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Vinsetto B09RZK14RB

Vinsetto 2-Drawer File Cabinet with Lock and Keys Instruction Manual

Brand: **Vinsetto** | Model: **B09RZK14RB**

INTRODUCTION

This manual provides comprehensive instructions for the assembly, operation, and maintenance of your Vinsetto 2-Drawer File Cabinet. Please read all instructions carefully before assembly and use to ensure safe and proper functionality.



Image: The Vinsetto 2-Drawer File Cabinet, featuring two drawers and a top lock, presented in a walnut finish.

SAFETY INFORMATION

- Always secure the cabinet to the wall to prevent tipping.
- Be cautious of fingers when opening and closing drawers.
- Keep the cabinet away from heat sources to prevent warping.
- Always follow the assembly instructions carefully to ensure safety.

PARTS LIST

Before beginning assembly, ensure all parts are present and undamaged. Refer to the assembly video for visual identification of components.

- Top Panel
- Side Panels (Left & Right)
- Back Panels
- Drawer Fronts

- Drawer Side Panels
- Drawer Bottom Panels
- Drawer Slide Rails
- Base Frame Components
- Lock and Keys
- Anti-Tipping Hardware
- Handles
- Screws and Fasteners

SETUP AND ASSEMBLY

Follow these steps to assemble your file cabinet. It is recommended to have a second person assist with assembly.

1. Unboxing and Part Identification

Carefully open the packaging and lay out all components on a soft, clean surface to prevent scratches. Identify each part using the provided diagram in the assembly video.

Your browser does not support the video tag.

Video: A detailed assembly tutorial for a file cabinet, demonstrating the unboxing and identification of all components. This video is provided by GreenVelly, a seller.

2. Assembling the Main Frame

Connect the base frame components and then attach the side panels and back panels using the provided screws. Ensure all connections are secure.

ANTI-TIPPING DESIGN

Ensure stability while sliding out the drawer



Image: An illustration of the file cabinet's main frame being assembled, showing the connection points for side and back panels.

3. Installing Drawer Slide Rails

Attach the drawer slide rails to the inner sides of the cabinet frame. Ensure they are level and securely fastened to allow for smooth drawer operation.



Image: A close-up view highlighting the lockable design and smooth slide rails of the file cabinet.

4. Assembling the Drawers

Assemble each drawer by connecting the side panels, back panel, and bottom panel. Attach the drawer front and handles. Ensure the drawer slides are correctly installed on the drawer sides.

5. Inserting Drawers and Installing Lock

Carefully slide the assembled drawers into the cabinet frame. Install the lock mechanism on the top drawer as per instructions, ensuring it functions correctly with the provided keys.

UPDATE YOUR WORKSPACE

Perfect to be placed next to any desk or work table for added storage



Image: The file cabinet with both drawers fully extended, revealing hanging file folders for letter-sized documents.

6. Attaching Anti-Tipping Device

For safety, attach the anti-tipping device to the back of the cabinet and secure it to a wall stud. This prevents the cabinet from tipping over when drawers are open.



Lockable Design



Smooth Slide Rails



Convenient Metal Handle



Easy Cleaning Surface

Image: A close-up of the anti-tipping bracket installed on the back of the file cabinet, designed to secure it to a wall.

OPERATING INSTRUCTIONS

Using the Drawers

The file cabinet features two spacious drawers designed to accommodate letter-sized hanging files. Gently pull the handles to open the drawers and push to close. Avoid forcing the drawers, especially if they feel stiff.

Locking Mechanism

The top drawer is equipped with a lock for securing sensitive documents. Insert the key into the lock and turn to lock or unlock. Ensure the drawer is fully closed before attempting to lock it. Two keys are provided.

Hanging File Bar Usage

Each drawer includes two sets of hanging bars. These bars are designed to hold letter-sized hanging file folders, keeping your documents organized and easily accessible.

MAINTENANCE

- Cleaning:** Wipe the cabinet surfaces with a soft, damp cloth. Avoid abrasive cleaners or harsh chemicals that may damage the finish.

- **Drawer Rails:** Periodically check the drawer slide rails for any debris or obstructions. If drawers become stiff, a small amount of silicone lubricant can be applied to the rails.
- **Hardware:** Regularly inspect all screws and fasteners to ensure they remain tight. Tighten any loose hardware to maintain stability.

TROUBLESHOOTING

- **Drawers are stiff or difficult to open/close:** Check for obstructions in the drawer rails. Ensure the rails are properly aligned and lubricated. Verify that the cabinet is on a level surface.
- **Lock not engaging:** Ensure the top drawer is fully closed and flush with the cabinet frame before attempting to lock. Check if the key is fully inserted and turned correctly.
- **Cabinet wobbles:** Confirm all assembly screws are tightened. Ensure the cabinet is placed on a flat, stable surface. Re-check the anti-tipping device installation.

SPECIFICATIONS

Feature	Detail
Brand	Vinsetto
Model Number	B09RZK14RB
Color	Walnut
Product Dimensions	29.25" W x 16.5" D x 28.25" H
Weight Capacity	110 lbs
Material	Engineered Wood, Metal
Number of Drawers	2
Lock Type	Key (Top Drawer)
Assembly Required	Yes

WARRANTY AND SUPPORT

For warranty information, product support, or to purchase replacement parts, please contact Vinsetto customer service. Refer to your purchase documentation for specific warranty terms and contact details.

You can also visit the official Vinsetto store on Amazon for more information: [Vinsetto Store](#)