ensuring you never lose access.
- **Durable Construction:** Manufactured from 0.6 mm cold-rolled steel with plastic key hooks, providing a solid, scratch-resistant, and rust-proof structure.
- **Magnetic Door Closure:** The door frame incorporates two small magnets, allowing the door to close automatically and securely.
- **Ample Key Storage:** Designed to accommodate up to 32 keys, including emergency keys, large keys, and car/truck keys. For larger car keys, consider the 'Plus' version to ensure proper closure.
- **Versatile Application:** Suitable for a wide range of scenarios, including schools, car dealerships, offices, apartment rentals, property management, and home garages.

Image: The WeHere Key Box highlighting its dual lock system (key and combination) and overall dimensions (14.6"D x 10.8"W x 2.5"H).

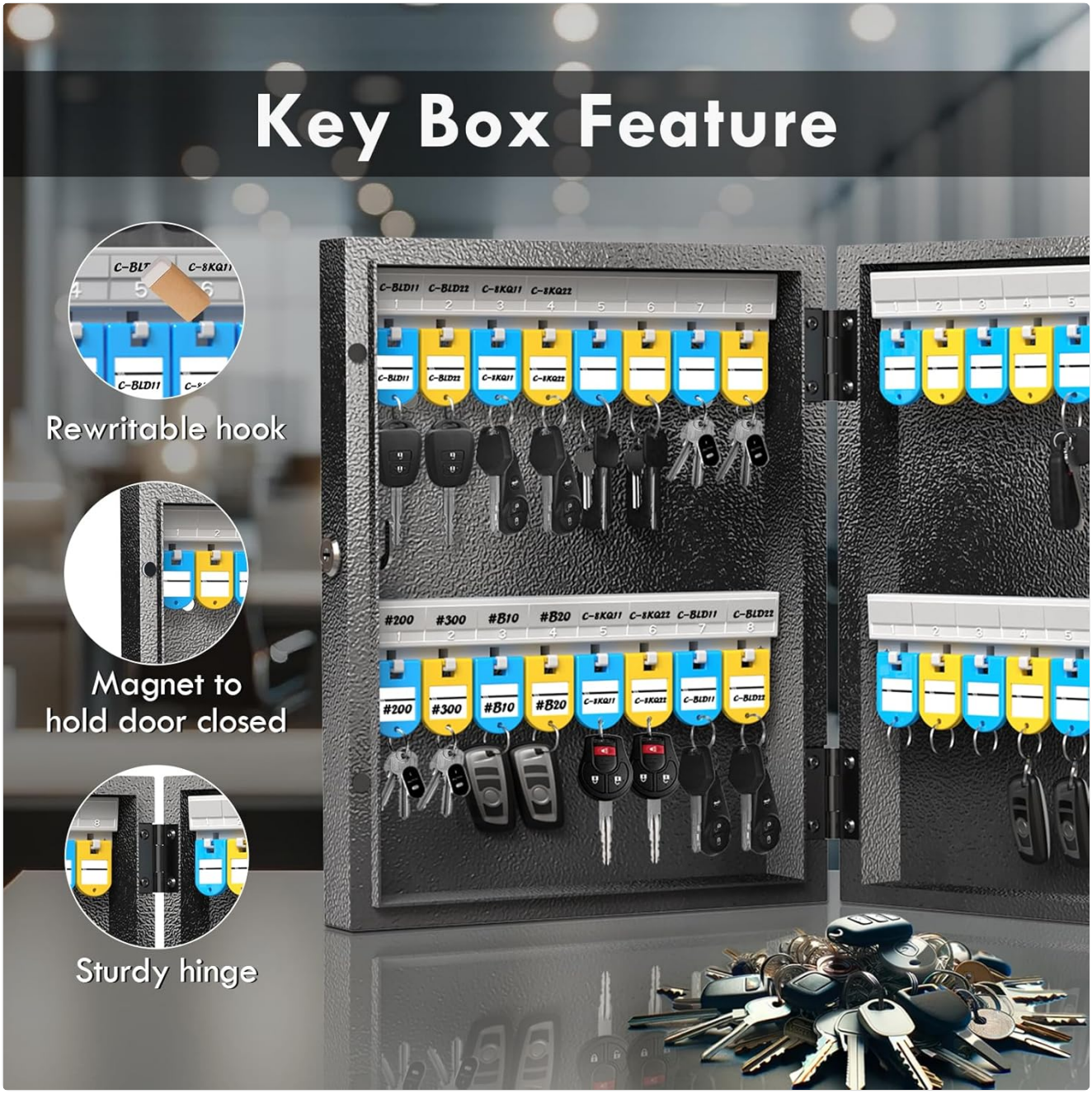


Image: Detailed view of the key box features, including rewritable key hooks, a magnet for secure door closure, and sturdy hinges for durability.

