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## SUNVIVI 12 Cup Coffee Maker

# SUNVIVI 12-Cup Programmable Drip Coffee Maker Instruction Manual

Model: 12 Cup Coffee Maker

## INTRODUCTION

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Thank you for choosing the SUNVIVI 12-Cup Programmable Drip Coffee Maker. This manual provides essential information for the safe and efficient operation, maintenance, and troubleshooting of your new appliance. Please read all instructions carefully before use and retain this manual for future reference.

## IMPORTANT SAFETY INSTRUCTIONS

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When using electrical appliances, basic safety precautions should always be followed to reduce the risk of fire, electric shock, and/or injury to persons, including the following:

- Read all instructions.
- Do not touch hot surfaces. Use handles or knobs.
- To protect against fire, electric shock, and personal injury, do not immerse cord, plugs, or coffee maker in water or other liquid.
- Close supervision is necessary when any appliance is used by or near children.
- Unplug from outlet when not in use and before cleaning. Allow to cool before putting on or taking off parts, and before cleaning the appliance.
- Do not operate any appliance with a damaged cord or plug or after the appliance malfunctions, or has been damaged in any manner. Return appliance to the nearest authorized service facility for examination, repair, or adjustment.
- The use of accessory attachments not recommended by the appliance manufacturer may result in fire, electric shock, or personal injury.
- Do not use outdoors.
- Do not let cord hang over edge of table or counter, or touch hot surfaces.
- Do not place on or near a hot gas or electric burner, or in a heated oven.
- Always attach plug to appliance first, then plug cord into the wall outlet. To disconnect, turn any control to "off", then remove plug from wall outlet.
- Do not use appliance for other than intended use.
- Scalding may occur if the lid is removed during the brewing cycle.
- The carafe is designed for use with this appliance. It must never be used on a range top.

- Do not place a hot carafe on a wet or cold surface.
- Do not use a cracked carafe or a carafe having a loose or weakened handle.
- Do not clean carafe with cleansers, steel wool pads, or other abrasive material.

## PRODUCT COMPONENTS

Familiarize yourself with the parts of your SUNVIVI 12-Cup Coffee Maker:

- **Water Reservoir:** Features a visualized water window with graduation lines for precise filling.
- **Swing-Open Brew Basket:** Rotatable and detachable for easy coffee ground loading and cleaning.
- **Permanent Filter:** Reusable filter basket eliminates the need for paper filters.
- **Glass Carafe:** 12-cup capacity with measurement markings.
- **Control Panel:** Digital display with PROG, HOUR, MIN, and ON/OFF buttons for programming and operation.
- **Hot Plate:** Keeps coffee warm for up to 2 hours.
- **Auto Drip-Stop System:** Prevents dripping when the carafe is removed during brewing.



Image: Front view of the SUNVIVI 12-Cup Coffee Maker, showing the glass carafe, control panel, and water level indicator.



Image: A hand pouring water into the coffee maker's water reservoir, highlighting the easy-view water window with 4 to 12 cup markings.

## SETUP

1. **Unpack:** Carefully remove all packaging materials and labels from the coffee maker.
2. **Clean:** Wash the carafe, carafe lid, and permanent filter basket in warm, soapy water. Rinse thoroughly and dry. Wipe the exterior of the coffee maker with a soft, damp cloth.
3. **First Use Cycle:** Before brewing coffee for the first time, operate the coffee maker with only water to clean the internal components.
  - o Fill the water reservoir to the 12-cup mark with fresh, cold water.
  - o Place the empty permanent filter basket into the brew basket.
  - o Place the empty carafe on the warming plate.
  - o Press the ON/OFF button to start a brewing cycle.
  - o Once the cycle is complete, discard the water and rinse the carafe.

## OPERATING INSTRUCTIONS

### Brewing Coffee

1. **Fill Water Reservoir:** Open the top cover and pour fresh, cold water into the water reservoir. Use the visualized

water window and carafe markings to fill to your desired number of cups (2-12).

2. **Add Coffee Grounds:** Rotate the swing-open brew basket to the right and lift it up. Place the permanent filter (or a paper filter) into the basket. Add your desired amount of ground coffee. For best results, use approximately one tablespoon of ground coffee per cup.
3. **Close & Place Carafe:** Swing the brew basket back into position and close the top cover. Place the empty glass carafe onto the warming plate.
4. **Start Brewing:** Press the ON/OFF button. The indicator light will illuminate, and brewing will begin.
5. **Auto Pause & Serve:** If you wish to pour a cup of coffee before the brewing cycle is complete, simply remove the carafe from the warming plate. The Auto Drip-Stop system will temporarily halt the coffee flow for up to 30 seconds. Return the carafe to the warming plate within 30 seconds to resume brewing and prevent overflow.



