

Comix S360A

Comix S360A Cross Cut Paper Shredder

Instruction Manual

1. INTRODUCTION

Thank you for purchasing the Comix S360A Cross Cut Paper Shredder. This manual provides essential information for the safe and efficient operation, maintenance, and troubleshooting of your shredder. Please read these instructions carefully before use and retain them for future reference.

The Comix S360A is designed for secure disposal of sensitive documents, credit cards, and CDs. It features a cross-cut mechanism for enhanced security and includes a jam-proof system with reverse and forward functions to clear paper jams. An energy-saving mode ensures optimal efficiency during operation.

2. IMPORTANT SAFETY INSTRUCTIONS

WARNING: Failure to follow these safety instructions may result in fire, electric shock, or injury.

- Keep children and pets away from the shredder.
- Keep loose clothing, jewelry, hair, and ties away from the paper entry slot.
- Do not insert fingers or other body parts into the paper entry slot.
- Do not spray any flammable products or lubricants into the shredder.
- Do not shred metal objects, wet paper, or adhesive labels.
- Always unplug the shredder when not in use or before cleaning.
- Do not operate the shredder if the power cord is damaged. Contact customer support for assistance.
- Ensure the shredder is placed on a stable, level surface.
- Do not overload the shredder beyond its specified sheet capacity.

3. PACKAGE CONTENTS

Please check the package for the following items:

- Comix S360A Shredder Head
- Waste Bin (13 Liter capacity)
- Instruction Manual (this document)

4. SETUP

1. **Unpack the Shredder:** Carefully remove all components from the packaging.
2. **Place the Waste Bin:** Position the waste bin on a flat, stable surface.
3. **Mount the Shredder Head:** Carefully place the shredder head onto the top of the waste bin, ensuring it is securely seated. The shredder will not operate if the head is not correctly positioned.
4. **Connect Power:** Plug the power cord into a standard electrical outlet.



Image: Side view of the Comix S360A shredder bin, showing its black exterior and compact design. The shredder head is not visible in this image.

5. OPERATING INSTRUCTIONS

5.1 Control Switch

The shredder features a slide switch with three positions:

- **AUTO:** The shredder will automatically start when paper is inserted and stop when shredding is

complete. This is the normal operating mode.

- **OFF:** The shredder is powered off. Always set the switch to OFF when emptying the bin or when the shredder is not in use.
- **REV (Reverse):** This position reverses the shredder blades to help clear paper jams.



Image: Top view of the shredder head, highlighting the paper entry slot, the three-position control switch (Rev, OFF, Auto), and various safety warning icons.

5.2 Shredding Documents

1. Ensure the shredder head is securely placed on the waste bin.
2. Plug the power cord into an electrical outlet.
3. Set the control switch to **AUTO**.
4. Insert up to 8 sheets of 70gsm A4 paper into the paper entry slot. The shredder will start automatically.
5. For credit cards or CDs, use the dedicated slot if available (refer to product specifications for capability).
6. The shredder will stop automatically once the shredding process is complete.

5.3 Duty Cycle

The Comix S360A has a continuous run time of **2 minutes**, followed by a rest time of **40 minutes**. Exceeding the run time may cause the shredder to overheat and automatically shut off. Allow the shredder to cool down for the specified rest time before resuming operation.

6. MAINTENANCE

6.1 Emptying the Waste Bin

1. Set the control switch to **OFF**.

2. Unplug the shredder from the power outlet.
3. Lift the shredder head off the waste bin.
4. Dispose of the shredded paper.
5. Replace the shredder head securely onto the waste bin.
6. Plug the shredder back into the power outlet.

6.2 Oiling the Shredder Blades

Regular oiling of the shredder blades is recommended to maintain optimal performance and extend the life of your shredder. Use shredder oil specifically designed for paper shredders.

1. Apply a thin line of shredder oil across the paper entry slot.
2. Set the control switch to **AUTO**.
3. Insert a sheet of paper to distribute the oil evenly across the blades.
4. Repeat this process periodically, especially after emptying a full waste bin or if the shredder's performance decreases.

6.3 Cleaning

Wipe the exterior of the shredder with a soft, dry cloth. Do not use abrasive cleaners or solvents. Ensure the shredder is unplugged before cleaning.

7. TROUBLESHOOTING

Problem	Possible Cause	Solution
Shredder does not start.	<ul style="list-style-type: none"> • Power cord not plugged in. • Shredder head not properly seated. • Control switch is in OFF position. • Overheat protection activated. 	<ul style="list-style-type: none"> • Plug in the power cord. • Ensure shredder head is correctly placed on the bin. • Set switch to AUTO. • Allow shredder to cool down for 40 minutes.
Paper jam.	<ul style="list-style-type: none"> • Too much paper inserted. • Paper inserted incorrectly. 	<ul style="list-style-type: none"> • Set switch to REV to clear the jam. • If jam persists, unplug, remove shredder head, and carefully remove paper. • Reduce the number of sheets for future shredding.
Shredder stops during operation.	<ul style="list-style-type: none"> • Overheat protection activated. • Waste bin is full. 	<ul style="list-style-type: none"> • Allow shredder to cool down for 40 minutes. • Empty the waste bin.

8. SPECIFICATIONS



Image: Technical specifications sheet for the Comix S360A, detailing performance metrics and physical attributes.

- **Model:** S360A
- **Shred Type:** Cross Cut
- **Shred Size:** 4 x 45 mm
- **Shred Capacity (A4, 70g):** 8 sheets
- **Entry Width:** 220 mm
- **Shred Speed:** 2.2 m/min
- **Waste Bin Capacity:** 13 Liters
- **Duty Cycle:** 2 minutes On / 40 minutes Off
- **Noise Level:** 72 dB
- **Switch Feature:** Rev-Off-Auto
- **Product Dimensions:** 310 x 190 x 325 mm (L x W x H)
- **Net Weight:** 3.2 kg
- **Special Features:** Energy Saving Mode, Jam Pro, Quiet Operation

9. WARRANTY AND SUPPORT

For warranty information or technical support, please refer to the warranty card included with your product or contact Comix customer service through their official website or the retailer where the product was purchased. Please have your model number (S360A) and purchase date available when contacting support.