## What's in the Box

- WeHere 32 Key Lock Box Unit
- Key Tags (Assorted Colors, Rewritable)
- Mounting Hardware (Screws and Wall Anchors)
- Emergency Keys (2 for the mechanical lock)
- Instruction Manual

## Setup

### 1. Wall Mounting

The key box is designed for secure wall mounting. Ensure you choose a sturdy location capable of supporting the weight of the box and its contents.

1. Open the key box door to access the mounting holes on the back panel.
2. Hold the key box against the desired wall location and mark the positions for the top two mounting holes using a pencil.
3. Drill pilot holes at the marked positions. If mounting into drywall, insert the provided wall anchors.
4. Align the key box with the drilled holes and secure it using the provided screws.
5. Mark the position for the bottom mounting hole and secure it to prevent movement.

Your browser does not support the video tag.

Video: Demonstrates the process of wall mounting the WeHere Key Lock Box, including marking drill points and securing the unit.

## 2. Setting the Combination Lock

The combination lock can be set and managed via the WeHere app for convenience and security.

1. Download and install the "WeHere" app on your smartphone.
2. Open the app and scan the QR code located on the lock box to register your device.
3. Within the app, navigate to the password settings to generate a random combination code.
4. On the physical lock, dial the generated code to the correct position. The initial code is typically "000".
5. Locate the setting switch (usually a small lever or button) on the lock mechanism and move it from position A to B.
6. Scroll the lock dials to match the new code displayed in the app.
7. Move the setting switch back to position A to save the new password.

