

**Yaheetech YTs8wa0001001**

# Yaheetech Lateral File Cabinet User Manual

Model: YTs8wa0001001

## INTRODUCTION

Thank you for choosing the Yaheetech Lateral File Cabinet. This versatile piece of furniture is designed to enhance your home or office space with its functional storage solutions and stylish design. Featuring lockable drawers, open storage compartments, and mobile casters, it serves as an efficient filing cabinet, printer stand, and general storage unit. This manual provides detailed instructions for assembly, operation, maintenance, and troubleshooting to ensure you get the most out of your new cabinet.



Figure 1: Yaheetech Lateral File Cabinet in a typical office environment.

## SAFETY INFORMATION

- Always assemble the cabinet on a clean, flat, and soft surface to prevent scratches.
- Ensure all screws and fasteners are securely tightened before use. Periodically check and re-tighten as necessary.
- Do not overload drawers or shelves. Refer to the specifications section for weight limits.
- Keep small parts and assembly tools away from children.
- Use the locking casters to secure the cabinet in place when stationary to prevent accidental movement.
- Avoid placing hot items directly on the surface without protection.

## PARTS LIST

Before beginning assembly, verify that all components listed below are present and undamaged. Refer to the assembly diagram for visual identification of each part.

- 1 × File Cabinet (disassembled components)
- 1 × Instructions Manual (this document)
- 1 × Accessory Kit (containing screws, dowels, drawer slides, casters, handles, and keys)



Figure 2: All components included in the package.

## SETUP & ASSEMBLY

Follow these steps carefully to assemble your Yaheetech Lateral File Cabinet. For a visual guide, please refer to the official installation video below.

*Video 1: Official installation guide for the Yaheetech File Cabinet.*

### Assembly Steps:

1. **Prepare Drawer Slides:** Separate the inner and outer parts of the drawer slides. Attach the outer slides to the designated side panels of the cabinet using the provided screws. Attach the inner slides to the sides of the drawer boxes.
2. **Attach Casters:** Secure the four industrial-grade casters to the bottom panel of the cabinet using the appropriate screws. Ensure the two lockable casters are positioned at the front for easy access.
3. **Assemble Cabinet Frame:** Connect the side panels, back panel, and shelves to the base panel using dowels and cam locks/screws as indicated in the instructions. Ensure all connections are tight and stable.
4. **Assemble Drawers:** Construct the three drawer boxes by connecting the front, back, and side panels. Attach the drawer handles to the front panels. For the top drawer, ensure the lock mechanism is correctly installed.
5. **Insert Drawers:** Carefully align the inner drawer slides with the outer cabinet slides and push the drawers into their respective compartments until they click into place.



Figure 3: Detailed dimensions of the cabinet and drawers.



## 360-degree industrial casters(2 with locks)

For easy movement and locking



Figure 4: The cabinet features 360-degree rotating industrial casters, two of which are lockable for stability.

## OPERATING INSTRUCTIONS

Your Yaheetech Lateral File Cabinet is designed for versatile use in various settings.

