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## ASHU WGJP-030

# ASHU Wireless 22-Key Numeric Keypad (Model WGJP-030) User Manual

Model: WGJP-030

## 1. INTRODUCTION

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This manual provides detailed instructions for the setup, operation, maintenance, and troubleshooting of your ASHU Wireless 22-Key Numeric Keypad. Please read this manual thoroughly before using the product to ensure proper functionality and to maximize its lifespan.



Figure 1: ASHU Wireless 22-Key Numeric Keypad with USB Receiver

The ASHU Wireless 22-Key Numeric Keypad is designed to enhance data entry efficiency for users of laptops and PCs. It features a compact, ultra-thin design with 2.4 GHz wireless connectivity, offering a reliable and convenient solution for numerical input.

## 2. PACKAGE CONTENTS

Please check the package contents upon unboxing. If any items are missing or damaged, contact customer support.

- ASHU Wireless 22-Key Numeric Keypad
- Wireless USB Receiver

**Note:** One AAA battery is required for operation and is not included in the package.

## 3. SETUP INSTRUCTIONS

### 3.1. Installing the Battery

1. Locate the battery compartment on the back of the numeric keypad.
2. Gently push the battery cover to open it.
3. Insert one AAA battery, ensuring the correct polarity (+/-).
4. Close the battery cover securely.



Figure 2: Back of the Keypad with Battery Compartment and USB Receiver Storage

### 3.2. Connecting the USB Receiver

1. The USB receiver is stored within the battery compartment of the keypad for convenience. Carefully remove it.
2. Plug the USB receiver into an available USB port on your computer (PC or laptop).
3. Your computer will automatically detect and install the necessary drivers. This is a plug-and-play device, so no manual driver installation is typically required.



Figure 3: USB Receiver Connected to a Laptop

### 3.3. Powering On and Initial Use

Once the battery is installed and the USB receiver is connected, the keypad is ready for use. There is no separate power button; it activates automatically upon connection and enters sleep mode when idle to conserve power.

## 4. OPERATING INSTRUCTIONS

### 4.1. Basic Keypad Functions

The keypad features 22 keys, including standard numeric keys (0-9), arithmetic operators (+, -, \*, /), Enter, Del, and special function keys.

- **Numeric Keys (0-9):** For entering numerical data.
- **Arithmetic Operators (+, -, \*, /):** For mathematical calculations.

- **Enter:** Confirms input or moves to the next line.
- **Del:** Deletes characters.

## 4.2. Special Function Keys

- **Num Lock:** Toggles the numeric keypad between number entry and navigation functions (Home, End, PgUp, PgDn). An indicator light on the keypad will show its status.
- **ESC:** Escape key, typically used to cancel an operation or close a menu.
- **Tab:** Moves the cursor to the next tab stop or field.
- **Calculator Shortcut:** A dedicated key combination allows direct access to the computer's calculator application. Refer to the keypad layout for the specific key.



Figure 4: User Operating the Numeric Keypad

## 4.3. Power Saving Features

The keypad is equipped with an automatic sleep function to conserve battery life. If the keypad is idle for a period, it will enter sleep mode. To wake it up, simply press any key.

## 5. MAINTENANCE

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### 5.1. Cleaning

To clean the keypad, use a soft, dry cloth. For stubborn dirt, a slightly damp cloth with a mild cleaning solution can be used, ensuring no liquid enters the device. Avoid abrasive cleaners or solvents.

### 5.2. Battery Replacement

When the keypad's performance degrades or it stops responding, it may be time to replace the AAA battery. Follow the instructions in Section 3.1 to replace the battery.

### 5.3. Storage

When not in use for extended periods, it is recommended to remove the battery to prevent leakage. Store the keypad and USB receiver in a cool, dry place, away from direct sunlight and extreme temperatures.

## 6. TROUBLESHOOTING

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If you encounter issues with your ASHU Wireless Numeric Keypad, please refer to the following common problems and solutions:

- **Keypad is not responding:**

- Ensure the battery is correctly installed and has sufficient charge. Replace if necessary.
- Verify the USB receiver is securely plugged into a working USB port on your computer. Try a different USB port.
- Ensure the keypad is within the 10-meter operating range of the USB receiver and there are no significant obstructions.
- If the keypad is in sleep mode, press any key to wake it up.

- **Keys are not functioning correctly:**

- Check if Num Lock is enabled or disabled, as this changes the function of some keys (e.g., 7/Home, 1/End).
- Clean the keypad to ensure no debris is obstructing the keys.
- Restart your computer and reconnect the USB receiver.

- **Connectivity issues (lag or disconnections):**

- Move the keypad closer to the USB receiver.
- Avoid using the keypad near other wireless devices that might cause interference (e.g., Wi-Fi routers, cordless phones).
- Ensure the battery has enough power.

- **Not fully compatible with Mac OS:**

- As stated in the product description, the keypad is not fully compatible with Mac OS. Some functions may not work as expected. This is a known limitation.

## 7. SPECIFICATIONS

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|                                |                                 |
|--------------------------------|---------------------------------|
| <b>Brand</b>                   | ASHU                            |
| <b>Model</b>                   | WGJP-030                        |
| <b>Connectivity Technology</b> | 2.4 GHz Wireless (USB Receiver) |

|                                       |  |
|---------------------------------------|--|
| <b>Number of Keys</b>                 | 22   |
| <b>Operating System Compatibility</b> | Windows 2000/XP/Vista/7/8/10, DOS (Limited compatibility with Mac OS)  |
| <b>Compatible Devices</b>             | PC, Laptop   |
| <b>Special Features</b>               | Ergonomic design, Auto-sleep function, Integrated USB receiver storage |
| <b>Material</b>                       | Acrylonitrile Butadiene Styrene (ABS)                                  |
| <b>Power Source</b>                   | 1 x AAA Battery (not included)   |
| <b>Switch Type</b>                    | Tactile (Scissor-switch)   |
| <b>Dimensions (Approx.)</b>           | 13cm (5.1in) x 8.5cm (3.3in) x 1.4cm (0.55in)                          |



Figure 5: Keypad Dimensions



Figure 6: Scissor-Switch Key Mechanism

## 8. WARRANTY AND SUPPORT

### 8.1. Warranty Information

ASHU products are manufactured to high-quality standards. This product is covered by a standard manufacturer's warranty against defects in materials and workmanship. The specific duration and terms of the warranty may vary by region and retailer. Please retain your proof of purchase for warranty claims.

### 8.2. Customer Support

For technical assistance, warranty inquiries, or further information, please contact your retailer or visit the official ASHU support website. Contact details are typically provided on the product packaging or the retailer's website.