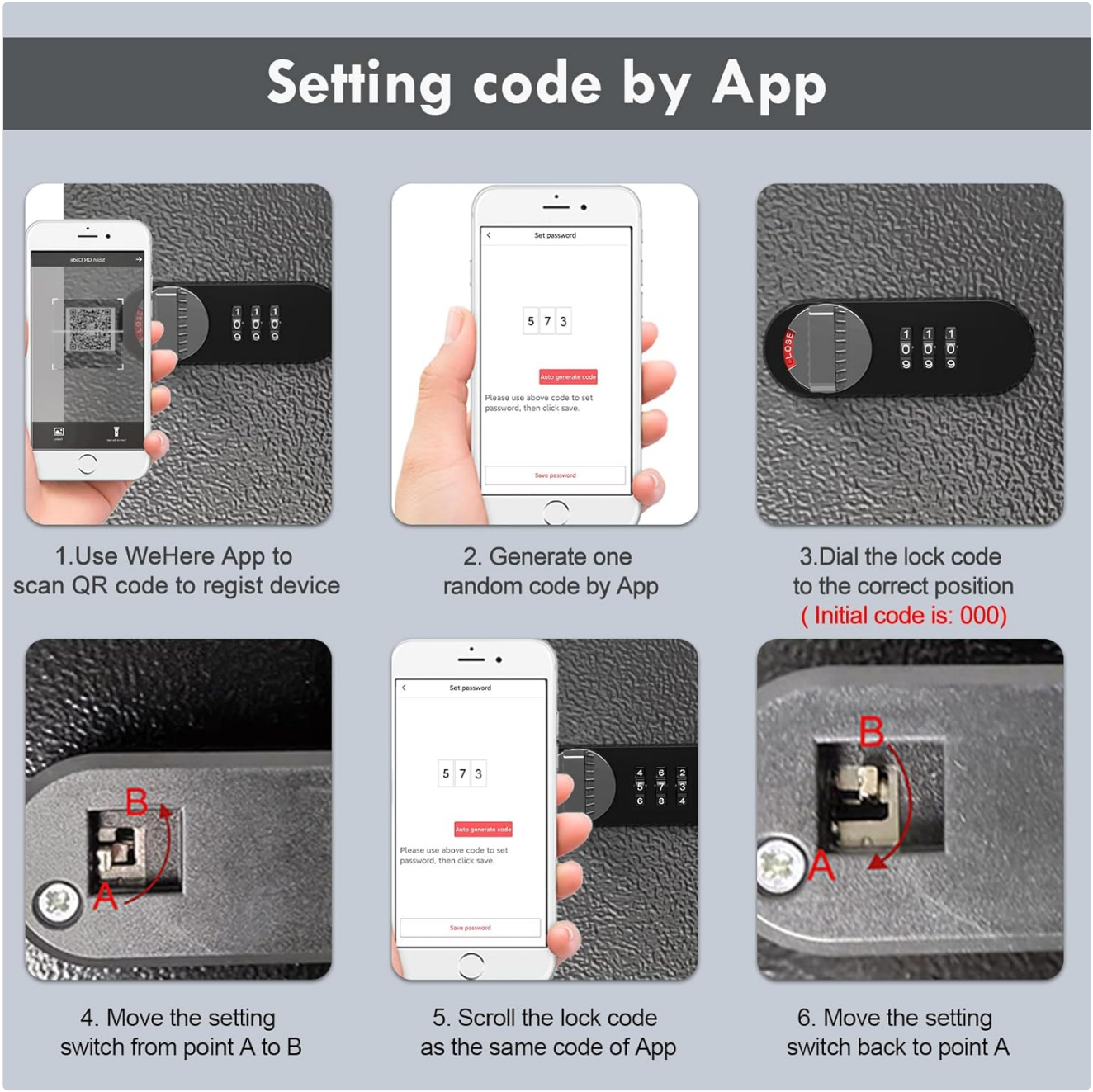


Image: A visual guide illustrating the six steps to set or change the combination code on the WeHere Key Lock Box using the companion mobile application.

## Operating Instructions

### Unlocking the Key Box

- **Using the Combination Lock:** Dial the correct 3-digit combination to align with the indicator. Turn the knob or lever to open the door.
- **Using the Mechanical Key:** Insert one of the provided emergency keys into the keyhole and turn it to unlock the mechanism.
- **Using the WeHere App:** For models with advanced app features, you can retrieve the current combination or generate temporary access codes through the app.

### Key Management with App (Mini ERP)

The WeHere app offers a "Mini ERP" function to help you manage your keys efficiently, reducing the chance of misplacing them.

1. In the WeHere app, access the "Mini ERP" section.
2. Enter the total number of key positions in your key box (e.g., 32).
3. When taking out a key, select the corresponding key number in the app. You can add comments or notes for tracking.
4. When returning a key, select the key number again to mark it as "saved" or "returned" in the app.
5. Key tags and hooks are designed to be rewritable, allowing you to label them with relevant information (e.g., "Office 101", "Basement").