### Drawer Functionality:

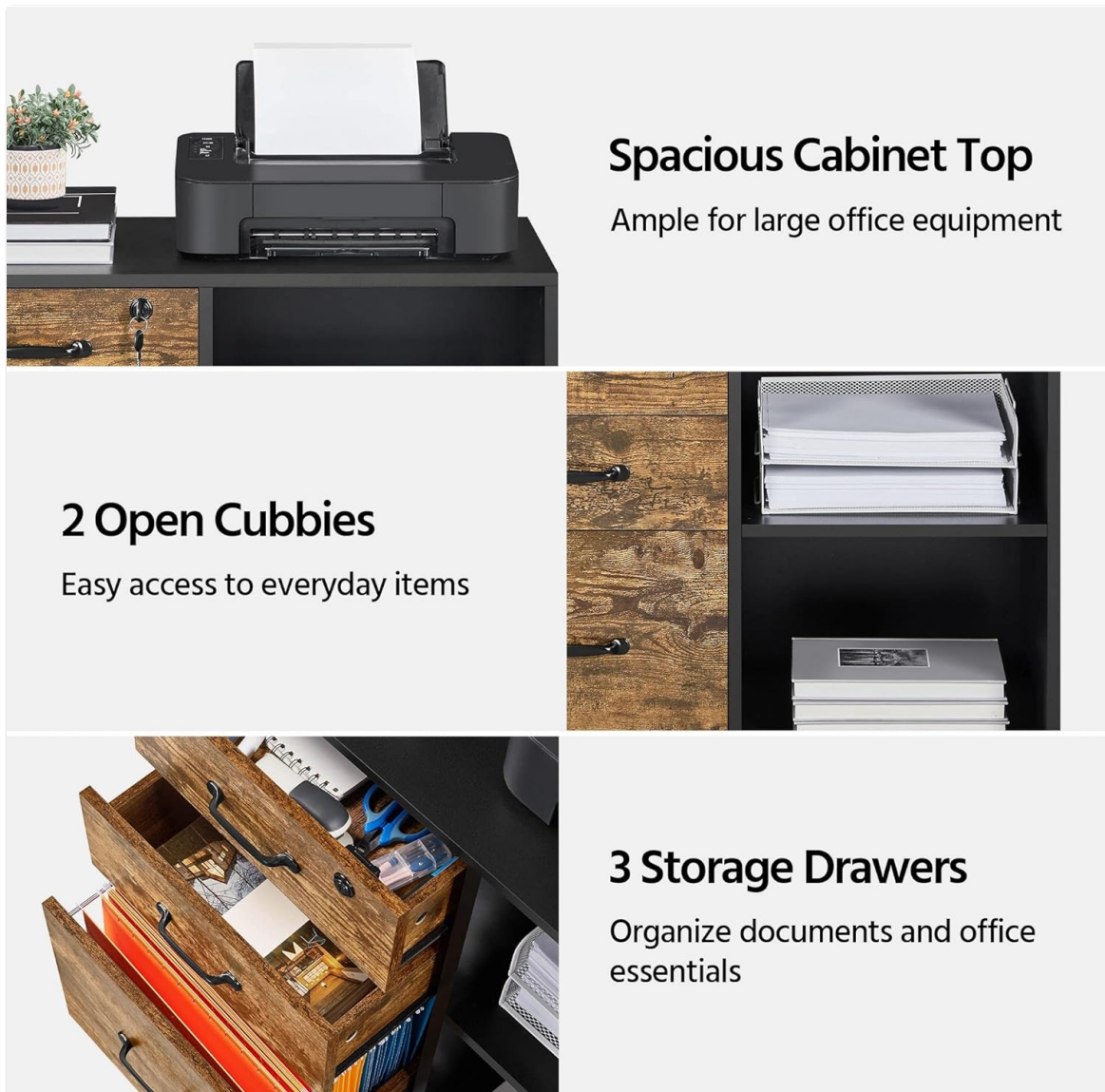
- **Lockable Top Drawer:** The top drawer is equipped with a lock and two keys. Use this drawer to securely store important documents, personal items, or valuables. Insert the key and turn to lock or unlock.
- **Smooth-Gliding Drawers:** All three drawers feature smooth steel ball-bearing slides for quiet and effortless opening and closing.
- **Filing Drawer:** The bottom drawer is designed to accommodate letter and A4-sized hanging file folders, helping you keep your documents organized and easily accessible.

### Open Storage & Printer Stand:

- **Spacious Cabinet Top:** The sturdy top surface can support a printer, scanner, or other office equipment, with a weight capacity of up to 110 lbs.

- **Open Cubbies:** The two open storage compartments provide easy access to everyday items such as books, binders, or decorative pieces.

*Video 2: Product overview highlighting features and usage.*



*Figure 5: Overview of the cabinet's storage capabilities.*

## MAINTENANCE & CARE

To ensure the longevity and appearance of your Yaheetech Lateral File Cabinet, follow these simple maintenance guidelines:

- **Cleaning:** The cabinet's surface is protected by a water-resistant and scratch-proof coating. Wipe surfaces with a soft, damp cloth. Avoid using abrasive cleaners, harsh chemicals, or solvents, as these may damage the finish.
- **Spills:** Promptly wipe up any spills to prevent moisture damage, especially on the edges and unsealed surfaces.
- **Protection:** Use coasters or mats under hot items or items that may scratch the surface.
- **Hardware:** Periodically check all screws and fasteners to ensure they remain tight. Re-tighten if necessary to maintain stability.