*Image: A hand demonstrating the Auto Drip-Stop system by removing the carafe mid-brew without any coffee dripping.*

6. **Keep Warm Function:** After brewing is complete, the coffee maker will automatically switch to the "Keep Warm" function, maintaining the coffee temperature between 175°F and 185°F for 2 hours. The indicator light will remain on during this period.
7. **Auto Shut-Off:** For safety and energy saving, the coffee maker will automatically shut off after 2 hours of keeping warm.

## Setting the Programmable Brew Time

You can program your coffee maker to start brewing automatically at a later time, up to 24 hours in advance.

1. **Set Current Time:** With the coffee maker plugged in, press the HOUR and MIN buttons to set the current time. Hold the buttons to advance quickly.

2. **Set Program Time:** Press the PROG button. The display will show "PROG" and the time will flash. Use the HOUR and MIN buttons to set your desired brew start time.
3. **Activate Program:** After setting the desired time, press the PROG button again to confirm. The "PROG" indicator light will illuminate, indicating that the automatic brew function is set.
4. **Cancel Program:** To cancel the programmed brew, simply press the ON/OFF button.



Image: The digital display and control buttons (PROG, HOUR, MIN, ON/OFF) of the coffee maker, illustrating the programmable feature.

Your browser does not support the video tag.

Video: A demonstration of setting the programmable brew time on the SUNVIVI 12-Cup Coffee Maker.

## MAINTENANCE AND CLEANING

Regular cleaning ensures optimal performance and extends the life of your coffee maker.

### 1. Daily Cleaning:

- Always unplug the coffee maker before cleaning.
- Remove the permanent filter from the brew basket. Discard used coffee grounds.
- Wash the carafe, carafe lid, and permanent filter basket in warm, soapy water. These parts are top-rack dishwasher safe.
- Wipe the exterior of the coffee maker with a soft, damp cloth. Do not use abrasive cleaners or scouring pads.

- Do not immerse the coffee maker base in water or any other liquid.

## 2. Descaling (Mineral Deposit Removal):

- Mineral deposits (calcium) can build up in your coffee maker and affect its performance. Descale your coffee maker every 2-3 months, or more frequently if you have hard water.
- Fill the water reservoir with a mixture of 1 part white vinegar and 2 parts cold water.
- Place the empty permanent filter basket into the brew basket and the empty carafe on the warming plate.
- Press the ON/OFF button to start a brewing cycle.
- After about 5 minutes, press the ON/OFF button to turn off the coffee maker and let the vinegar solution soak for 30 minutes.
- Press the ON/OFF button again to complete the brewing cycle.
- Discard the vinegar solution and run 2-3 cycles with fresh, cold water to rinse thoroughly.



*Image: The swing-open brew basket and removable permanent filter, designed for easy access and cleaning.*

**Your browser does not support the video tag.**

*Video: A demonstration of the swing-open brew basket and how to remove the permanent filter for cleaning.*

## TROUBLESHOOTING

If your coffee maker is not functioning as expected, please consult the table below for common issues and solutions.

Problem	Possible Cause	Solution
Coffee does not brew.	Coffee maker not plugged in. ON/OFF button not pressed. Water reservoir empty. Programmed brew time not set correctly or activated.	Ensure the power cord is securely plugged into a working outlet. Press the ON/OFF button. Fill the water reservoir with water. Verify the programmed time and ensure the PROG indicator light is on.
Coffee is too weak or too strong.	Incorrect coffee-to-water ratio. Coffee grounds too coarse/fine.	Adjust the amount of coffee grounds to your preference. Use medium-ground coffee for optimal extraction.
Coffee overflows from the filter basket.	Too much coffee grounds. Filter basket not seated correctly. Carafe not placed correctly on warming plate. Mineral buildup.	Reduce the amount of coffee grounds. Ensure the filter basket is securely in place. Make sure the carafe is centered on the warming plate and fully pushed in. Descal the coffee maker as per maintenance instructions.
Water leaks from the bottom of the unit.	Overfilling the water reservoir. Internal component issue.	Do not exceed the "MAX" fill line in the water reservoir. If the issue persists, discontinue use and contact customer support.

## SPECIFICATIONS

Feature	Detail
Brand	SUNVIVI
Model Name	12 Cup Coffee Maker
Color	Black
Capacity	12 Cups
Product Dimensions	12"D x 11"W x 6"H
Item Weight	4.69 pounds
Power Source	AC
Special Features	Auto Drip-Stop system, Automatic Pause & Serve, Keep Warm, Programmable, Swing-open Brew Basket
Included Components	Permanent Filter



Image: Diagram showing the dimensions (height, width, depth) of the SUNVIVI 12-Cup Coffee Maker.

## WARRANTY AND SUPPORT

For warranty information or customer support, please refer to the contact details provided with your product packaging or visit the official SUNVIVI website. Please have your model number (12 Cup Coffee Maker) and purchase date available when contacting support.

