

## **bonsaii C243-A**

# **Bonsaii C243-A Cross-Cut Paper Shredder Instruction Manual**

Model: C243-A

## **1. IMPORTANT SAFETY INSTRUCTIONS**

Please read all instructions carefully before using the shredder. Keep this manual for future reference.

- Keep children and pets away from the shredder.
- Keep loose clothing, jewelry, hair, and hands away from the paper entry slot.
- Do not spray any flammable products onto the shredder or use near flammable materials.
- Do not shred metal objects, wet paper, or adhesive materials.
- Unplug the shredder when not in use or before cleaning.
- Do not attempt to repair the shredder yourself. Contact qualified service personnel.

This shredder is equipped with overheat and overload protection features to prevent damage. Refer to the 'Operation' section for details.

## **2. PRODUCT OVERVIEW**

The Bonsaii C243-A is a cross-cut paper shredder designed for home and small office use. It efficiently shreds confidential documents, credit cards, CDs/DVDs, staples, and paper clips into small, unreadable particles.



Image 2.1: The Bonsai C243-A cross-cut paper shredder, showing its compact design and the included lubricant sheets.

### 3. SETUP

1. **Unpacking:** Carefully remove the shredder from its packaging. Retain packaging materials for future transport or storage.
2. **Placement:** Place the shredder on a flat, stable surface. Ensure there is adequate space around the unit for ventilation.
3. **Connect Power:** Plug the power cord into a standard electrical outlet.
4. **Waste Bin:** Ensure the waste bin is correctly inserted into the shredder unit. The shredder will not operate if the bin is not properly seated.

## Portable Handle and Large Basket with Transparent Window



Image 3.1: The shredder's top unit being lifted from the 21-liter waste bin, highlighting the portable handle and transparent window.

## 4. OPERATION

### 4.1 Control Switches

The shredder features a 3-mode control switch located on the top of the unit:

- **AUTO:** The shredder will automatically start when paper is inserted and stop when shredding is complete.
- **OFF:** The shredder is powered off.
- **REV (Reverse):** This function is used to clear paper jams by reversing the shredder blades.

### 4.2 Shredding Paper

1. Ensure the control switch is set to 'AUTO'.
2. Insert up to 12 sheets of paper (A4 size) into the paper entry slot. The shredder will automatically begin shredding.
3. Remove your hands from the slot once shredding begins.



12-Sheet  
Per Pass



5-Minute Continuous  
Running Time

Image 4.1: Demonstrating the shredder's capability to shred up to 12 sheets of A4 paper per pass.

### 4.3 Shredding Other Materials

The Bonsai C243-A can also shred credit cards and CDs/DVDs. Use the dedicated slots for these materials.

- **Credit Cards:** Insert one credit card at a time into the credit card slot.
- **CDs/DVDs:** Insert one CD or DVD at a time into the CD/DVD slot.

# Meet Your Different Needs

Shred Different Material Effectively



Image 4.2: The shredder's versatility in handling various materials including CDs, credit cards, paper, clips, and staples.

## 4.4 Overheat and Overload Protection

The shredder is designed with safety features:

- **Overheat Protection:** If the shredder operates continuously for more than 5 minutes, it will automatically shut off to prevent overheating. Allow the unit to cool down for approximately 40 minutes before resuming operation. An LED indicator will signal this state.
- **Overload Protection:** If too many sheets are inserted, the shredder will detect an overload. A red LED light will flash, and the machine will automatically eject the paper. Reduce the number of sheets and re-insert.

## 5. MAINTENANCE

### 5.1 Emptying the Waste Bin

The transparent window on the waste bin allows you to monitor its fullness. When the bin is full, lift the shredder head using the handle and empty the shredded material. Re-insert the bin securely before operating the shredder.

### 5.2 Lubrication

Regular lubrication is essential for maintaining optimal shredder performance and extending its lifespan. Use Bonsaii lubricant sheets (Model: LS12) for best results.



Image 5.1: A 12-pack of Bonsaii shredder lubricant sheets, designed to clean and lubricate shredder blades.

1. Ensure the shredder is in 'AUTO' mode.
2. Feed one lubricant sheet directly into the paper entry slot, just like a piece of paper.
3. Once the sheet has been completely shredded, switch the control to 'REV' (Reverse) for approximately 10 seconds to distribute the lubricant evenly across the blades.
4. Return the switch to 'OFF' or 'AUTO' as desired.



Image 5.2: Detailed view of the Bonsaii Shredder Lubricant Sheet packaging, showing usage instructions.

## 6. TROUBLESHOOTING

Problem	Possible Cause	Solution
Shredder does not operate.	Power cord unplugged; waste bin not properly inserted; shredder overheated.	Check power connection; ensure bin is seated correctly; allow 40 minutes for cool-down.
Paper jam.	Too much paper inserted; paper not fed straight.	Switch to 'REV' to clear the jam. If unsuccessful, unplug, remove shredder head, and carefully clear paper. Reduce paper quantity for next shredding.
Shredder stops during operation.	Overheat protection activated; waste bin full.	Allow 40 minutes for cool-down; empty the waste bin.
Shredder is noisy or performance decreases.	Blades require lubrication.	Use a Bonsaii lubricant sheet as described in the 'Maintenance' section.

## 7. SPECIFICATIONS

Feature	Specification
Model	C243-A
Brand	Bonsaii
Cut Type	Cross Cut
Shred Size	13/64 x 1-37/64 inches (5x40mm)
Standard Sheet Capacity	12 sheets (A4, 75g/m <sup>2</sup> )
Continuous Run Time	5 minutes
Cool-down Time	40 minutes
Waste Bin Capacity	21 Liters / 5.5 Gallons
Special Feature	LED Indicator (Overheat/Overload)

## 8. WARRANTY AND SUPPORT

Bonsaii products are manufactured to high-quality standards. For warranty information or technical support, please refer to the warranty card included with your product or visit the official Bonsaii website. Please have your model number (C243-A) and purchase date available when contacting support.