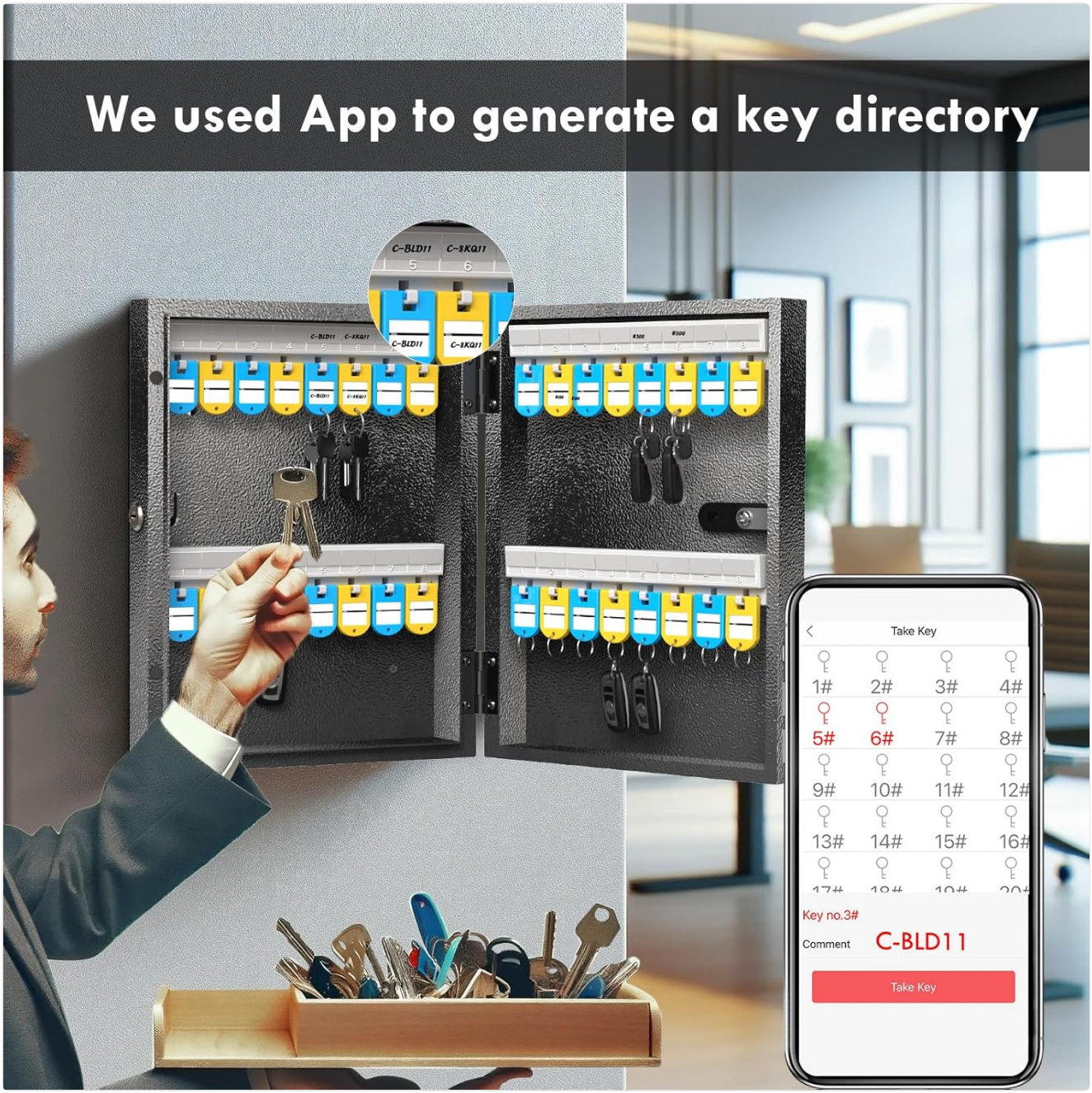


Image: The WeHere app interface demonstrating how to manage a key directory, allowing users to track which keys are taken or saved.

Your browser does not support the video tag.

Video: An overview of the WeHere 32-position key box, demonstrating its features and key organization capabilities.

## Maintenance

- **Cleaning:** Wipe the exterior and interior surfaces with a soft, damp cloth. Avoid abrasive cleaners or solvents that

could damage the finish.

- **Lock Mechanism:** Keep the combination dials and keyhole free from dust and debris. Do not apply oil or grease to the lock mechanism unless specifically recommended by the manufacturer.
- **Mounting:** Periodically check the wall mounting screws to ensure they remain tight and secure.
- **Key Tags:** The key tags are rewritable. Use a fine-point dry-erase marker for labeling and erase with a soft cloth or eraser.

## Troubleshooting

- **Forgotten Combination:** If you forget your combination, use the WeHere app's password retrieval function. Ensure your device was registered with the app during initial setup. Alternatively, use one of the provided mechanical keys to open the box.
- **Door Not Closing Properly:**
  - Check if any keys or key fobs are obstructing the door's path. The design allows for ample space, but very bulky car keys might cause issues if not placed correctly.
  - Ensure the key box is mounted level and securely.
  - Verify that the magnetic closure points are clear of debris.
- **Key Tags Difficult to Write On/Erase:** Ensure you are using a dry-erase marker. If the surface is oily or dirty, clean it with a mild cleaner and dry thoroughly before writing.

## Specifications

| Attribute | Value |
|---|---|
| Brand | WeHere |
| Model Number | B09Z7WWR4W |
| Size | 32 Key Box (Basic) |
| Color | Black |
| Product Dimensions | 14.6"D x 10.8"W x 2.5"H |
| Item Weight | 5.4 Pounds |
| Material Type | Alloy Steel |
| Lock Type | Combination, Key |
| Mounting Type | Wall Mount |
| Special Feature | Lockable |

## Warranty and Support

For any after-sales service or support inquiries, please contact WeHere directly via email. The official email address can be found within the WeHere application under the "Account" section, then "About Us".

Your browser does not support the video tag.

Video: A short clip demonstrating how to locate the contact information for WeHere customer service within the mobile application.