# P2-COMPLIANT MATERIAL

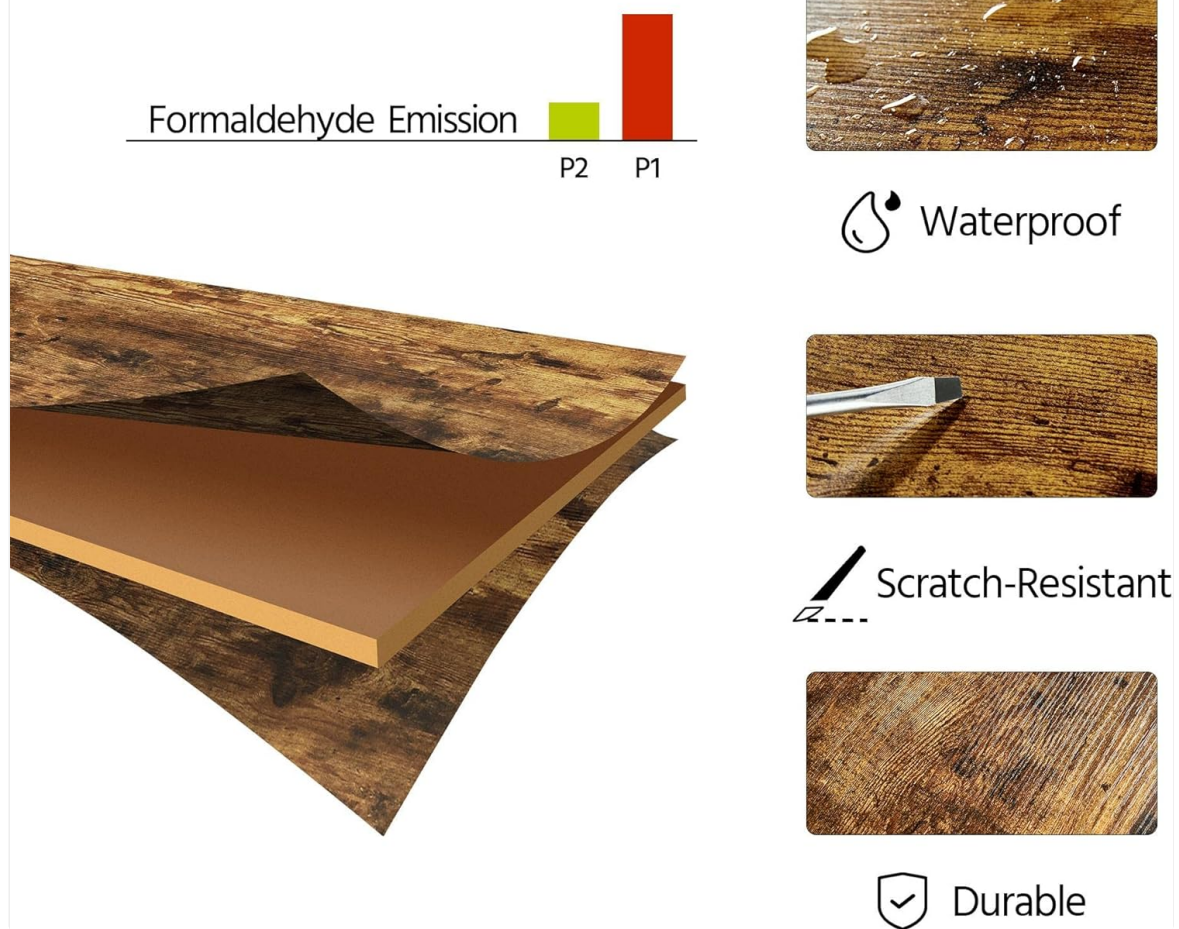


Figure 6: The cabinet is made from P2-compliant MDF and particle board, featuring waterproof and scratch-resistant properties.

## TROUBLESHOOTING

If you encounter any issues during assembly or use, please refer to the following common solutions:

- **Missing or Damaged Parts:** If any parts are missing or damaged upon arrival, please contact customer support immediately for replacements.
- **Difficulty Assembling:**
  - Ensure you are using the correct screws and dowels for each step, matching them to the labels in the manual.
  - Verify that all panels are oriented correctly. Some panels may appear similar but have specific drill hole patterns.
  - For drawer slides, ensure they are properly separated and attached to both the drawer and the cabinet frame. Sometimes, the inner slide needs to be fully extended or detached before installation.
  - Do not overtighten screws, as this can strip the wood.
- **Drawers Not Closing Smoothly:** Check that the drawer slides are installed correctly and are not obstructed. Ensure the cabinet is on a level surface.

- **Cabinet Wobbles:** Ensure all fasteners are securely tightened. Adjust the casters if necessary to ensure the cabinet is stable on uneven floors.

## SPECIFICATIONS

Attribute	Detail
Brand	Yaheetech
Model Number	YTs8wa0001001
Color	Black/Rustic Brown
Product Dimensions	16"D x 31.5"W x 26"H
Item Weight	54.7 Pounds
Material	Engineered Wood (CARB P2 MDF and particle board)
Total Weight Capacity	242 lb
Top Board Weight Capacity	110 lb
Shelf Weight Capacity	22 lb
Special Feature	Lockable Drawers, Mobile Casters, Open Storage
Assembly Required	Yes

## WARRANTY & SUPPORT

Yaheetech is committed to providing quality products and excellent customer service. Your satisfaction is our priority.

- **Returns:** This product is eligible for a 30-day easy returns policy. Please refer to your purchase platform for specific return instructions.
- **Customer Support:** For any questions, concerns, or assistance with your product, please contact Yaheetech customer support. Our dedicated team is ready to help you.
- **Quality Assurance:** Our products are crafted with high standards of craftsmanship and professionalism, ensuring durability and functionality for your daily needs.



